

Minutes of the called city council meeting Monday, July 30, 2007 at 3:15 p.m. at Diboll City Hall.

Present

Bill Brown	Mayor
Don Hendrick	Council
Gandy Stubblefield	Council
Fred Mitchell	Council
Ricky Conner	Council
Gary Jones	Council

Absent

None

Also Present

Jimmy Cassels	City Attorney
Kenneth Williams	City Manager
Tina Cavazos	City Secretary
Elvia Garza	Finance Director
Jimmy Mettlen	Golf Manager
Lane Moore	Civic Center Manager
Dee Scarborough	Wastewater Superintendent
Robby Roberts	Water Superintendent
Eddie Concha	Park Superintendent
Charles Mann	Fire Chief
Kent Havard	Police Chief
Gerardo Rojas	Street Foreman

1. Call to order.

Mayor Bill Brown called the meeting to order.

2. Invocation.

Kenneth Williams gave the invocation.

3. Approve July 28, 2007 council workshop minutes.

Ricky Conner made the motion to approve June 28, 2007 council workshop minutes and Gandy Stubblefield seconded with a unanimous affirmative votes being recorded.

4. Consider and possibly accept resignation of Gary Jones as City Councilman of the City Of Diboll.

Gary Jones said he has enjoyed the months he has served on the council. Mr. Cassels asked when you plan to make this an effective date. Gandy Stubblefield made the motion to accept resignation of Gary Jones with the contingency of Gary Jones being chosen and accepting the job with the City of Diboll and Ricky Conner seconded with a unanimous affirmative votes being recorded.

5. Discuss and possible approve the filling of vacant City Council seat.

Tabled until next regular council meeting.

6. Conduct budget workshop for 2007-2008.

REVENUES:

Elvia Garza said that the proposed budget reflects an increase from the current year budget of approximately \$215,000 due to the following

- Assessed property values increased by \$16M, for a \$67K increase
- Budget assumes a 1 cent property tax increase which increased revenues another \$18.8K.
- A 5% increase in garbage fees for an increase of \$61.7k.
- A 25k increase in franchise fees.
- A \$13k increase in permits due to increased enforcement.
- A \$60K increase in municipal court due to possible increase in traffic fines and increased activity due to traffic cameras.
- A \$22k increase in civic center due to increase in weekday bookings.
- Donations and grants decrease by \$54k.

Mrs. Garza said the proposed budget is less than projected 2006-2007 actual by approximately \$76,000 primarily due to non-recurring items.

Mayor Brown said he was very pleased with the way the budget was put together and with good information.

ADMINISTRATION:

Mrs. Garza said the current budget (2006-07) is \$227,261 and proposed budget (2007-08) is \$211,497 which proposed budget reflects a decrease from the current year of approximately \$16,000. Mrs. Garza said this decrease is primarily due to a shift in personnel.

GENERAL GOVERNMENT:

Mrs. Garza said the current budget (2006-07) is \$830,975 and proposed budget (2007-08) is \$875,590 an increase from the current year budget of approximately \$45,000. This increase is primarily due to the following.

- The current budget has a shortfall in the Garbage Service Contracts line item of approximately \$38,000.
- An expected 5% increase in the garbage service contract from projected totaling approximately \$26,000.
- A decrease of approximately \$13,000 in workers compensation based on premium.
- A decrease in the buildings & land line item of \$8,000.

Jimmy Cassels asked if we had decided to go with waste management contract and Mr. Williams answered after research it would cost the city \$55,000 more to have our own services after buying new garbage trucks and hiring employee for the service.

GOLF:

Mr. Jimmy Mettlen said the proposed budget reflects an increase from the current year budget of approximately \$9,500. This increase is primarily due to the capital purchase of a rough mower totaling \$13,050.

- A \$3,500 decrease in unemployment based on a favorable unemployment rate.
- A decrease in Botanical Supplies of \$8,000.
- An increase in Merchandise Purchased for Resale of \$10,000 based on 2006-2007 projections.
- A decrease in Sidewalks and Curbs of \$8,000. City staff have submitted a grant proposal
- To improve the parking lots, golf club and golf paths.
- A decrease in Plants, Towers, Wells & Reservoirs of \$4,000 based on 2006-2007 projections.
- An increase in Machinery, Tools & Equipment of \$2,900 based on 2006-2007 projections.
- A decrease in irrigation of \$3,000. Several sprinkler heads and controllers were replaced in the current fiscal year.
- A decrease in advertising/promotions of \$2,000. The city plans to fund a portion of the golf course's advertising in the Hotel/Motel fund.

CIVIC CENTER:

Mr. Lance Moore said the proposed budget reflects an increase from the current year budget of approximately \$12,800. this increase is primarily due to the following.

- An increase in salaries of approximately \$8,000, which includes a 3% increment
- A reduction in overtime of \$3,600.
- A decrease in Janitorial Supplies of \$1,000. There is a current inventory of these supplies.
- An increase in Merchandise Purchased for Resale for increase concession activity.
- A decrease in Power & Light of \$3,500 based on 2006-2007 projections.
- An increase in buildings & land of \$2,000 to include some necessary electrical work...
- A decrease in Furniture, Fixtures, Computers of \$1,000.

Mayor Brown said the kitchen at the Civic Center looked very nice. Mr. Moore stated he would like to give thanks to the prisoners.

STREET:

Mr. Gerardo Rojas said the proposed budget reflects a decrease in the proposed budget from the current year budget of approximately \$87,000. This decrease is primarily due to the following:

- The street department purchased a propatch truck in the current fiscal year which was budgeted at \$113,000.
- Street lighting increased by approximately \$14,000 based on current year projections.

- Salaries and benefits increased by approximately \$11,000 for the salary increases and assuming a fully staffed street department.

Parks:

Mr. Eddie Concha said the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$29,000. The city staff is working on the Texas Park and Wildlife grant proposal. Mr. Williams said we have met with Brent Hawkins DISD, James Flourney of Klotz Associates, Gary Smith and Jack Sweeny about the new complex. Mr. Williams stated that the school has decided to put this project on hold for now. Gandy Stubblefield asked why the school is waiting. Mr. Williams said I am not sure if there was a miss communication between Coach and Superintendent. Mr. Williams said we still have plans for the grant on Old Orchard Park to get more parking spaces and fence work is planned in the current fiscal year. Gandy Stubblefield said the best place for more parking spaces is where we have the splash pad. Mr. Williams said we have looked over by the tennis court and other options.

Mr. Concha said that he plans to obtain his certifications in the handling of pesticides and herbicides.

Gary Jones said back in 1980 we had someone come in from Texas AM and looked at our Pecan Trees. Mr. Jones said I would like to see that again before we lost a lot of our Pecan Trees.

Gandy Stubblefield told Eddie Concha that he and his whole department had done a great job with the baseball parks.

Swimming Pool:

Mr. Concha said the proposed budget reflects a decrease in the proposed budget from the current year budget of approximately \$26,000. This decrease is primarily due to a reduction in Building & Land. Mr. Concha said improvements were made in the current fiscal year which is non-recurring.

Police:

Mr. Kent Havard said the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$24,000. Mr. Havard said with a \$14,000 increase in building & land. Mr. Havard said the building has needed repairs for a while. Mr. Havard said that the department plans to purchase one new vehicle from the seized fund. Gary Jones asked if the police department was still planning to buy a Dodge. Mr. Havard answered yes.

Mr. Havard said we also had a decrease in other wearing apparel if the department requires any purchases; they will be made from the seized fund.

Fire:

Mr. Charlie Mann said the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$17,000. This increase is primarily due to the following:

- In heating/cooling system of \$3,500 the department proposes to replace one air condition unit at the substation.
- In motor vehicle repairs we need some body work on two vehicles.
- An increase in AD&D insurance of \$7,500. This insurance is purchased for the department and provides death and impairment benefits, income protection and family benefits for the volunteers.

Municipal Court:

Judge Bowers said the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$18,000. This increase is primarily due to an increase in staff. Judge Bowers said 10 years ago I said I would make you some money and have I told you wrong. Judge Bowers said one girl can not handle it and I do not know of anywhere one person can handle this department with one girl. Mayor Brown asked if he was ok with one of the girls up front, Judge answered he would give it a try.

WATER & SEWER FUND:

Mrs. Garza the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$35,000. This increase is primarily due to the following:

- Project water and sewer revenues are under budget by approximately \$72,000.
- The budget assumes a 10% increase in commercial water and sewer for a dollar increase of \$90,000, making the net increase to water and sewer revenues \$18,000. We are not selling water because of all the rain.
- Penalties and Reconnect fees were increased by a \$6,100 based on 2006-2007.

WATER:

Mr. Robby Roberts said the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$125,000. This increase is primarily due to the following:

- An increase in sanitary sewer of \$40,000, this increase is for a sewer grant match requirement.
- An increase in water mains of \$32,000, which includes a large project of a 6 inch water line for fire protection on Hines and Hendrix.
- An increase in Plants, Towers, Wells & Reservoirs of \$16,000. Two wells have not been serviced in several years.
- An increase in Capital Replacement of \$62,000, the purchase of a Scada system and a sewer camera.

SEWER:

Mr. Dee Scarborough the proposed budget reflects an increase in the proposed budget from the current year budget of approximately \$8,000. This increase is primarily due to the following:

- An increase in overtime of \$25,000 based on projected actual.
- An increase in salaries and benefits of approximately \$3,500 which includes a 3% increment.

- An increase in Motor Vehicles-Gas of \$1,800 based on projected actual.
- An increase in Lab Testing. Quarterly tests will have to be performed in the proposed budget year.
- An increase in Plants Towers, Well & Reservoirs of \$2,700 based on projected actual, which include some non-recurring expenses.
- An increase in Inspection Fees of \$1,000 based on budget year requirements.

HOTEL/MOTEL FUND:

Mrs. Garza said Mr. Williams requested that we put it in it's own fund so we could keep better track of spending; it used to be in the General fund.

The proposed purchases for 2007-2008 include a transfer of \$5,000 to the General Fund for the general operation of the Civic Center and \$12,000 for the advertising and promotion of the Civic Center, Golf Course and other city events.

Mrs. Garza said the fund can only be used to attract tourist or to put people in hotel beds

Equipment Fund:

Mrs. Garza said this fund is used as "piggy bank" for capital purchases. To grow the fund, the General and the Water & Sewer Fund would need to increase their expenses.

The proposed budget will always increase by any interest earned on the funds.

The only earn interest we have is coming from the \$135,000.

Security Fund:

Mrs. Garza said the security fund revenues are generated from a \$3 fee on all citations.

The funds should be used to improve the security of the court. Proposed purchases for 2007-2008 include a security buzzer and half doors to decrease traffic into the court office and finance offices.

Technology Fund:

Mrs. Garza said the technology fund revenues are generated from a \$4 fee on all citation.

The funds should be used towards the purchase of technology. Proposed purchases for 2007-2008 include sound equipment for the council chambers/courtroom and a transcriber.

7.Public Forum.

None.

8.City Manager Comments.

Mr. Williams said the next council meeting is schedule for August 13, 2007 and may need two public hearings.

9.Council Comments.

Mayor Brown said he want to thank the staff for the great work that they did on the budget. Gary Jones said he would like to see the guys that are on the bottom scale get a better increase on incentive pay.

10. Adjourn.

Having no further comments Ricky Conner made the motion to adjourn and Gary Jones seconded with unanimous affirmative vote being recorded.

Meeting adjourned at 6:47 p.m.

Bill Brown, Mayor

ATTEST:

Tina Cavazos, City Secretary