

MINUTES OF THE GOVERNING BODY WORKSHOP OF THE CITY OF DIBOLL, TEXAS MEETING ON MONDAY, January 12, 2015, AT 5:15 PM, DIBOLL CITY HALL

**COUNCIL PRESENT**

Mayor John McClain, City Attorney, Jimmy Cassels, Councilmember's, Mayor Pro Tem, Lewis Ivey, Charles Moses Sr., Veronica Hernandez, Tom Farley and Daniel Lopez

**ABSENT**

**STAFF PRESENT**

City Manager Dennis McDuffie, City Secretary Sarah Thompson, Finance Director Elvia Garza, Public Work Dee Scarborough, Police Chief Steve Baker, Civic Center Director Loretta Christmas and Code Inspection Officer Bryant McCollum. Other employees present; Matt Reppond, Rodney Cheshire, Brandon Lovell, Norman Williams and Gary Jones.

Mayor McClain called the meeting to order and Pastor Kenny Gibbs gave the invocation.

Pledge of Allegiance was coordinate by those in attendance.

**PRESENTATIONS: DIBOLL POLICE DEPARTMENT OFFICER OF THE YEAR AWARD**

Interim Chief Steve Baker addressed the council that the officer of the year award has been done in the past. In the past several years the police department awarded the officers at the police department and he would like to start doing so during the council members. This will ensure that the public can see good things happening within the department and also recognizes employees on record.

Tonight Mr. Baker summarized this year's candidate with his previous back ground and history in the law enforcement. This year's officer of the year award was presented to Sergeant Norman Williams. Mr. Williams has been employed for (13) thirteen years.

**AUDIENCE PARTICIPATION:**

**CONSENT ITEMS/ACTION:** Items listed in the Consent agenda are considered routine and are generally enacted with one motion. The exception to this rule is that a Council Member may request one or more items be removed from the Consent Agenda for separate discussion and action.

1. **CONSIDER APPROVING MINUTES OF THE DECEMBER 8, 2014 COUNCIL MEETING.**
2. **CONSIDER CALLING AND PUBLISHING A NOTICE OF A GENERAL ELECTION TO BE HELD SATURDAY, MAY 9, 2015 IN THE CITY OF DIBOLL.**

- 3. **CONSIDER APPROVING A RESOLUTION APPROVING DIBOLL CITY HALL, 400 KENLEY STREET, AS THE VOTING LOCATION FOR EARLY VOTING AND ELECTION DAY VOTING FOR THE MAY 9, 2015 GENERAL ELECTION.**
- 4. **CONSIDER APPROVING A RESOLUTION AUTHORIZING A JOINT ELECTION TO BE HELD MAY 9, 2015 WITH THE CITY OF DIBOLL AND THE DIBOLL INDEPENDENT SCHOOL DISTRICT.**

Lewis Ivey made the motion to approve consent items and Don Hendrick second.

All in favor

none opposed

**REGULAR AGENDA: DISCUSSION/ACTION**

- 5. **DISCUSSION REGARDING CONTRACT FOR SEWER SERVICES WITH THE ANGELINA WATER CONTROL AND IMPROVEMENT DISTRICT.**

City manager Dennis McDuffie briefed the council that this is an ongoing issue since the last council meeting. The main complaint is that the volume is too high. The man hole is below the road and it is suspected that the rainwater is contaminating the system. The city agreed to remove the meter and test if needed but as with other accounts. If the meter is not the problem it will be the responsibility of the customer to pay for the meter testing. City attorney Jimmy Cassels sent a letter and John Stover the attorney for the Angelina Water District addressed the council with his concerns.

Mr. Stover reports that there are 70 homes on this system and his recommendation is to smoke test and reimburse the city for doing so. Public Works director Dee Scarborough said he would have the test performed and get a price to the city manager.

No action was taken at this time.

- 6. **CONSIDER APPROVING A RESOLUTION AMENDING THE CITY OF DIBOLL PERSONNEL POLICIES MANUEL, CHAPTER 5.00 EMPLOYEE COMPENSATION AND ADVANCEMENT, SECTION 5.02 PAYDAYS, MONDAY AS PAYDAY FOR THE CITY EMPLOYEES.**

City Manager Dennis McDuffie explained to the council that the policy states that paydays are currently on Fridays. The plan is to allow all employees to clock out on Wednesday afternoon rather than projecting their workday. This will eliminate confusion on pay checks for employees and will allow the time clocks to collect their actual time.

Don Hendrick made the motion to approve the resolution and Lewis Ivey second

All in favor

none opposed

- 7. **BOARD AND COMMITTEE VACANCIES.**

The parks board has two openings and the Diboll Beautification has four openings. The openings were brought before the council for recommendations.

**DEPARTMENTAL REPORTS: PRESENTATION/DISCUSSION:****8. THE CITY MANAGER QNE DEPARTMENT HEADS MAY PRESENT REPORTS AND INFORMATION CONCERNING THEIR DEPARTMENT.**

Parks Director Luis Maldonado reports that the basketball court has been completed and looks very nice. All that is left to finish is painting the back board and replacing a new rim.

Interim Chief Steve Baker reports the tower is being delayed due to the weather. Once the location dries up the timber can be cut. The public works director, Dee Scarborough will be checking to see if the city has the equipment to clean up the location once the timber is cut. Mr. Baker reported that the contractor said he recommends cleaning the underbrush and open the lanes to the tower. He has given a quote that is much cheaper and will consider meeting to discuss further options. Mr. Baker will get with Mr. McDuffie to make plans to meet with him next week.

Gary Jones reports that the fire department were 15 short on the bunker gear order. No new members have been added. They currently have 34 members and normally have 35.

Civic Center Director Loretta Christmas reports that all is going well. There are having several weekday events this month. Are in the planning stages of Tamale Festival.

Code Officer Bryant McCollum reports 9 new residence in the year 2014. Three are still under construction but all is going well.

Public Works Director Dee Scarborough reported that Bob Thurber with KSA Engineer has collected samples from Hines Street. Results should be in within two weeks. He also reports that the water test resulted in a high spike in chlorine. Letters have been sent out to notify customers. All has been taken care of, the water has been rested and back to normal levels. The water will be retested and a follow up will take place within 6 months. Dee also reported that the animal control office has been closed due to renovation. They will only be taking bite cases along with medical attention cases.

**CLOSED SESSION:****1. RETIREE TO A CLOSED MEETING PURSUANT TO THE FOLLOWING SECTIONS OF THE TEXAS LOCAL GOVERNMENT CODE.**

**551.071. DISCUSSION AND DELIBERATION WITH THE CITY ATTORNEY REGARDING PENDING LITIGATION.**

**551.074. DISCUSSION AND DELIBERATION ON PERSONNEL MATTERS.**

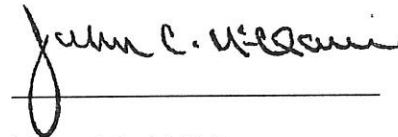
Council reported to a closed session at 5:55pm and returned at 6:30pm.

**ADJOURN:**

Lewis Ivey made the motion to adjourn at 6:31p.m.and Don Hendrick seconded.

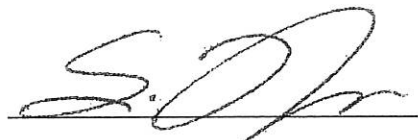
All in Favor

None Opposed

A handwritten signature in cursive script, reading "John C. McClain", positioned above a horizontal line.

Mayor, John McClain

**ATTEST:**

A handwritten signature in cursive script, appearing to read "Tina Cavazos", positioned above a horizontal line.

City Secretary, Tina Cavazos