

MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION
MEETING ON MONDAY, MARCH 12, 2018 AT 5:15PM, DIBOLL CITY HALL

COUNCIL PRESENT

Mayor John McClain, Councilmember's, Mayor Pro Tem, Lewis Ivey, Tom Farley, Don Hendrick, Veronica Hernandez, Daniel Lopez and Charles Moses, Sr.

ABSENT

None

STAFF PRESENT

City Manager Gerry Boren, City Secretary Melissa McCall, Finance Director Elvia Esteves-Garza and Police Chief, Steve Baker

Mayor McClain called the meeting to order at 5:15 pm and Reverend Kenny Hibbs of Diboll First Baptist Church gave the invocation.

Pledge of Allegiance was recited by those in attendance, lead my Mayor McClain.

CITIZEN PARTICIPATION: None

MAYOR PROCLAMATION: Mayor McClain read a proclamation proclaiming April 9-13, 2018, as Boys & Girls Club Week in Diboll, Texas.

ITEM #1: PUBLIC HEARING for Item 2: No Citizen Participation

ITEM #2: Discuss and consider taking action to consider recommending a Special Use Permit be granted to Ismael Terrazas, Jr. who resides at 504 Burke Street, Diboll, Texas 75941, who requests permission to operate a barbershop out of his residence, as recommended by the Planning and Zoning Commission.

Mr. Terrazas was present and answered questions from the City Council regarding parking, sign posting, and mentioned how it had been approved in the past for other citizens.

Lewis Ivey made the motion to approve granting the Special Use Permit and Daniel Lopez second.

All in favor, none opposed, motion carries

ITEM #3: Discuss and consider taking action to consider reducing the speed limit on Mockingbird Lane from 35 mph to 25 mph, as received by Michael Swank and Amanda Dietz, who reside at 1485 Mockingbird Lane in Diboll. This item was cancelled by the citizens who requested a place on agenda and did not attend the City Council Meeting.

ITEM #4: Consent Agenda: All matters listed under 'Consent Agenda' are considered to be routine by the City Council and will be enacted by one motion. There will not be Discussion and action to consider an Ordinance Discussion and action to consider an Ordinance separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Minutes from February 12, 2018 City Council Regular Session Meeting
- b. Financial Report for December 2017
- c. Investment Report for the Quarter Ending December 31, 2017
- d. Financial Report for February 2018

Tom Farley made the motion to approve the listed Consent Agenda items and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #4: Discuss and consider taking action to approve Resolution 2018-02-001 supporting approval of Diboll Police Department's submission of grant application number 3603101 for a Computer Aided Dispatch (CAD) and mobile software applications to the Office of the Governor of Texas.

Lewis Ivey made the motion to approve Resolution 2018-02-001 and Charles Moses, Sr. second.

All in favor, none opposed, motion carries

ITEM #5: Discuss and consider taking action to consider cancelling the May 05, 2018 City of Diboll election due to unopposed candidates for the offices of Mayor, Council Districts 2, 4, and At Large Place 6.

Lewis Ivey made the motion to cancelling the May 05, 2018 City of Diboll election and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #6: Discuss and consider taking action to consider approving the attached revised Purchase Policy, which would increase the purchasing approval levels.

Lewis Ivey made the motion to approve the revised Purchasing Policy and Charles Moses, Sr. second.

All in favor, none opposed, motion carries

ITEM #7: Discuss and consider taking action to consider approving Ordinance 2018-03-004 which addresses a revision to the City of Diboll's Fee Schedule, as outlined in the attached.

Discussion addressed the confusion of the Lottie & Arthur Temple Civic Center Fees and it was decided to table, until the next scheduled City Council Meeting, the Civic Center fees only and address the rest of the Fee Schedule.

Danial Lopez made the motion to approve the revised Fee Schedule, with the exception of the Civic Center Fees, and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #8: Discuss and consider approval of packet of resolutions, proclamations, policies and plans as required by the 2017 TxCDBG Water Improvements grant contract with the Texas Department of Agriculture.

- Authorizing Signatories Resolution 2018-03-001
- Depository/Authorized Signatories Designation Form
- Civil Rights –Section 3 Policy and Resolution 2018-03-002
- Civil Rights –Excessive Force Policy
- Civil Rights – Policy Against Discrimination based on Handicap and Grievance Procedure
- Civil Rights –Fair Housing Month Proclamation
- Civil Rights –Designation Form for Civil Rights Officer
- Civil Rights –Citizen Participation Plan
- Civil Rights –Resolution 2018-03-003
- Civil Rights –Fair Housing Policy
- CODE OF CONDUCT

Danial Lopez made the motion to approve the packet of resolutions, proclamations, policies and plans as required by the 2017 TxCDBG Water Improvements grant contract with the Texas Department of Agriculture and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #9: CITY MANAGER AND DEPARTMENT HEAD REPORTS:

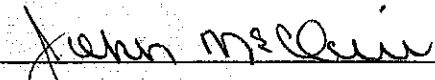
- a. Police Department Report – Steve Baker, Police Chief
- b. Street Department Report – Matt Todd, Department Head
- c. Water Department Report – Robby Roberts, Department Head

- d. Wastewater Department Report – Bridget Sarver, Department Head
- e. Parks Department Report – Luis Maldonado, Department Head
- f. Lottie & Arthur Temple Civic Center - Loretta Christmas, Civic Center Director
- g. Finance & Court – Elvia Esteves-Garza, Finance Director
- h. City Manager, Gerry Boren

ADJOURNMENT:

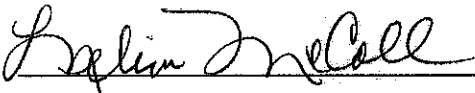
Lewis Ivey made the motion to adjourn at 5:50 PM and Tom Farley seconded.

All in Favor, none opposed, motion carries



John C. McClain, Mayor

ATTEST BY:



Melissa McCall, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §