

MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS SPECIAL CALL MEETING ON
MONDAY, APRIL 26, 2016 AT 6:15 PM, DIBOLL CITY HALL

COUNCIL PRESENT

Mayor Pro Tem, Lewis Ivey, Don Hendrick, Charles Moses, Tom Farley and Daniel Lopez

ABSENT Mayor John McClain and Veronica Hernandez

STAFF PRESENT

City Manager Gerry Boren, City Secretary Sarah Thompson

Mayor Pro Tem, Lewis Ivey called the meeting to order and gave the invocation.

Pledge of Allegiance was coordinate by those in attendance.

CONSENT ITEMS/ACTION: Items listed in the Consent agenda are considered routine and are generally enacted with one motion. The exception to this rule is that a Council Member may request one or more items be removed from the Consent Agenda for separate discussion and action.

ITEM #1: Consider authorizing the City Manager to publicize and seek qualifications from Professional Architectural Firms to provide assistance in the development of a grant application(s) under the Hazard Mitigation Grant Program (for FEMA DR-4245 and DR-4255), and then continue as the architect/engineering firm for the design of a Tornadic Resistant Community Safe Room project in compliance with FEMA P-361, 3rd Ed. And ICC 500-2014 and other applicable codes.

City Manager, Gerry Boren explained his history and involvement with FEMA grants. The grant writer he suggest he has used in the past and is familiar with them. Traylor and Associates is located in Tyler and has experience in the said funding. Gerry has talked with Diboll ISD Superintendent Gary Martel of possibly joining together and becoming partners in the project. The first step of the process is the advertisement for the formal bid. Once approved the architect will begin the process and provide a formal plan and cost analysis. The advertisement will be placed in the Lufkin Daily News due to the time frame of the ad. The council will revisit this item once more information is available.

Daniel Lopez made the motion to approve and Don Hendrick second

All in favor

Charles Moses opposed

Mr. Moses had unanswered questions. The concern Mr. Moses expressed to council was would there only be one shelter for the East side of Diboll. City Manager, Gerry Boren explained the plan is to build a shelter on both East and West sides of Diboll. This would accommodate ALL kids in all campuses. All the questions were answered for Mr. Moses

Daniel Lopez made the motion to approve and Don Hendrick second

All in favor

none opposed, motion carries

ITEM #2: Consider authorizing the City Manager to publicize and seek qualifications from Grant Writer/Grant Administrator Firms to provide assistance in the development of a grant application(s) under the Hazard Mitigation Grant Program (for FEMA DR-4245 and DR-4255), and then continue as the Grant Administrator Firm for Tornadic Resistant Community Safe Room project in compliance with the rules and regulations governing the FEMA Hazard Mitigation Grant Program.

City Manager, Gerry Boren will proceed with the advertisement and application process. He and the City Secretary, Sarah Thompson will be working with the grant writers to complete the applications and move forward. A review will be given to the council as things progress.

Daniel Lopez made the motion to approve and Don Hendrick Second the motion

All in favor

none opposed, motion carries

ADJOURN:

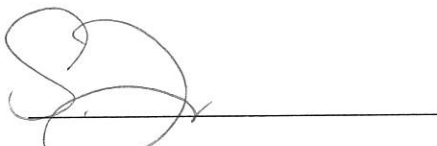
Daniel Lopez made the motion to adjourn at 6:36pm PM and Tom Farley seconded.

All in Favor, none opposed, motion carries



Mayor Pro Tem, Lewis Ivey

ATTEST:



City Secretary, Sarah Thompson

ITEM #3: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 15-16, APPROVING ADDITIONAL HOTEL MOTEL FUNDS FOR THE 2016 TAMALE FESTIVAL.

City Manager, Gerry Boren explained there wasn't a plan to fund the Boxing Activity at the Tamale Festival. A budget had not been made and trophies along with other promotional items will need to be purchased. This is a fairly large event and draws a great crowd. Individuals come from Louisiana, Oklahoma and San Antonio to compete in the tournament. The community looks forward to this event and it has been a great addition to the festival.

Don Hendrick made the motion to approve the said Resolution and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #4: DISCUSS AND/OR TAKE ACTION TO ADOPT ORDINANCE 01-16, APPROVING ORDINANCE TO GRANT A VARIANCE TO VERTICLE BRIDGE HOLDINGS, LLC FROM THE SETBACK REQUIREMENTS OF CITY ORDINANCE, AND PROVIDING SPECIAL USE PERMIT (S-1) FOR A COMMUNICATION TOWER TO BE LOCATED AT THE NORTHWEST CORNER OF HENDRICK AND HINES STREET, ANGELINA COUNTY APPRAISAL DISTRICT PROPERTY CAD ID#59945.

City Manager, Gerry Boren reported to the council that this ordinance is in pursuant to public hearing held earlier in meeting.

Don Hendrick made the motion to adopt the said Ordinance and Lewis Ivey second.

All in favor, none opposed, motion carries

ITEM #5: DISCUSS AND/OR TAKE ACTION ON THE FEBRUARY 2016 FINANCIAL REPORT.

There were no discussion or questions concerning the February financial report.

ITEM #7 REPORTING OF DEPARTMENT HEADS IN ATTENDANCE.

Civic Center Director, Loretta Christmas reports Tx. Dot will be having their annual event this week. The Diboll Prom is also scheduled along with a baby shower and dedication. The project graduation Bingo is set for the end of the month. Tamale Festival planning is going well. There are only 4 booths available for crafts and others are filing up quickly. The new sign on 59 has been put up and looks great. An occupancy load was performed and a total of 51% of events are free of charge. This is a great blend and is a good resource for our community.

Golf Manager, Jimmy Mettlen reports there are several tournaments approaching. The bank draft has been a great success. There have been 16 new members, reviews are going up and everything is going well.

Code Officer, Bryant McCollum reports an O'Riley has submitted documents for a possible location but no purchase has been made. He also reports that tall grass has become a problem around town. He will be making calls to citizens prior to sending letters.

Police Chief, Steve Baker reports 290 calls of service for the month, 16 arrest, 200 violations and 405 traffic contacts.

Aaron Smith, contractor for the Diboll Baseball Association and a member of the Volunteer Fire Department reports a fire at 809 Cypress at 5:20am. All contents were saved and covered with a tarp for further protection. There are two new members of the VFD.

All baseball equipment has been installed. 15 new sets of catchers gear has also been provided for teams. The fields are no longer holding water but the fear of the weather still remains. A Hudson board member visited our fields and reported he was happy for Diboll and the improvements that have been made. All parents and players seemed to be happy with the outcome of opening day. They liked the fact that everything went smooth and was not crowded and chaotic as it has been in the past.

CITY MANAGER REPORTS:

City Manager, Gerry Boren reports that 50% of the compensation study has been completed. The personal policy will be the next to be updated. It has not been updated since 1998 and it out of date. It also doesn't include a social media nor a tattoo policy.

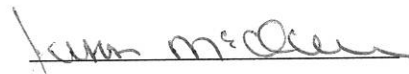
Mr. Boren also reported a letter to the EDOC has been sent to a company that is looking to come to Diboll. He will be attending an annexation conference in May. He will also attend the TML conference in October and encourages the council to attend.

He asked the council about the weekly highlights he has been emailing and the council reports that they look forward to getting the updates and it's a great way to keep them in the loop and informed of what is going on. Jimmy Cassels asked to be added to the weekly highlights.

ADJOURN:

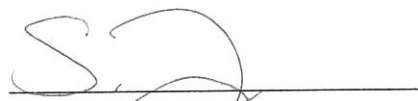
Lewis Ivey made the motion to adjourn at 5:50 PM and Don Hendrick seconded.

All in Favor, none opposed, motion carries



Mayor, John McClain

ATTEST:



City Secretary, Sarah Thompson