

**MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS MEETING ON
MONDAY, JUNE 13, 2016 AT 5:15 PM, DIBOLL CITY HALL, 400 KENLEY, DIBOLL, TX**

COUNCIL PRESENT

Mayor John McClain, City Attorney, Jimmy Cassels, Councilmember's, Mayor Pro Tem, Lewis Ivey, Don Hendrick, Charles Moses, and Veronica Hernandez.

ABSENT

Tom Farley and Daniel Lopez

STAFF PRESENT

City Manager Gerry Boren, City Secretary Sarah Thompson, Finance Director Elvia Garza, Civic Center Director Loretta Christmas, Park Director Luis Maldonado and Code Inspection Officer Bryant McCollum.

Mayor McClain called the meeting to order and First Baptist Church Pastor Kenny Hibbs gave the invocation.

Pledge of Allegiance was coordinate by those in attendance.

Citizen Participation: None

CONSENT ITEMS:

Item #1: Consent Agenda: All matters listed under 'Consent Agenda' are considered to be routine by the City Council and will be enacted buy one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- Consider approving minutes of the May 9, 2016 City Council Meeting

Mayor Pro Tem Ivey made a motion to approve the consent agenda, Seconded by Councilmember Hendrick.

All in favor, none opposed, motion carries.

DISCUSSION/ACTION ITEMS:

ITEM #2: Discuss and/or take action to adopt Resolution 19-16, approving the City Manager to sign a contract with Cutright & Allen for project one, (1) of; DR-4245-TX and/or DR-4255-TX.

Item #2 tabled pending Memorandum of Understanding between the City of Diboll and Diboll Independent School District.

ITEM #3: Discuss and/or take action to adopt Resolution 20-16, approving the City Manager to sign a contract with Cutright & Allen for project two, (2) of; DR-4245-TX and/or DR-4255-TX.

Item #3 tabled pending Memorandum of Understanding between the City of Diboll and Diboll Independent School District.

ITEM#4: Discuss and/or take action to adopt Resolution 21-16, approving the City Manager to sign a contract with Utility Service Partners Private Label, Inc. D/B/A Service Line Warranties of Americas for a new utility service warranty program.

ITEM #5: Discuss and/or take action to adopt Resolution 22-16, approving the City Manager to sign all related forms related to the preparation of, and to execute any and all HOME agreements including loan documents and grant agreements.

Mayor Pro Tem Ivey made a motion to approve Resolution 22-16, Seconded by Councilmember Hendrick.

All in favor, none opposed, motion carries.

ITEM #6: Discuss and/or take action to adopt Resolution 23-16, authorizing a Proclamation for Margie Harrell for her dedication to the Diboll Community and declaring June 18th Margie Harrell Day.

Mayor Pro Tem Ivey made a motion to approve Resolution 23-16, Seconded by Councilmember Hendrick.

All in favor, none opposed, motion carries.

ITEM #7: Discuss and/or take action to adopt Resolution 24-16, to rename Elm Street as Margie Harrell Street.

Mayor Pro Tem Ivey made a motion to approve Resolution 24-16, Seconded by Councilmember Hendricks.

All in favor, none opposed, motion carries.

ITEM #8: Discuss and/or take action to approve Ordinance 02-16, amending the operating and capital budget for the City of Diboll, Texas for the fiscal year October 1, 2015 through September 30, 2016, for the purpose of providing appropriation for hiring a full time animal control officer and purchasing a vehicle for said officer; and providing an effective date.

The City Manager briefed the governing body that Chad Harris has been hired as the animal control officer. This position was left vacant due to the retirement of the previous officer. Chad will be assigned to the police department and have a separate budget. The City Manager stated that the police department were looking at a used vehicle in that approximate amount of \$10,000.

Mayor Pro Tem Ivey made a motion to approve Ordinance 02-16, Seconded by Councilmember Hendrick.

All in favor, none opposed, motion carries.

ITEM# 9 : Review, discuss and/or take action if required to the June 2016 Financial Report

The Finance Director presented the monthly financial statement. She reported that the part time municipal court clerk had fulfilled her responsibilities and was not needed at this time. A report was made on the new payroll procedure with timeclock software. The council accepted the financial report.

ITEM# 10: Department heads in attendance present monthly reports; review reports of those not in attendance.

Parks – Mowing is caught up and are preparing for the District Baseball Tournament.

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Festivals – Mrs. Christmas is working on the July 2nd Music in the Park Festival. Council requested that the city provide transportation with carts to and from the parking areas.

Police Dept. – City Manager gave the police report for Chief Baker. He is on vacation.

Building/Code Dept. – Stated that a new ordinance defining tall grass and weeds is near completion.

ITEM# 11: City Manager monthly report

The City Manager reported that the department heads are meeting weekly. He is concerned since revenue has not been coming in as projected. The City will need to tighten the belt as much as we can focusing on expenditures, conserving energy and reducing overtime. He stated that this town was like no other in Texas with the community coming together supporting one another.

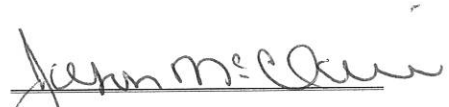
ITEM# 12: The City Council will retire to an executive session in accordance to the Texas Open Meetings Act, discussion/consultation in pursuant to the Texas Government Code section 551.074 regarding the completion of the six (6) month probation period of the City Manager and discuss his performance within the last (6) six months.

The City Council went into session at 5:45 PM.

ITEM# 13: Reconvene into Open Session to discuss and/or take action with personnel matters.

The City Council reconvened into Open Session at 6:30 PM

Mayor Pro-Tem made a motion to adjourn at 6:31 PM. Councilmember Hendrick seconded. Motion carried unanimously.



Mayor, John McClain

ATTEST:

City Manager, Gerry Boren