

MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS MEETING ON MONDAY, FEBRUARY 8, 2016 AT 5:15 PM, DIBOLL CITY HALL

COUNCIL PRESENT

Mayor John McClain, City Attorney, Jimmy Cassels, Councilmember's, Mayor Pro Tem, Lewis Ivey, Don Hendrick, Charles Moses, Veronica Hernandez, Tom Farley and Daniel Lopez

ABSENT

STAFF PRESENT

City Manager Gerry Boren, City Secretary Sarah Thompson, Finance Director Elvia Garza, Public Work Dee Scarborough, Police Chief Steve Baker, Civic Center Director Loretta Christmas, Golf Manager Jimmy Mettlen, VFD Gary Jones and Code Inspection Officer Bryant McCollum. Also present; Dispatch Supervisor, Giovanet Moreland, Investigator, Felix Estrada and Lieutenant, Norman Williams.

Mayor McClain called the meeting to order and Mayor Pro Tem Lewis Ivey gave the invocation.

Pledge of Allegiance was coordinate by those in attendance.

PRESENTATIONS:

Police Chief, Steve Baker presented officer and dispatcher of the year awards. Mr. Baker spoke on behalf of both employees. The two individuals go above and beyond in the department and thrive to better themselves as well as the police department on a daily basis. A plaque was presented to each, Giovanet Moreland and Felix Estrada in appreciation of their hard work and dedication.

Civic Center Director, Loretta Christmas gave presentation for the 2016 Tamale Festival. The new festival hours are 10a-4pm. There are several new attractions and she is looking forward to a great festival.

AUDIENCE PARTICIPATION: NONE

CONSENT ITEMS/ACTION: Items listed in the Consent agenda are considered routine and are generally enacted with one motion. The exception to this rule is that a Council Member may request one or more items be removed from the Consent Agenda for separate discussion and action.

ITEM #1: CONSIDER APPROVING MINUTES OF THE JANUARY 11, 2016 CITY COUNCIL MEETING.

Lewis Ivey made the motion to approve consent items and Don Hendrick second.

All in favor, none opposed, motion carries

ACTION /DISCUSSION ITEMS:

ITEM #2: DISCUSS AND/OR TAKE ACTION TO CONSIDER THE ANNUAL REVIEW OF THE INVESTMENT REPORT.

There was no discussion regarding the review of the investment report.

Lewis Ivey made the motion to approve the investment report and Don Hendrick Second.

All in favor, none opposed, motion carries

ITEM #3: DISCUSS AND/OR TAKE ACTION TO THE DECEMBER 2015 FINANCIAL REPORT.

No discussion or changes to the December financial report, therefore

Lewis Ivey made the motion to approve and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM#4: DISCUSS AND/OR TAKE ACTION TO APPROVE THE LIONS CLUB INTERNATIONAL REPRESENTATIVES FOR RECRUITMENT OF A NEW LIONS CLUB IN DIBOLL THE WEEK OF MARCH 21-25, 2016.

Mr. Ed Stiles with the Lions Club located in Hemphill visited the council and gave review of the upcoming recruitment. In 2006 a club of Lions were abandoned in Diboll. A new Lions Club will be established in the Diboll area and Mr. Stiles is getting the councils authorization for recruitment. There are 16 districts of lions in Texas and 26,000 individuals that serve. The club is to serve others that are less fortunate. Flyers were passed to the council for review and general information was provided. This service offers free eye screenings for adults and children along with eye glasses, week long camps and more. Mr. Stiles reported the recruitment will be done within businesses and hopes for a positive outcome.

ITEM #5: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 01-16, CALLING/POSTING NOTICE OF GENERAL ELECTION FOR MAY 7, 2016 TO ELECT THE FOLLOWING POSITIONS: MAYOR AT LARGE, DISTRICT 2, DISTRICT 4 AND AT LARGE PLACE 6.

Lewis Ivey made the motion to adopt the resolution and Tom Farley second.

All in favor, none opposed, motion carries

ITEM #6: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 02-16, TO AUTHORIZE THE CITY OF DIBOLL/CITY MANAGER TO FACILITATE AND PROVIDE EXCLUSIVE DIRECTION OF THE DIBOLL YOUTH BASEBALL PROGRAM AND APPOINT A NEW COMMITTEE UNDER THE DIRECTION OF THE PARKS AND RECREATION BOARD.

City Manager, Gerry Boren reported to the council that the fields are coming along very well. The fields have been cleaned up and leveled, a safety railing has been added to the fences, the lights are being adjusted and will be mounting hardware. Safety bases along with new dug out benches will be added. The concession stand will also require some updating to get to code. The registration fee has been reduced to better accommodate families of multiple children. This will increase numbers and ensure no child is left out due to finances. A committee will be appointed to oversee the program and better serve the organization. Aaron Smith will be over the fields, Chasity Archer will remain in control of the concession stand and Tom Williams will create a schedule for both boys and girl's game and practice schedules.

Lewis Ivey made the motion to approve resolution and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #7: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 03-16 APPROVING THE TRANSFER OF HOTEL MOTEL TAX FUNDS IN THE AMOUNT OF \$7,000 FOR THE 2016 TAMALE FESTIVAL.

Mr. Boren explained to the council that there is a total of \$80,000 in the hotel motel account. The funds are used to put heads in beds, per say. Fifteen percent will be used for advertising events. May need more funds at a later date but for now the amount of \$7,000 will be efficient.

Lewis Ivey made the motion to approve the financial report and Don Hendrick second

All in favor, none opposed, motion carries

ITEM# 8 DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 04-16 AMENDING THE SECURITY POLICY FOR THE LOTTIE & ARTHUR TEMPLE CIVIC CENTER.

Mr. Boren explained to the council that the security payments currently are paid to the city and the city writes the officer a check. After review, Civic Center Director, Loretta Christmas stated that other facilities enforce the client, the renter to pay the officer in cash prior to each event. This will eliminate the cost of writing checks for the city and will put the option on the officer to take the taxes out of the payment.

Lewis Ivey made the motion to adopt the resolution and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #9: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 05-16 APPROVING THE TRANSFER OF HOTEL MOTEL TAX FUNDS IN THE AMOUNT UP TO \$20,000 FOR A JULY 4TH CELEBRATION TO BE HELD IN THE OLD ORCHARD PARK ON JULY 2, 2016.

Mr. Boren presented the plan of a new annual event. The July 4th Music Fest. Event will include bands along with a fifteen to twenty minute firework show in the Old Orchard Park. This will be more of a picnic style event rather than have vendors and will be a more relaxing event for families.

Lewis Ivey made the motion to approve the resolution and Don Hendrick seconded.

All in favor, none opposed, motion carries

ITEM #10 DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 06-16 APPROVING THE TRANSFER OF PROPERTY LOCATED AT THE CORNER OF BOOKER STREET AND HIGHWAY 59 FROM SANDY BATE WITH DIBTX PROPERTY MANAGEMENT TO THE CITY OF DIBOLL.

The property is a dead triangle lot on the corner of Booker and Office Street near Highway 59. This will allow the city to maintain the property and be well kept and clean.

Don Hendrick made the motion to approve the transfer and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #11 DISCUSS AND/OR TAKE ACTION TO APPROVE RESENDING RESOLUTION 26-15 IN REFERENCE TO THE PURCHASE OF A JETT MACHINE AND ADOPT RESOLUTION 07-16 TO AUTHORIZE THE CITY MANAGER TO SIGN A CONTRACT WITH FIRST BANK & TRUSE O FINANCE THE JETT MACHINE.

Mr. Boren researched local banking and interest rates to finance the jett machine and discovered the city can save by financing local. The original rate of 4% was beat at 3% at First Bank & Trust with a total savings of \$3000.00.

Daniel Lopez made the motion to approve resolution and Lewis Ivey Second.

All in favor, none opposed, motion carries

ITEM #12 DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 08-16 APPROVING CITY MANAGER, GERRY BOREN TO REPRESENT DIBOLL FOR THE ANGELINA COUNTY CITIES & HEALTH DISTRICT BOARD OF HEALTH.

Sharon Shaw with the Angelina County Cities & Health District reports that with the retiring of the former City Manager, Dennis McDuffie, there is an open seat on the board. Traditionally the City Manager has occupied the seat therefore the recommendation for Gerry Boren to fill the seat has been requested.

Lewis Ivey made the motion to approve the resolution and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #13 REPORTING OF DEPARTMENT HEADS IN ATTENDANCE.

Golf Manager, Jimmy Mettlen reports the club is seeking new members. A special offer has been offered by using bank draft. Next week he will meet with KTRE and the golf course link will be added to the weather app. This is a great feature and gets lots of hits daily.

Park Director, Luis Maldonado reports the department has been busy painting and dressing up the park. The fields look great and the restrooms have been painted as well. Looks very nice.

Civic Center Director, Loretta Christmas reports she lost her part time employee. She is looking for a replacement if anyone knows of someone looking for a part time position, please send them her way. She is staying busy and getting ready for the upcoming Tamale Festival.

Finance Director, Elvia Garza reports that the ball registration is going well. She has had 40 sign up so far but anticipates more on the Saturday registration days.

Public Works Director, Dee Scarborough reports that everything is going well and as usual.

Police Chief, Steve Baker reports 220 calls of service for the month, 9 arrest and 570 traffic contacts. There has been some leads on the bank robbery and should have more leads towards the end of the week.

VFD, Gary Jones reports the air compressors are working, with 20 new air pack survivor tanks.

Aaron Smith reports the fields are coming along nicely. The huge sink hole on the softball field has been fixed. Supplies has been ordered to upgrade the fields. The prisoners will be coming out next week to help finish up. New bleachers should be coming in soon and will look very nice for the upcoming season. The street department has been working on a parking lot for additional parking.

CITY MANAGER REPORTS:

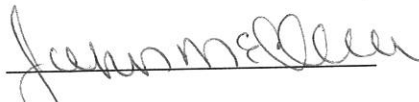
Gerry Boren reports the warrant round up is coming up soon. The city will be offering a "Blue light special". Individuals with citations can come in early and take care of their accounts to avoid arrest during warrant round up. Certain fees can be waived at this time to help take care of old accounts.

THE COUNCIL RETIRED TO AN EXECUTIVE SESSION AT 6:10PM AND RETURNED AT 6:47PM.

ADJOURN:

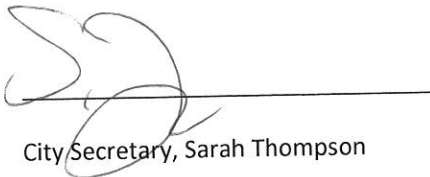
Lewis Ivey made the motion to adjourn at 6:48PM and Don Hendrick seconded.

All in Favor, none opposed, motion carries



Mayor, John McClain

ATTEST:



City Secretary, Sarah Thompson