

MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS MEETING ON MONDAY, MAY 13, 2016 AT 5:15 PM, DIBOLL CITY HALL

COUNCIL PRESENT

Mayor John McClain, City Attorney, Jimmy Cassels, Councilmember's, Mayor Pro Tem, Lewis Ivey, Don Hendrick, Charles Moses, Tom Farley, Veronica Hernandez, and Daniel Lopez

ABSENT

STAFF PRESENT

City Manager Gerry Boren, City Secretary Sarah Thompson, Finance Director Elvia Garza, Public Works Dee Scarborough, Golf Manager, Jimmy Mettlen, Police Chief Steve Baker, Civic Center Director Loretta Christmas, Park Director Luis Maldonado and Code Inspection Officer Bryant McCollum.

Mayor McClain called the meeting to order and Kenny Hibbs gave the invocation.

Pledge of Allegiance was coordinate by those in attendance.

Oath of Office

City Attorney, Jimmy Cassels presented the Oath and Statement of Officer to the newly unopposed/appointed Mayor, John McClain and City Council Members, Lewis Ivey, Daniel Lopez and Charles Moses Sr.

Citizen Participation: None

CONSENT ITEMS/ACTION: Items listed in the Consent agenda are considered routine and are generally enacted with one motion. The exception to this rule is that a Council Member may request one or more items be removed from the Consent Agenda for separate discussion and action.

ITEM #1: CONSIDER APPROVING MINUTES OF THE APRIL 11, 2016 CITY COUNCIL MEETING AND THE APRIL 25, 2016 SPECIAL CALL MEETING.

Lewis Ivey made the motion to approve the minutes and Don Hendrick second.

All in favor, none opposed, motion carries

ACTION /DISCUSSION ITEMS:

ITEM #2: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 16-16, APPROVING A PROCLAMATION FOR THE MONTH OF MAY BEING MOTORCYCLE AWARENESS MONTH.

The requesting representative was not in attendance therefore city manager, Gerry Boren presented council of the reason for the proclamation. The month of May kicks off the summer season for motorcyclist. This time of year more bikes are out and we need to make the citizens aware. This proclamation is to encourage the safety and education of motorcycles.

Tom Farley made the motion to adopt the said resolution and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #3: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 17-16, APPROVING DANIEL LOPEZ AS A BOARD MEMBER FOR THE BOARD OF DIRECTORS FOR THE DEEP EAST TEXAS COUNCIL OF GOVERNMENTS. (DETCOG)

Mayor, John McClain resigned as the said board member and has suggested Daniel Lopez be his replacement. This position has been filled by Mr. Lopez prior and has no hesitation to return to the duties.

Lewis Ivey made the motion to approve the said Resolution and Don Hendrick second.

All in favor, none opposed, motion carries

ITEM #4: DISCUSS AND/OR TAKE ACTION TO ADOPT RESOLUTION 18-16, APPROVING THE CITY MANAGER TO SIGN A CONTRACT WITH FIRST BANK & TRUST OF EAST TEXAS WITH AN INTREST RATE OF 3% OR LOWER FOR A GREENS MOWER FOR THE NECHES PINES GOLF COURSE.

City Manager, Gerry Boren reports that his plan is to reconstruct and how it's purchased. In the past the mowers were on lease and paid with an outside vendor. Banking local will provide the opportunity to save on finance percentage and interest. Mr. Boren also suggest to leave lease purchase agreements and buy equipment out right. The mowers at the golf course are used daily and need to be replaced approximately every three years.

Lewis Ivey made the motion to adopt the said Resolution and Tom Farley second.

All in favor, none opposed, motion carries

ITEM #5: REVIEW, DISCUSS AND/OR TAKE ACTION IF REQUIRED TO THE MARCH 2016 FINANCIAL REPORT AND QUARTERLY INVESTMENT REPORTS.

There were no discussion or questions concerning the February financial report.

ITEM #6 DEPARTMENT HEADS IN ATTENDNCE PRESENT MONTHLY REPORTS.

Police Chief, Steve Baker reports 200 calls of service for the month, 6 arrest, 340 citations/ violations and 476 traffic contacts. The new patches are being put on uniforms and should be complete by the weekend.

Golf Manager, Jimmy Mettlen reports they will be running a teachers special for the summer. Mid May will kick off for the teachers. They have been fertilizing the greens and fairways.

Volunteer Fire Department Chief, Gary Jones reports he has applied for the Texas Forest Service Grant in the amount of \$90,000.00. There are several other grants he will be applying for in the future. Grant funds help with training cost, bunker gear and a new proposed training library. Would like to seek other grants rather than Keeler, Temple and Forestry in the future.

Aaron Smith, contractor for the Diboll Baseball Association reports there are two weeks left in the season. There have been minimum rainouts and the fields have held up well. All Star selections will begin soon. We will host the softball state tournament here in July. The second field for the tournament will be prepared to accommodate and help the flow of games. We are expecting 24 teams to attend for the tournament. There will be an end of the season banquet for the players. Things are going great and looking up for the program.

Parks Director, Luis Maldonado reports the splash pad is now open. It appears to be functioning well and kids are enjoying it being open. His crew is getting ready for Tamale Festival and staying busy.

Code Officer, Bryant McCollum reports 11 permits, 2 new residential permits, 1 new dentist office, 25 reports of weed issues and 89 calls and emails. An overnight RV park is a possibility in the near future. A new ordinance reflecting the materials used for contractors, driveway requirements, property plats and the maximum height of weeds will be addressed soon. He has had a good response of mowing and cleanup of property within the community.

Street Superintendent, Josh Richard reports his crew has finished up clean up week. Pineywoods sanitation was a great help to them during clean up. They have been assisting the golf course in boom mowing and getting things ready for Tamale Festival. Josh also reported that he toured the city with an asphalt condition salesman. A pamphlet of the product was shown to council to show what the treatment can do for our streets. A chemical process called, Reclamite can give a more life expectancy to the streets. This can add life up to 5-7 years and puts oil back in our roads. This is cost effective with approximately \$1.10 a square yard. Other cities that have used Reclamite are Midland and Kilgore. Josh also reported he attended a capital improvement class while at a water school this month. Mr. Boren has suggested he become certified in this field and prepare the city for future funding for streets and water lines.

Finance Director, Elvia Garza reports the Judges mom passed away and she will be out of the office for a period of time. The third quarter of funding for 2016 not as good as in the past. A new software is in the plan to be installed in the finance department next week. Approximately four hours the finance system will be done but will be able to complete task during this time. A new time keeping system will be up and going in July. This will replace the ADP system and is more cost efficient. The budget workshops have begun with staff and have been performed during staff meetings rather than one on one.

ITEM #7: CITY MANAGER MONTHLY REPORTS:

City Manager, Gerry Boren reports he will be out of the office Thursday and Friday at an annexation conference. His plan is to annex closer to the loop towards Lufkin in the future. Everything else is going good.

ITEM #8: The City Council will retire to an executive session in accordance to the Texas Open Meetings Act, discussion/consultation in pursuant to the Texas Government Code section 551.071 regarding the breach of contract with the Angelina County WCID #4.

Closed session began at 6:51pm

ITEM # 9: Reconvene into Open Session to discuss and/or take action with the Angelina County WCID #4.

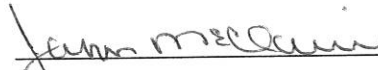
The council returned from closed session at 6:28pm. Daniel Lopez made the motion to move forward and grant city attorney authorization to proceed with legal action and Lewis Ivey second,

All in favor, none opposed, motion carries.

ADJOURN:

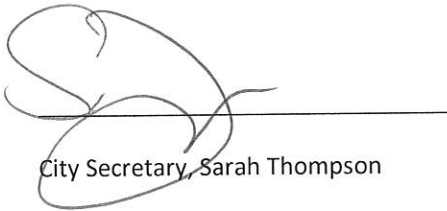
Lewis Ivey made the motion to adjourn at 6:30 PM and Don Hendrick seconded.

All in Favor, none opposed, motion carries



Mayor, John McClain

ATTEST:



City Secretary, Sarah Thompson