

**NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL**

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, April 8, 2025 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from March 11, 2025, Regular Session Meeting
- b. Financial Statement for March 2025
- c. 12-Month Attendance Record for March 2025

Item #2: Consideration and possible action to approve Ordinance 2025-04-001 for the second (2nd) amendment to the 2024-2025 Operating Budget.

Item #3: Consideration and possible action to approve Amended and Restated Cooperative Agreement Angelina County & Cities Health District updating the number of Board Members and Annual Fees for Member Cities.

Item #4: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of

thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on April 4, 2025, as well as at the City's website.

Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 04/04/2025



**MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS
REGULAR SESSION MEETING ON TUESDAY, MARCH 11, 2025, AT 5:15 P.M., IN
THE DIBOLL CITY HALL CHAMBERS.**

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Schuyler Bacon, Luis Maldonado, Nora Muñoz, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m. and gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: Open: 5:15pm Closed: 5:23pm

Fran McClain addressed Council regarding the Civic Center.

Debra Buster addressed Council regarding Old Orchard Park and the Civic Center.

Benita Sheffield Duffield addressed Council regarding 1103 Cypress in Diboll.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from February 11, 2025, Regular Session Meeting
- b. Financial Statement for February 2025
- c. 12-Month Attendance Record for February 2025

Daniel Lopez made a motion to approve and Ray Williams, Jr. second.

All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve Resolution 2025-03-001; cancelling of the May 3, 2025 General Election due to no opposition for District 1, District 3, At Large Place 5 Councilmember.

Daniel Lopez made a motion to approve and Ray Williams, Jr. second.

All in Favor, none opposed, motion carries.

Item #3: PUBLIC HEARING regarding proposed variance request by property owner at 1103 Cypress Street, Diboll, Texas.

Public Participation: Open: 5:25pm Closed: 5:32pm
Benita Sheffield Duffield addressed Council regarding 1103 Cypress in Diboll.
Patrina Mitchell addressed Council regarding 1103 Cypress in Diboll.

Item #4: Consideration and possible action to approve Ordinance 2025-03-001, variance request at 1103 Cypress Street, Diboll, Texas.

Ray Williams, Jr. made a motion to deny, with no second, the motion failed.
Luis Maldonado then made the motion to approve, Ruben Terrazas second.
Motion carries with a vote of five (5) Ayes, one (1) Nay, and one (1) Abstention.
Ayes - Maldonado, Terrazas, Bacon, Muñoz, Wilkerson
Nays - Williams
Abstentions - Lopez

Item #5: Consideration and possible action to approve Resolution 2025-03-002 Authorizing Participation in the U.S. Fixed Income Trust Investment Pools and Designating Authorized Representatives.

Mr. Ken Couch gave a brief presentation of the U.S. Fixed Income Trust Investment Pools.
Daniel Lopez made a motion to approve participation and Schuyler Bacon second.
All in Favor, none opposed, motion carries.

Item #6: Consideration and Possible action to approve a Resolution 2025-03-003 Awarding a Primary Depository Relationship with Southside Bank.

Ray Williams, Jr. made a motion to approve and Luis Maldonado second.
All in Favor, none opposed, motion carries.

Item #7: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report

Adjournment

Mayor Trey Wilkerson called to adjourn at 5:54p.m.

Minutes of the March 11, 2025 Regular Session Meeting approved by council on this the 8th

day of April, 2025.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §





City of Diboll

Financial Report Group Summary

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	1,500.00	5,500.00	5,500.00	-500.00
3200 - Fines and Fees	398,893.00	398,893.00	61,104.23	315,422.52	315,422.52	83,470.48
3210 - Licenses & Permits	20,000.00	20,000.00	2,560.44	15,338.06	15,338.06	4,661.94
3500 - Franchise Tax	375,000.00	375,000.00	7,362.99	112,402.87	112,402.87	262,597.13
3550 - Property Tax	1,467,188.00	1,467,188.00	40,734.05	1,381,604.92	1,381,604.92	85,583.08
3700 - Sales Tax	944,405.00	944,405.00	66,683.24	512,875.42	512,875.42	431,529.58
3800 - Interest	20,000.00	20,000.00	1,373.37	14,638.94	14,638.94	5,361.06
3805 - Miscellaneous	2,500.00	8,100.00	748.67	15,027.87	15,027.87	-6,927.87
3940 - Contributions & Grants	0.00	0.00	0.00	2,602.46	2,602.46	-2,602.46
3960 - Donations	0.00	67,446.20	0.00	67,446.20	67,446.20	0.00
Revenue Total:	3,232,986.00	3,306,032.20	182,066.99	2,442,859.26	2,442,859.26	863,172.94
Expense						
4000 - Insurance	75,080.00	75,080.00	0.00	68,500.94	68,500.94	6,579.06
4030 - Fines & Fees	950.00	950.00	128.00	128.00	128.00	822.00
4040 - Administrative	200,599.00	200,599.00	59,111.50	142,670.09	143,159.43	57,439.57
4080 - Capital Purchase	87,003.00	87,003.00	0.00	12,897.70	82,405.64	4,597.36
4100 - Contractual & Professional Services	206,614.00	206,614.00	15,202.38	136,132.20	136,132.20	70,481.80
4110 - Intergov't Contracts	188,000.00	188,000.00	13,266.66	151,543.34	151,543.34	36,456.66
4210 - Project Expense	25,500.00	132,388.43	54.00	24,879.83	35,989.83	96,398.60
4300 - Utility	147,240.00	147,240.00	12,226.28	66,729.87	67,079.87	80,160.13
4400 - Repairs & Maintenance	278,227.00	459,127.49	24,138.96	145,987.32	154,200.12	304,927.37
4460 - Materials & Supplies	164,738.00	194,500.03	28,927.83	86,024.46	89,089.82	105,410.21
4500 - Miscellaneous	5,500.00	6,000.00	-23,673.25	-20,088.19	-20,088.19	26,088.19
4800 - Payroll Expense	2,429,534.00	2,429,534.00	185,239.01	1,223,254.15	1,223,254.15	1,206,279.85
4860 - Personnel	63,145.00	63,145.00	3,922.17	42,473.07	42,903.07	20,241.93
9999 - Transfers	-639,144.00	-639,144.00	0.00	0.00	0.00	-639,144.00
Expense Total:	3,232,986.00	3,551,036.95	318,543.54	2,081,132.78	2,174,298.22	1,376,738.73
Fund: 01 - General Fund Surplus (Deficit):	0.00	-245,004.75	-136,476.55	361,726.48	268,561.04	-513,565.79

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,815,187.00	3,815,187.00	254,992.79	1,651,310.44	1,651,310.44	2,163,876.56
3130 - Penalties & Interest	25,000.00	25,000.00	389,785.04	1,868,172.04	1,868,172.04	-1,843,172.04
3800 - Interest	16,000.00	16,000.00	0.00	6,792.99	6,792.99	9,207.01
3805 - Miscellaneous	0.00	0.00	1,010.25	10,241.82	10,241.82	-10,241.82
3940 - Contributions & Grants	0.00	0.00	0.00	101,935.50	101,935.50	-101,935.50
Revenue Total:	3,856,187.00	3,856,187.00	645,788.08	3,638,452.79	3,638,452.79	217,734.21
Expense						
4000 - Insurance	35,591.00	35,591.00	0.00	36,447.38	36,447.38	-856.38
4010 - Grant Expense	0.00	0.00	0.00	101,935.50	101,935.50	-101,935.50
4030 - Fines & Fees	2,340.00	2,340.00	-161.68	1,012.59	1,012.59	1,327.41
4040 - Administrative	60,380.00	60,380.00	15,023.13	22,568.00	45,476.00	14,904.00
4080 - Capital Purchase	5.00	240,666.50	17,040.00	72,705.00	140,762.00	99,904.50
4100 - Contractual & Professional Services	895,961.00	905,661.00	88,912.31	453,047.35	456,343.40	449,317.60
4110 - Intergov't Contracts	10,080.00	10,080.00	253.57	1,245.59	1,245.59	8,834.41
4300 - Utility	141,840.00	141,840.00	13,158.18	69,757.59	69,757.59	72,082.41
4400 - Repairs & Maintenance	291,107.00	405,740.59	6,884.93	183,607.35	190,783.03	214,957.56
4460 - Materials & Supplies	281,325.00	281,325.00	29,390.76	118,686.01	126,469.78	154,855.22
4800 - Payroll Expense	627,317.00	627,317.00	49,506.72	338,281.74	338,281.74	289,035.26
4860 - Personnel	9,465.00	9,465.00	0.00	206.65	206.65	9,258.35
9999 - Transfers	1,500,776.00	1,500,776.00	0.00	0.00	0.00	1,500,776.00
Expense Total:	3,856,187.00	4,221,182.09	220,007.92	1,399,500.75	1,508,721.25	2,712,460.84
Fund: 02 - Utility Fund Surplus (Deficit):	0.00	-364,995.09	425,780.16	2,238,952.04	2,129,731.54	-2,494,726.63

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	0.00	581.75	581.75	-581.75
3900 - Rentals & Leases	65,100.00	65,100.00	8,042.96	8,364.80	8,364.80	56,735.20
Revenue Total:	65,100.00	65,100.00	8,042.96	8,946.55	8,946.55	56,153.45
Expense						
4000 - Insurance	695.00	695.00	0.00	717.08	717.08	-22.08
4040 - Administrative	7,674.00	7,674.00	0.00	679.37	679.37	6,994.63
4100 - Contractual & Professional Services	1,450.00	1,450.00	579.86	1,179.86	1,179.86	270.14
4300 - Utility	55,496.00	55,496.00	3,892.43	27,505.78	27,505.78	27,990.22
4400 - Repairs & Maintenance	33,785.00	33,785.00	5,959.76	26,903.90	27,041.84	6,743.16
4800 - Payroll Expense	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00
9999 - Transfers	-64,000.00	-64,000.00	0.00	0.00	0.00	-64,000.00
Expense Total:	65,100.00	65,100.00	10,432.05	56,985.99	57,123.93	7,976.07
Fund: 03 - Recreation Fund Surplus (Deficit):	0.00	0.00	-2,389.09	-48,039.44	-48,177.38	48,177.38

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	0.00	656.32	507.60	2,306.88	2,306.88	-1,650.56
3940 - Contributions & Grants	1,200.00	3,034.78	1,668.25	3,034.78	3,034.78	0.00
Revenue Total:	1,200.00	3,691.10	2,175.85	5,341.66	5,341.66	-1,650.56
Expense						
4010 - Grant Expense	55,000.00	147,031.09	0.00	15,968.40	22,358.16	124,672.93
4210 - Project Expense	1,200.00	3,461.31	127.33	1,610.93	1,610.93	1,850.38
9999 - Transfers	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
Expense Total:	106,200.00	200,492.40	127.33	17,579.33	23,969.09	176,523.31
Fund: 05 - Special Revenue Fund Surplus (Deficit):	-105,000.00	-196,801.30	2,048.52	-12,237.67	-18,627.43	-178,173.87

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	5,987.75	5,987.75	8,012.25
Revenue Total:	14,000.00	14,000.00	0.00	5,987.75	5,987.75	8,012.25
Expense						
9999 - Transfers	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
Expense Total:	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	0.00	0.00	0.00	5,987.75	5,987.75	-5,987.75

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund Revenue						
3800 - Interest	0.00	0.00	1.07	7.39	7.39	-7.39
Revenue Total:	0.00	0.00	1.07	7.39	7.39	-7.39
Fund: 07 - Seized Fund Total:	0.00	0.00	1.07	7.39	7.39	-7.39

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 08 - Diboll Day Fund						
Expense						
4040 - Administrative	1.00	1,450.66	0.00	645.76	645.76	804.90
4100 - Contractual & Professional Services	1.00	6,001.00	0.00	2,747.50	2,747.50	3,253.50
4460 - Materials & Supplies	2.00	5,297.74	0.00	5,297.71	5,297.71	0.03
4800 - Payroll Expense	1.00	2,001.00	0.00	0.00	0.00	2,001.00
9999 - Transfers	-5.00	-5.00	0.00	0.00	0.00	-5.00
Expense Total:	0.00	14,745.40	0.00	8,690.97	8,690.97	6,054.43
Fund: 08 - Diboll Day Fund Total:	0.00	14,745.40	0.00	8,690.97	8,690.97	6,054.43

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	6,000.00	6,000.00	1,723.41	9,312.45	9,312.45	-3,312.45
Revenue Total:	6,000.00	6,000.00	1,723.41	9,312.45	9,312.45	-3,312.45
Expense						
9999 - Transfers	10,320.00	10,320.00	0.00	0.00	0.00	10,320.00
Expense Total:	10,320.00	10,320.00	0.00	0.00	0.00	10,320.00
Fund: 09 - MC Security Fund Surplus (Deficit):	-4,320.00	-4,320.00	1,723.41	9,312.45	9,312.45	-13,632.45

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	1,482.74	7,851.38	7,851.38	-851.38
Revenue Total:	7,000.00	7,000.00	1,482.74	7,851.38	7,851.38	-851.38
Expense						
4300 - Utility	12,000.00	12,000.00	249.49	1,442.38	1,442.38	10,557.62
Expense Total:	12,000.00	12,000.00	249.49	1,442.38	1,442.38	10,557.62
Fund: 10 - MC Tech Fund Surplus (Deficit):	-5,000.00	-5,000.00	1,233.25	6,409.00	6,409.00	-11,409.00

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	25.81	151.40	151.40	-151.40
Revenue Total:	0.00	0.00	25.81	151.40	151.40	-151.40
Fund: 12 - Red Light Fund Total:	0.00	0.00	25.81	151.40	151.40	-151.40

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	135,569.00	135,569.00	5,573.09	132,809.63	132,809.63	2,759.37
3800 - Interest	0.00	0.00	59.68	163.38	163.38	-163.38
Revenue Total:	135,569.00	135,569.00	5,632.77	132,973.01	132,973.01	2,595.99
Expense						
4015 - Bond Expense	606,974.00	606,974.00	0.00	525,302.89	525,302.89	81,671.11
4020 - Note Expense	399,592.00	399,592.00	0.00	0.00	0.00	399,592.00
4030 - Fines & Fees	950.00	950.00	0.00	475.00	475.00	475.00
9999 - Transfers	-871,947.00	-871,947.00	0.00	0.00	0.00	-871,947.00
Expense Total:	135,569.00	135,569.00	0.00	525,777.89	525,777.89	-390,208.89
Fund: 13 - Debt Service Fund Surplus (Deficit):	0.00	0.00	5,632.77	-392,804.88	-392,804.88	392,804.88

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense						
9999 - Transfers	5.00	5.00	0.00	0.00	0.00	5.00
Expense Total:	5.00	5.00	0.00	0.00	0.00	5.00
Fund: 14 - Endowment Fund Surplus (Deficit):	8,045.00	8,045.00	0.00	0.00	0.00	8,045.00

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
4210 - Project Expense	136,000.00	228,566.10	0.00	92,566.10	92,566.10	136,000.00
Expense Total:	136,000.00	228,566.10	0.00	92,566.10	92,566.10	136,000.00
Fund: 15 - Restricted Project Fund Total:	136,000.00	228,566.10	0.00	92,566.10	92,566.10	136,000.00

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	0.00	0.00	1,610.62	9,004.47	9,004.47	-9,004.47
Revenue Total:	0.00	0.00	1,610.62	9,004.47	9,004.47	-9,004.47
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	0.00	0.00	1,610.62	9,004.47	9,004.47	-9,004.47

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	0.00	0.00	31.94	178.90	178.90	-178.90
Revenue Total:	0.00	0.00	31.94	178.90	178.90	-178.90
Fund: 17 - MC Municipal Jury Fund Total:	0.00	0.00	31.94	178.90	178.90	-178.90

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	39.93	239.62	239.62	-239.62
Revenue Total:	0.00	0.00	39.93	239.62	239.62	-239.62
Expense						
4210 - Project Expense	37,000.00	3,725.51	0.00	4,664.08	4,664.08	-938.57
Expense Total:	37,000.00	3,725.51	0.00	4,664.08	4,664.08	-938.57
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	-37,000.00	-3,725.51	39.93	-4,424.46	-4,424.46	698.95

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	86.95	510.03	510.03	-510.03
Revenue Total:	0.00	0.00	86.95	510.03	510.03	-510.03
Expense						
4210 - Project Expense	226,000.00	226,000.00	0.00	0.00	0.00	226,000.00
Expense Total:	226,000.00	226,000.00	0.00	0.00	0.00	226,000.00
Fund: 19 - Street Project Fund Surplus (Deficit):	-226,000.00	-226,000.00	86.95	510.03	510.03	-226,510.03

Financial Report

For Fiscal: 2024-2025 Period Ending: 03/31/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	132.62	1,050.64	1,050.64	-1,050.64
Revenue Total:	0.00	0.00	132.62	1,050.64	1,050.64	-1,050.64
Expense						
4210 - Project Expense	1,157,000.00	1,157,000.00	16,380.00	440,897.46	440,897.46	716,102.54
Expense Total:	1,157,000.00	1,157,000.00	16,380.00	440,897.46	440,897.46	716,102.54
Fund: 20 - ARPA Fund Surplus (Deficit):	-1,157,000.00	-1,157,000.00	-16,247.38	-439,846.82	-439,846.82	-717,153.18
Total Surplus (Deficit):	-1,662,275.00	-2,438,113.15	283,101.41	1,633,629.57	1,424,715.93	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	0.00	-245,004.75	-136,476.55	361,726.48	268,561.04	-513,565.79
02 - Utility Fund	0.00	-364,995.09	425,780.16	2,238,952.04	2,129,731.54	-2,494,726.63
03 - Recreation Fund	0.00	0.00	-2,389.09	-48,039.44	-48,177.38	48,177.38
05 - Special Revenue Fund	-105,000.00	-196,801.30	2,048.52	-12,237.67	-18,627.43	-178,173.87
06 - Hotel/Motel Tax Fund	0.00	0.00	0.00	5,987.75	5,987.75	-5,987.75
07 - Seized Fund	0.00	0.00	1.07	7.39	7.39	-7.39
08 - Diboll Day Fund	0.00	-14,745.40	0.00	-8,690.97	-8,690.97	-6,054.43
09 - MC Security Fund	-4,320.00	-4,320.00	1,723.41	9,312.45	9,312.45	-13,632.45
10 - MC Tech Fund	-5,000.00	-5,000.00	1,233.25	6,409.00	6,409.00	-11,409.00
12 - Red Light Fund	0.00	0.00	25.81	151.40	151.40	-151.40
13 - Debt Service Fund	0.00	0.00	5,632.77	-392,804.88	-392,804.88	392,804.88
14 - Endowment Fund	8,045.00	8,045.00	0.00	0.00	0.00	8,045.00
15 - Restricted Project Fund	-136,000.00	-228,566.10	0.00	-92,566.10	-92,566.10	-136,000.00
16 - MC Local Truancy Preven..	0.00	0.00	1,610.62	9,004.47	9,004.47	-9,004.47
17 - MC Municipal Jury Fund	0.00	0.00	31.94	178.90	178.90	-178.90
18 - Keep Diboll Beautiful Fu...	-37,000.00	-3,725.51	39.93	-4,424.46	-4,424.46	698.95
19 - Street Project Fund	-226,000.00	-226,000.00	86.95	510.03	510.03	-226,510.03
20 - ARPA Fund	-1,157,000.00	-1,157,000.00	-16,247.38	-439,846.82	-439,846.82	-717,153.18
Total Surplus (Deficit):	-1,662,275.00	-2,438,113.15	283,101.41	1,633,629.57	1,424,715.93	

DIBOLL CITY COUNCIL 12-MONTH ATTENDANCE RECORD

Council Member	4/9/2024	5/14/2024	6/11/2024	6/25/2024	7/9/2024	7/23/2024	8/13/2024	9/3/2024
Schuyler Bacon			0	0	0	0	0	0
Luis Maldonado	0	0	0	0	1	0	0	0
Nora Munoz	0	0	0	0	0	0	0	0
Daniel Lopez	0	0	0	0	0	0	1	0
Ruben Terrazas	0	0	0	0	1	0	0	0
Ray Williams, Jr.	0	1	0	1	1	0	0	0
Trey Wilkerson	0	0	0	0	0	0	0	0
Total Absences	0	1	0	1	3	0	1	0

Council Member	9/10/2024	10/8/2024	11/12/2024	12/10/2024	1/14/2025	2/11/2025	3/11/2025	TOTAL TO-DATE
Schuyler Bacon	1	0	0	0	0	0	0	1
Luis Maldonado	0	0	0	0	0	0	0	1
Nora Munoz	0	0	0	0	0	0	0	0
Daniel Lopez	0	0	0	0	0	0	0	1
Ruben Terrazas	0	0	0	0	0	0	0	1
Ray Williams, Jr.	0	0	0	0	0	0	0	3
Trey Wilkerson	0	1	0	0	0	0	0	1
Total Absences	1	1	0	0	0	0	0	8




 Rosa M. Olvera - City Secretary

ORDINANCE NO. 2025-04-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2024/2025 OPERATING BUDGET (BUDGET AMENDMENT NO. 02), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE UTILITY FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2024/2025 Operating Budget and appropriated the necessary funds out of the Utility Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the Utility Fund.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2024/2025 Operating Budget (Budget Amendment No. 02) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

Utility Fund

Current Expenditure Budget -	4,146,182.09
Proposed Expenditure Budget -	4,193,624.09
Decrease to Fund Balance	(47,442.00)
Current Revenue Budget -	0.00
Proposed Revenue Budget -	0.00
Decrease to Fund Balance	0.00
Net effect to fund balance is a decrease of	(47,442.00)

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2024/2025 Operating Budget in the Utility Fund, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 8th day of April 2025.

Trey Wilkerson, Mayor

ATTEST:

Rosa Olvera, City Secretary

Samantha Durham
Director of Finance



400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email:
sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: April 8, 2025
TO: Mayor and Council Members
THRU: Jason Arnold, City Manager
SUBJ: 2024-2025 Budget Amendment No. 2

ITEM NO. 1 Water Well 1 Extended Repairs

We've encountered a significant issue with the casing while working on Well 1, which is complicating the pump installation. Based on the quote, it looks like the repair process involves multiple critical steps, including patching the hole, adjusting the casing, and modifying the pump setup.

Here's a breakdown of the key repair actions listed in the quote:

1. **Patching the Hole:** The hole in the 14" well casing at 330 feet will be patched with a stainless steel patch. This will ensure that the casing integrity is restored, which is crucial for the stability of the well.
2. **Flaring and Expansion of 7" Liner:** The transition between the 14" casing and the 7" liner will be adjusted by flaring and expanding it. This step is necessary to address the misalignment and offset caused by the casing issue.
3. **New Soleplate Installation:** A new soleplate will be installed to allow for the pump offset, which will help ensure that the pump can be set correctly despite the casing misalignment. This includes installing steel soleplate and anchor bolts.
4. **Blasting and Paint:** The necessary blasting and painting will be done to protect the materials from corrosion and ensure the durability of the casing and the installed components.
5. **Adjusting Discharge Piping:** This involves modifying the discharge piping to ensure that everything aligns properly after the repairs are completed.

The total cost for these repairs, including a single mobilization, is **\$47,442.00**.

Therefore, for the Utility Fund, the expenditure budget will need to be or increased to reflect expenditures for the Well No. 1 Rehabilitation Project.

GL No.	Department	Account Name	Prior Budget	New Budget	Adjustment
02-09-4080	Utility	Capital Improvements	\$120,660.61	\$168,102.61	\$47,442.00

Fond regards,



Sam Durham
Finance Director



Smith Pump Company, Inc.

301 MB Industrial Dr
Waco, TX 76712 US

Phone: 800-299-8909
Fax: 254-776-0023
Fed ID: 741460081

Quote No: 40850

Friday, March 7, 2025

Page: 1

Attention:

City of Diboll

400 Kenley St.
Diboll, TX 75941

Thank you for the opportunity to present our quotation for your upcoming project. Please give us a call if you require additional information.

Sincerely,

Line: 1	Part ID: 7003-033			Rev: 0			
Well Services- Casing Patch							
Field Service to patch hole in the 14" well casing at 330' with stainless steel patch							
Quantity	U/M	Unit Price	Discount	Discounted Unit Price	Addl Charge	Lead Time	Total Price
1.00	EA	31,667.00000					\$31,667.00

Line: 2	Part ID: 7003-033			Rev: 0		
Well Services- Casing Patch						
Field Service to expansion of the 7" liner at the bottom.						
No guarantee that expanding the 7" liner will allow pump to be set lower than the top of the 7". (7" casing possible is not completely vertical)						

\$ 16,429.00 ADDER FOR SECOND TRIP IF 7" LINER IS NOT EXPANDING ON TRIP TO INSTALL PATCH

Quantity	U/M	Unit Price	Discount	Discounted Unit Price	Addl Charge	Lead Time	Total Price
1.00	EA	10,884.00000					\$10,884.00

Line: 3	Part ID: 3005-009			Rev: 0			
Soleplate-Fabricated Steel 30" x 30"							
New Soleplate to allow for pump offset in Well							
Includes: steel soleplate, blast and paint, installation, anchor bolts, adjusting discharge piping.							
Quantity	U/M	Unit Price	Discount	Discounted Unit Price	Addl Charge	Lead Time	Total Price
1.00	EA	4,891.00000					\$4,891.00

Salesperson: TXEAST - Matt Ramburger

Prices are Valid Until Sunday, April 6, 2025



Smith Pump Company, Inc.

301 MB Industrial Dr
Waco, TX 76712 US

Phone: 800-299-8909
Fax: 254-776-0023
Fed ID: 741460081

Quote No: 40850

Friday, March 7, 2025

Page: 2

ACCEPTED BY: _____

PRINTED NAME: _____

PURCHASE ORDER (IF APPLICABLE): _____

SIGNED ON DATE: _____

**AMENDED AND RESTATED COOPERATIVE AGREEMENT
ANGELINA COUNTY & CITIES HEALTH DISTRICT**

STATE OF TEXAS §

COUNTY OF ANGLELINA §

This Amended and Restated Cooperative Agreement (this “Agreement”) is made by and between Angelina County, Texas, and the following cities of Angelina County, Texas: Diboll, Hudson, Huntington, Lufkin, and Zavalla (collectively, the “Member Governments”), under Chapter 121, Subchapter E of the Texas Health and Safety Code (the “Code”), acting by and through their respective authorized officers, representatives, and governing bodies.

Effective September 1, 2003, the Member Governments entered into a Cooperative Agreement for the Angelina County & Cities Health District (the “Health District”). By their execution of this Agreement, the Member Governments do hereby amend and restate the Cooperative Agreement as set out herein.

Recitals and History of the Health District

Whereas, in 1967, the Health District was formed to provide immunizations and food service inspections in Angelina County, and Dr. Royce Read was appointed the initial Medical Director of the Health District;

Whereas, in 1971, the Health District incorporated community and rural health into its offered services;

Whereas, in 1984, the Health District further expanded by adding maternal and child health services;

Whereas, in 1985, the Health District began to offer the federal nutrition program WIC to its services;

Whereas, in 1987, the Health District began providing primary care medical services to eligible residents of Angelina County;

Whereas, in 1988, the Angelina County Medical Education & Research Foundation adopted the role as the Advisory Board to the Health District to oversee the Primary Care Clinic and to pursue a permanent funding source;

Whereas, in 1989, Angelina County passed a property tax referendum, which provided a stable source of funding for the Primary Care Clinic;

Whereas, in 1991, the Health District incorporated HIV testing and counseling into its services;

Whereas, between 1991-1994, the Health District expanded its services with the Chronically Ill and Disabled Children Program;

Whereas, in 1997, Memorial Health System of East Texas negotiated a management agreement with the Board of Health for management responsibilities of the Health District;

Whereas, in 1998, the Health District obtained a grant from the T.L.L. Temple Foundation for the construction of a new facility on Hill Street, and construction of such facility was completed in 2000;

Whereas, in 2002, the Health District implemented the Pharmaceutical Program and the Bioterrorism/Public Health Preparedness Program;

Whereas, in 2006, the Health District added the Texas Health Steps Program to its services;

Whereas, in 2009, the Health District received its nonprofit status and formed the ACCHD Endowment Trust Fund;

Whereas, in 2016, the Health District created the Angelina County Connects Program;

Whereas, the Health District has continuously served Angelina County and its community for 57 years, and has operated under the current Cooperative Agreement with its Member Governments for more than 20 years;

Whereas, the Member Governments desire that the Cooperative Agreement be amended and restated to set out the history of the Health District, clarify the jurisdiction of the Health District, and revise or restate the terms and provisions of such cooperative relationship;

Now, therefore, the Member Governments do amend and restate the Cooperative Agreement as follows:

I. Governance

1.1 The Health District shall consist of the area of Angelina County, Texas. Membership in the Health District shall consist of the Commissioners Court of Angelina County, Texas, plus the governing bodies of the following named incorporated municipalities located within Angelina County, Texas: Diboll, Hudson, Huntington, Lufkin, and Zavalla.

1.2 A school district or other governmental entity located within Angelina County, Texas, may apply to become a member of the Health District. The governing body of each Member Government shall review the application. If a majority of the Member Governments approves the application, the school district or other governmental entity may be admitted to membership upon such terms as are acceptable to the applicant and the Member Governments.

1.3 The affairs of the Health District shall be governed by a public health board, which shall be called the Angelina County & Cities Health District Board of Health (the "Board"). The Board shall be an administrative public health board and shall have the authority to adopt substantive and procedural rules that are necessary and appropriate to promote and preserve the health and safety of the public within its jurisdiction, provided that no rule adopted shall be in conflict with the laws of the State of Texas.

1.4 The Board may perform any function relating to the operation of the Health District required under the terms of this Agreement, including but not limited to adopting substantive and procedural rules that are necessary and appropriate to promote and preserve the health and safety of the public within its jurisdiction, provided that no rule adopted shall be in conflict with the laws of the State of Texas or the ordinances of any Member Government.

1.5 The Board shall consist of thirteen (13) members, composed as follows: (a) seven (7) members shall be representatives of the Member Governments, one selected by each of the Member Governments, except that two (2) shall be selected by Angelina County; (b) three (3) members shall be legally qualified, licensed, and practicing physicians in Angelina County, one being a general practitioner, one being a pediatrician, and one being an obstetrician. In the event a physician willing to serve cannot be found in one of these specialties, the Board shall appoint a physician from any field of practice, giving priority to the practice of infectious diseases; (c) one (1) member shall be a qualified, licensed, and practicing dentist in Angelina County; (d) one (1) member shall be a qualified, licensed, and practicing pharmacist in Angelina County; and (e) one (1) member shall be a qualified, licensed, and practicing veterinarian in Angelina County. Board members who represent Member Governments shall designate an alternate or alternates to attend Board meetings in the event the primary representative cannot attend a Board meeting. All other Board members shall be appointed by a majority vote of the Board and shall serve staggered three-year terms. Vacancies of representatives by Member Governments shall be filled by the respective Member Government. All other vacancies shall be filled for unexpired terms by the Board.

1.6 No member of the Board shall vote or appear by proxy. All Board members shall serve without compensation. All Board members must have resided within the territorial limits of the Health District for at least three (3) years.

1.7 A Board member may be removed by a two-thirds vote of the remaining Board members. An action for removal shall be initiated by the chairman of the Board and the member in question shall be provided an opportunity to be heard by the Board before the vote is called. Failure to attend seventy-five percent (75%) of the Board meetings in one calendar year without a valid excuse shall be grounds for immediate removal.

1.8 The Board, by majority vote, shall elect a Chairman and a Vice Chairman to conduct meetings in accordance with rules of order approved by the Board.

1.9 The Board may create one or more advisory boards to advise members and directors on matters of public health. Advisory boards maybe be single- or multi-issue boards and shall be comprised of individuals who reside in Angelina County. Members of advisory boards shall be appointed by the Board or the Director, if the Board decides to delegate such authority to the

Director. Advisory boards shall have no control over the operations of the Health District or its personnel. Each advisory board may adopt rules or bylaws to perform such advisory board's intended function.

1.10 The Board may elect officers from among the members of the Board. If elected, such positions shall be chairperson, vice-chairperson, and secretary, and their duties shall be as set out below.

(a) Chairperson. The Chairperson shall preside at all meetings of the Board. At each meeting, the Chairperson shall submit such recommendations and information as he/she may consider proper concerning the business, affairs and policies of the Health District.

(b) Vice-Chairperson. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson and in case of the resignation or death of the Chairperson. The Vice-Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Board shall appoint a new Chairperson.

(c) Secretary. The Secretary or his/her designee shall act as Secretary of the meetings of the Board and record all votes and shall keep a record of the proceedings of the Board in a journal of proceedings to be kept for such purpose and shall perform all duties incidental to his/her office.

II. Meetings of the Board of Health

2.1 A majority of the Board members shall constitute a quorum for the transaction of business. The presence of the Director shall not count for purposes of determining whether a quorum is present.

2.2 The Board shall meet at least quarterly on a date fixed by the Board and shall hold such meetings as may be called by the chairperson or by the majority of the Board.

2.3 The Board shall comply with the Open Meetings Act.

III. Executive Director

3.1 The Board shall appoint an Executive Director of the Health District (the "Director"). The Director shall be the chief administrative officer of the Health District and shall manage the day-to-day operations of the Health District, subject to the direction of the Board.

3.2 If the Director is a physician licensed and in good standing in the State of Texas, the Director shall also serve as the Health Authority in the jurisdiction of the Health District. If the Director is not a physician licensed and in good standing in the State of Texas, a Health Authority shall be retained as provided in Section 7.1 of this Agreement.

3.3 The Director shall be an ex-officio non-voting member of the Board.

3.4 If, during an annual evaluation of the Director or at any other time, two-thirds of the entire Board determines that the Director has engaged in neglect of duty, malfeasance, or unbecoming behavior, or has otherwise violated provisions of the Health District's personnel policies, the Director's employment may be terminated immediately. The specific terms of the termination shall be determined at the time by a majority vote of the Board. In the event of the Director's death, resignation, or removal from office, the Board shall select a new Director.

3.5 The Director shall employ such full or part-time employees as are needed to carry out the programs of the Health District. These employees shall be employees of the Health District and perform those duties that are assigned to them. The compensation of such personal, including the Director, shall be determined by the Board, subject to the laws of the State of Texas. The Director shall have the authority, subject to the policies and procedures of the Health District, to hire, fire, direct, and control the work of such employees.

IV. Purpose of the Health District

4.1 The Health District may perform any public health function that any of its Member Governments may perform unless otherwise restricted by law. The Board and Director shall determine which public health programs and services will be provided by the Health District based on needs assessment and the availability of resources.

4.2 The Health District shall be affiliated with the Texas Department of State Health Services or its successor to facilitate the exchange of information and the coordination of public health services.

4.3 The Health District shall provide "essential public health services" as defined in Chapter 121 of the Code, including but not limited to:

- (a) Monitoring the health status of individuals in the community to identify community health problems;
- (b) Diagnosing and investigating community health problems and community health hazards;
- (c) Informing, educating, and empowering the community with respect to health issues;
- (d) Mobilizing community partnerships in identifying and solving community health problems;
- (e) Developing policies and plans that support individual and community efforts to improve health;
- (f) Enforcing laws and rules that protect the public health and ensure safety in accordance with those laws and rules;

- (g) Linking individuals who have a need for community and personal health services to appropriate community and private providers;
- (h) Ensuring a component workforce for the provision of essential public health services;
- (i) Researching new insights and innovative solutions to community health problems; and
- (j) Evaluating the effectiveness, accessibility, and quality of personal and population-based services in a community.

4.4 As an example only, and in no way limiting the services the Health District may provide, the Health District may provide public health services such as: communicable disease control and prevention services, public health education, information and referral services, environmental and consumer health programs, public health nutrition programs, community assessment and health status data analysis, public health emergency preparedness and response, and collaboration with other entities and agencies and parties to address public health issues.

4.5 Member Governments and other government entities, as well as private institutions both within and without Angelina County, may contract with the Health District to provide additional public health services upon approval of the Board.

4.6 The Board shall have the authority to set and collect fees for its services and for the issuance of health and sanitation-related licenses and permits as authorized by law.

4.7 The Health District shall also have authority to conduct health and sanitation inspections for Member Governments, for non-member governments that enter into an interlocal agreement with the Health District, or as authorized by law.

4.8 When the Health District has the responsibility to issue a certain type of health or sanitation permit, the Member Governments agree not to require their own health or sanitation permits.

V. Liability and Indemnity

5.1 As provided in the Code, the District is, for the purposes of the Texas Tort Claims Act in the Texas Civil Practices and Remedies Code, a governmental unit and its actions are governmental functions. As provided in Section 101.063 of the Texas Civil Practices and Remedies Code, a governmental unit that is a member of a public health district is not liable under Chapter 101 for any conduct of the Health District's personnel or for any condition or use of the Health District's property. Nothing in this Agreement shall be construed or interpreted to waive this immunity.

5.2 The Health District shall indemnify each and ever Board member, Director, officers, and employees, to the fullest extent permitted by law against any and all liability or expense, including attorney's fees, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Health District. This indemnity shall apply even if

one or more of those to be indemnified was negligent or caused or contributed to cause any loss, claim, action, or suit. Specifically, it is the intent of this Agreement and the Health District to require the Health District to indemnify those named for indemnification, even for the consequences of the negligence of those to be indemnified which caused or contributed to cause any liability. Notwithstanding the foregoing, the Health District will not pay actual damages, punitive damages, court costs, or attorney fees awarded against indemnified persons if the awards arise from a cause of action for official misconduct or arise from a cause of action involving a willful or wrongful act or omission or an act or omission constituting gross negligence.

5.3 The Health District must purchase and maintain insurance, as available, on behalf of any Director, officer, employee, or agent of the Health District, or on behalf of any person serving at the request of the Health District as a board member, officer, employee, medical director, or Health Authority, against any liability asserted against that person and incurred by that person in any such capacity or arising out of any such status with regard to the Health District, whether or not the Health District has the power to indemnify that person against liability for any of those acts.

5.4 The Health District may engage private legal counsel who will advise and represent the Health District on general legal matters not covered by insurance, within the scope of their expertise, and for which there is no conflict of interest. For matters relating solely to their own Member Government, the Member Governments agree to provide or fund legal services to the Health District for matters not covered by insurance, within the scope of their expertise, and for which there is no conflict of interest.

VI. Financing of the Functions of the Health District

6.1 The Health District's fiscal year shall be September 1 through August 31.

6.2 The Member Governments of the Health District shall pay the costs necessary to operate the Health District, including costs for staff salaries and benefits, supplies, suitable offices, health and clinic centers, health services and facilities, transportation, and maintenance, in the amount agreed to by the governing body of each Member Government. Each city Member Government shall pay an annual fee of one dollar (\$1.00) per person in such city's jurisdiction, based on the most current census survey for each city Member Government. Angelina County shall pay an annual fee of one dollar (\$1.00) per person based on the population of Angelina County, less the combined population of all city Member Governments. Beginning January 1, 2026, each city Member Government shall pay an annual fee of two dollars (\$2.00) per person in such city's jurisdiction, based on the most current census survey for each city Member Government, and Angelina County shall pay an annual fee of two dollars (\$2.00) per person based on the population of Angelina County, less the combined population of all city Member Governments. If the Member Government elects to pay the fee annually, then the fee shall be due and payable on the first day of January each year. If the Member Government elects to pay the fee monthly, then the fee shall be due and payable on the first day of each month. Failure of a Member Government to pay said fee within ninety days of when it is due shall be grounds for expulsion from the Health District.

6.3 A Member Government that desires to withdraw its membership from the Health District must give the Health District and the remaining Member Governments one year's notice of its intention to withdraw.

6.4 The Health District shall actively seek funding from the Texas Department of State Health Services, or its successor, or any other state or federal agency, as well as from public and private grants.

6.5 The Health District shall be allowed to assess and collect fees for its services as may be established by the Board.

6.6 No loans will be contracted on behalf of the Health District, and no note or other evidence of indebtedness will be issued in the Health District's name, except as authorized by a majority vote of the Board.

6.7 The Director, or a designated financial director on behalf of the Director, shall prepare and present to the Board annually a budget. Such budget, once approved by the Board, shall be administered by the Director.

6.8 The Board shall require that an independent audit of the Health District's financial records be made annually. The Health District shall adopt sound financial management policies and procedures and shall comply with requirements of funding entities.

VII. Employees

7.1 If the Director is not a physician, the Director, subject to approval by the Board, shall appoint a physician licensed and in good standing in the state of Texas as an officer of the Health District to serve as the Health Authority. If no local physician can be found who is willing to so serve, then the designated Medical Director of the Texas Department of State Health Services or its successor or his/her designee shall serve as the Health Authority. A Health Authority appointed under the provisions of Section 121.021 of the Code has certain duties prescribed by state law that are necessary to implement and enforce to protect public health. The Health Authority shall aid the Board in all matters of local quarantine, disease prevention and suppression, sanitation inspection, and control of contagious, infectious, and epidemic diseases within the Health District's jurisdiction. It is the intent of this Agreement that any Health Authority of the Health District shall be an "employee" as defined by Section 101.001(2) of the Texas Civil Practice and Remedies Code for the purposes of the Texas Tort Claims Act. A Health Authority is a state officer when performing duties prescribed by state law, as set out in Section 121.024 of the Texas Health and Safety Code.

VIII. Miscellaneous

8.1 The provisions of Chapter 121 of the Code shall be applicable to the Health District. In the event of a conflict between Chapter 121 and this Agreement, Chapter 121 shall control.

8.2 This Agreement may be modified or amended at the request of a member, subject to the approval of the Board. Modification or amendment of the Agreement must be in writing and shall be effective upon the approval of a majority of the Member Governments.

8.3 A copy of this Agreement and any subsequent modifications or amendments shall be included in the minutes of the governing body of each Member Government and shall be filed with the county clerk, the city of clerk of each municipality Member Government, and with the Texas Department of State Health Services.

8.4 This Agreement shall remain in effect unless and until modified, amended, or canceled by a majority of the Member Governments.

8.5 If a majority of the Member Governments vote to dissolve the Health District, after the payment of all debts and liabilities, the Health District's remaining unencumbered assets shall be distributed proportionately to the then-current Member Governments based on their current fiscal year contributions to the Health District.

8.6 This Agreement constitutes the entire agreement between the parties in regard to the provision of public health services and supersedes all prior such agreements between the parties.

8.7 This Amended and Restated Cooperative Agreement shall become effective upon the last date of approval by a Member Government.

To be effective January 01, 2026.



Angelina County

3/24/2025
Date

City of Diboll

Date

City of Hudson

Date

City of Huntington

Date

City of Lufkin

Date

City of Zavalla

Date



City of Diboll Volunteer Fire Department



March 2025 Council Report

March 3rd

- Pledge
 - Incident Reports
 - Discussion on airplane landing
 - Run trucks
 - Clean station
- Fireman present (14)

March 10th

- Pledge
 - Incident Reports
 - Training on ropes
 - Run trucks
 - Clean station
- Fireman present (13)

March 17th

- Pledge
 - Incident Reports
 - Wash Ranger
 - Clean station
- Fireman Present (13)

March 24th

- Pledge
 - Incident Reports
 - Run all gas equipment
 - Run trucks
 - Clean station
- Fireman Present (11)



City of Diboll Volunteer Fire Department



March 2025 Emergency Incidents (8)

March 2, 2025 - 2018

- **Call # 2500000028**

Angelina airport

Emergency landing

Out of City

Trucks 54, 55

Diboll Fire personnel responded (14)

7814, 7817, 7818, 7819, 7820, 7821, 7823, 7825, 7826, 7827, 7829, 7835, 7836,
7837

March 3, 2025 - 1017

- **Call # 2500000029**

1401 S First Street

Tree on fire

In City

Trucks 54

Diboll Fire personnel responded (4)

7801, 7814, 7817, 7827

March 3, 2025 - 1146

- **Call # 2500000030**

1108 N Hendrix

Limbs on fire

In City

Trucks N/A

Diboll Fire personnel responded (4)

7805, 7814, 7817, 7827



City of Diboll Volunteer Fire Department



March 4, 2025 - 1935

- **Call # 2500000031**
701 Mulberry St
Tree across road
In City
Trucks 54
Diboll Fire personnel responded (7)
7814, 7817, 7818, 7819, 7826, 7827, 7836

March 6, 2025 - 1218

- **Call # 2500000032**
N Temple @ Lumberjack
Powerlines down
In City
Trucks NA
Diboll Fire personnel responded (7)
7801, 7805, 7814, 7825, 7826, 7827, 7836

March 10, 2025 - 1811

- **Call # 2500000033**
906 Grimes Cemetery
Lift assist
Out of City
Trucks 61, 63
Diboll Fire personnel responded (9)
7810, 7814, 7818, 7819, 7822, 7826, 7827, 7836, 7837

March 10, 2025 - 2008

- **Call # 2500000034**
Tidwell Rd
Control burn
Out of City
Trucks 61, 63
Diboll Fire personnel responded (7)
7805, 7814, 7818, 7819, 7826, 7835, 7836



City of Diboll Volunteer Fire Department



March 12, 2025 - 1336

- **Call # 2500000035**
59 South of Diboll
Grass fire
Out of City
Trucks 63
Diboll Fire personnel responded (4)
7805, 7814, 7818, 7835

March 16, 2025 - 1519

- **Call # 2500000037**
604 N Second St
Gas leak
In City
Trucks 54
Diboll Fire personnel responded (4)
7814, 7825, 7826, 7827

March 16, 2025 - 1738

- **Call # 2500000045**
Fm 819 CC Rd
Grass fire
Out of City
Trucks 58
Diboll Fire personnel responded (6)
7808, 7814, 7825, 7826, 7827, 7836

March 18, 2025 - 1431

- **Call # 2500000039**
Prairie Grove & 1818
Grass fire
Out of City
Trucks 55, 63
Diboll Fire personnel responded (5)
7808, 7814, 7817, 7827, 7836



City of Diboll Volunteer Fire Department



March 18, 2025 - 1815

- **Call # 2500000040**
3424 Old Diboll Hwy
Control burn got away
Out of City
Trucks 54, 63
Diboll Fire personnel responded (6)
7808, 7814, 7818, 7819, 7826, 7835

March 19, 2025 - 0842

- **Call # 2500000041**
595 Maynard cross over
Two vehicle accident
In City
Trucks 54
Diboll Fire personnel responded (6)
7801, 7808, 7814, 7817, 7827, 7836

March 19, 2025 - 2312

- **Call # 2500000042**
1107 Lee Rd
Tree fire
In City
Trucks 63
Diboll Fire personnel responded (8)
7801, 7808, 7814, 7817, 7818, 7820, 7826, 7836

March 19, 2025 - 2316

- **Call # 2500000043**
936 Wayne Johnson Rd
Wooded area on fire
Out of City
Trucks 56, 58, 63
Diboll Fire personnel responded (8)
7801, 7808, 7814, 7817, 7818, 7820, 7826, 7836



City of Diboll Volunteer Fire Department



March 21, 2025 - 1535

- **Call # 2500000051**
339 FM 2108
Brush fire
Out of City
Trucks 58
Diboll Fire personnel responded (1)
7808

March 22, 2025 - 1843

- **Call # 2500000044**
464 Holubec St
Brush fire
Out of City
Trucks N/A
Diboll Fire personnel responded (7)
7801, 7805, 7814, 7819, 7820, 7827, 7835

March 28, 2025 - 1636

- **Call # 2500000045**
2000 Block Old Diboll Hwy
Vehicle vs tree
Out of City
Trucks 54
Diboll Fire personnel responded (5)
7805, 7810, 7817, 7820, 7827



Diboll Police Department

Monthly DEPT. STATS
March 2025

CALLS FOR SERVICE (DISPATCHED)	277
CALLS FOR SERVICE (SELF-INITIATED)	1070
BUSINESS/BUILDING CHECKS	7
EXTRA PATROLS/ PATROL REQUESTS	328
TRAFFIC STOPS	680
TOTAL ARRESTS	14
MISD. ARREST	5
FELONY ARREST	9
INCIDENT REPORTS	27
CRASH REPORTS	5



Public Works Director Council Report – April 2025

UCRM-2 SCADA Upgrades: SCADA

Procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

- 1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
- 2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
- 3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
- 4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
- 5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
- 6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
- 7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
- 8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
- 9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
- 10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
- 11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
- 12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
- 13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
- 14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to temporary control panels. New control panel installation at lift stations completed 7/5. Weather

stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programing. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Well 1 and 5 SCADA installation completed. Old elevated tower installation ongoing.

SCADA Panel:

The SCADA PLC is installed, wired up, and powered up. Its program has been tested and uploaded. It is communicating with the OEST intermediate PLC. Establish comms with Chlorine PLC loop testing. HMI is installed and its application loaded. The new chlorine analyzer has been installed and is functioning. We found the level GST sensor to be malfunctioning. Initially, we noted some blockage in the plumbing and cleared it out however, the sensor function was intermittent. We tested this by installing another temporary transmitter to the auxiliary line and measuring both readings. We were able to procure another sensor through Schneider Electric today and had it couriered to Diboll and were able to replace the malfunctioning sensor as it is imperative for the system to function as designed. Well 2 is going offline for about 2 days as we work on this cutover process after previously making sure that NPS was performing as expected and everyone involved agreed. It's a crucial step in keeping things running smoothly, but we're aware it might cause some ripples in the regular functionality of the WWTP.

Well 2 panel installs have been completed on 10/19/2023. Turned off well 2 and related wells 3 & 4 feeding into the Old GST.

Testing all the IO to determine functionality. We found we couldn't function pump 3 from the control panel. Well 2 depth measurement was not operational. Chemical pump logic was found to be disabled for adjustment according to aggregate flow from wells 2,3,4. Only one chemical pump is operational, however the sensor wire is cut so it cannot be controlled. This was probably due to unreliability and/or well flow meters going out of service and/or unreliability of controlling pump strokes. Pump 1 and pump 3 flowmeters have water ingress and are corroded – non-operational. Removed the old Well 2 panel and installed the new panel backplane. Started the process of completing all the wiring. Spent a considerable amount of time troubleshooting pump 3 on/off command, this has been corrected and pump 3 is now operational from PLC and SCADA. Replaced the level transmitter on well 2 and now water depth reading from well 2 is available. Completed and organized wiring on the new panel. PLC program was installed and tested. Local HMI application was installed and tested. SCADA operation was tested, and status checks completed. Wells were tested in auto mode by forcing sequences. Pumps were tested in auto mode by forcing sequences. Added additional logic to disable chemical pumps at a level above 3 mg/l and reenable at 1mg/l, this will prevent excessive chlorination of the GST in case one of the wells are out of service. The setpoints tags are also made available to be included in the new SCADA implementation.

Remaining items:

Chemical pump remains flashing on SCADA, however it was tested to physically turn on when needed – need to trouble shoot but we may need to access Wonderware back end.

All cycles need to run in Auto mode (OEST Demand and GST Demand), well calls GST level setpoints, this will be monitored over the next few days as the GST and OEST systems are switched to Alternate or GST only.

Need input to calibrate the scale for the well level sensor.

Wiring the HMI

We found a fill valve in the vault outside of the OEST compound. There is wiring connected to it, but it does not show on the WW SCADA nor is it controlled by the PLC. We will investigate the wiring further and discuss functionality with the city before wiring it back into the new panel.

All water wells, towers and lift stations have been completed. Work is still ongoing at WWTP. Graphics are being updated with points as SOAP is completing work in the field. Working to be completed before the Christmas holidays. A realistic goal would be to have the final walkthrough and acceptance the first week of January.

SCADA - WWTP Functional Performance Testing and Graphics updates are ongoing. Completion week of 1/8/24

SCADA - still adjusting the plant timing and should be completed next week. Then will schedule turnover.

SCADA - waiting on update from climatic on the timing issue with command control at the wastewater treatment plant.

New logic has been updated to correct timing issues with controllers. Meeting scheduled for 4/5/2024 to walkthrough and review system. We will then schedule a final walkthrough and staff training.

Final walkthrough and staff training scheduled for 5/16/2024

During the final walkthrough we found some issues with the SCADA programing at the WWTP. Techs are working with the manufacturers of the system controllers to correct the problem.

SOAP contractors have had issues with completing the scope of work associated with this project. After conferring with PSI they have decided to hire Prime Controls to come in and perform a complete system analysis of work completed by SOAP. This will be at no additional cost to the city.

Prime controls were on site 9/4/2024. We made site visits to all locations controlled by SCADA. Original scope of work was provided. They are now working on a complete system analysis for us to review.

We are still awaiting the system evaluation from Prime Controls. We have had two system failures this past month. December 6th through December 12th. We lost signal from the level controller at the prison lift station on South First Street. During this 7-day period we were on site 24/7 to control the level in the wet well. We rotated three eight hour shifts per day. The second system failure on December 30th through January 8th. This was a communication failure between the water utilities Scada system and pump controllers. We were on site 24/7 again working there eight-hour shifts.

We were monitoring the tank levels and controlling the pumps to maintain system pressure. Climatic has agreed to reimburse the city for the man hours used to operate the system during these times. Prime controls have been able to identify the issues and will have a full report soon. During this time, they have been very responsive to assisting in this matter.

Prime controls completed the following:

Replaced pressure transducer at OEST and verified wiring

Scaled signal in program to reflect accurate reading of transducer, including signal processing on the analog input card

Clarified logic by changing order of elements in sequences, reassigning data to tags, adding descriptions to tags, and adjusting cycle times of routines for accurate messaging

Added routine and messaging for Well Control

Patched logic to incorporate lead-lag action to pump alternation, removing unnecessary elements

We have received the load analysis and solar panel sizing for the new solar station to be installed at new elevated tank. Site visits are scheduled for 2-23-2025

After continued communication issues with the SCADA system prime controls had suggested that we replace the current radio antennas with cellular routers. Well 2 and Old elevated have been converted to the new system. Routers for the other sites have been ordered and should be installed by 3-13-2025

Solar station components for new elevated have been ordered and installation is scheduled for 3-16-2025

Locates have been called in (ticket #2558524670) for the NEST solar construction. They need to set an 8" pole in the ground with concrete. The pole needs to be minimum 81" deep. We have set a survey flag/painted where this needs to be located. It will be in close proximity of the existing Uni-strut but not directly under the tower.

Solar, the equipment will be ready for (3/27). The crew will be onsite Monday to install the system. They anticipate 1 day completion.

Prime has received and configured all the cell-modems. They will be onsite next week (not sure which day) to install all the modems. They will need the SIM cards at the time of install.

Estimated completion date TBD .

Status: 95% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

Out of 1523 total meters 1428 meters have been installed. City crews are completing the skip list and helping find all meters that were not locatable. Many are idle accounts that are no longer in use. We have 13 large meters to install. All meters and fixtures will have to be replumbed.

1453 total meters changed. Crews will be back on site to finish the remaining meters 12/15/2023.

We are still waiting on a lead time for the remaining 3 meters that are on order.

Water meters - skip list locates, on 21 remaining meters. Wanting to complete by week of 1/8-1/12. Billing Integration - Ongoing

The second round of interface and field staff training will be scheduled this week.

Water meters -still have 5 meters on order and to install. This will be late April or early May before meters on hand

Customer Portal setup - Neptune is working on setting up the portal. Should be completed by end of next week.

Second training to be scheduled when Portal is completed for Neptune 360 and field troubleshooting.

Develop and send out mailer for water customers regarding Customer Portal

Mailer for portal info being developed. Proof next week for review

The remaining meters have arrived, and installation scheduled for 5/22/2024

Incorrect meters were shipped. Correct meters have been reordered. Our second round of meter testing is scheduled for July.

We are still waiting for the meters to arrive. We have rescheduled the meter testing for after all meters are installed.

Neptune has provided the ship dates for the order.

1 4 x 14 April 11, 2025

1 4 x 20 April 11, 2025

3 1-1/2 x 13 March 7, 2025

Meter testing scheduled for January.

Meter list is approved awaiting start date.

Water meter testing will begin Monday 2-10-2025 and will take approximately 1.5 weeks.

Meter testing has been completed and the accuracy report will be reviewed in April.

Estimated completion date of TBD

Status: 95% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by

the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,
Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

We received the language for the environmental public notice on the WWTP project and will be getting it into the week of 10/2/2023 newspaper and we are proceeding with our design phase.

We are progressing with preparation of plans and specifications.

Plans and specifications are 60% complete. We have a schedule walkthrough of the plant on Dember 11th with KSA.

Plans and specifications are being reviewed by KSA internally. They anticipate scheduling a review meeting with city staff within the next couple of weeks.

KSA is working on the final design phase of the project. Danny will have an update next week on when the plan specs will be submitted to the water board.

Final design is continuing. Major effort now is on electrical design. We anticipate plans submitted to TWDB for review in July.

Proceeding with electrical design. KSA is wrapping up the final pieces of the specifications and contract documents. I anticipate submittal to TWDB for plan review next week.

We are in the TWDB plan review phase. Once approved we can advertise for bids.

Waiting on TWDB review. The TWDB is presently backlogged while working funding applications and closings. I would expect to have review completed in January.

TWDB project team has been backlogged while working to clear deadlines for project funding closings and funding applications. This has impacted review of several of KSA projects. Danny will be checking the project status next week.

We are still waiting of the TWDB for review.

Estimated completion date of 12/1/2025.

Status: 25% Complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

We are ready for the council to make an award for the construction contract.

We are preparing construction contracts for execution by Terry Black.

Construction contracts have been executed. Awaiting the pre-construction meeting.

Preconstruction meeting held on 1/17/2023. Contract time begins February 12, 2024 with substantial completion on or before

May 13, 2024 and final completion on or before June 13, 2024.

Last communication with Terry Black was that the materials have been delivered to his yard in Alto. He has a crew wrapping up a job in Greenville and should be onsite early this month.

Materials have been delivered to the job site and construction has started.

Received Pay Application #2 from Terry Black Construction yesterday. As of the end of June they have installed approximately 1,250 LF of pipe. As of my last conversation with Terry Black, they had completed up to the bypass and were coordinating with the TxDOT contractor for some ROW clearing that had not been completed.

Rite of way clearing completed. Boring of overpass under way week of 10/3/2024

Terry Black is ready to begin the bore under the new bypass. Presently working on bore rig repair to mobilize to site.

Last report is Terry Black getting bore rig repaired. I have a voicemail to Terry to get update.

Terry Black is back onsite to complete the long bore under the bypass. We will check with them regarding an estimated completion date.

Water line installation has been completed. Line flushing completed 2-6-2025. We will collect Bacterial samples and have them processed. Final walk through and punch list should be completed by 3/1/2025.

Pay application #4 has been completed. With the rain the past month we have been delayed. We are currently waiting on Terry Black to complete final punch list.

[Terry Black construction is working on final dress up and clean up weather permitting.](#)

Estimated completion date of 5/1/2025.

Status: 90% Complete

Well #1

Well number 1 has had some electric issues. The damaged wiring has been replaced between the well head and the control panel. After repairs were made issues still existed with the submersible pump. We are gathering quotes for repairs. We have completed removal and inspection of the pumping equipment from Well No. 1 and have completed a TV Survey of the well. Listed below are the findings. Pumping Equipment Inspections of the pumping equipment found that the 50 HP submersible motor megged bad on all 3 legs and the rotor is locked. The pump was found to have over-tolerance wear to all the bowl bearings and their respective shaft surfaces. The impeller skirts and their respective intermediate bowl wear rings also contain over-tolerance wear. All the 4" pump columns contain deep rust pits on their external surfaces. The cable on the downhole probe was found to be damaged the existing discharge head was found to be very rusty and corroded on the OD and inside of the electrical box.

TV Survey

A TV Survey was performed on 02/19/2024 to investigate conditions of the well after removing the pumping equipment from the well. The static water level was 225 feet and the total depth viewed was 594 feet. Reviewing the survey video revealed scale build-up at 9' onward. The screen perforations are partially plugged. There were no structural issues noted at this time. Based on available data about the well, it appears that there is about 10 feet of screen covered by fill in the bottom of the well, and a total 30 feet of fill.

We are seeking quotes for

Recommended Pumping Equipment and Services Well Rehabilitation

- Haul work pipe, air compressor, and ancillary equipment necessary for wire brushing and jetting operations.
- Service rig and crew to mechanically wire brush the screen and blank liner with a sodium hypochlorite solution.
- Service rig, crew. And air compressor to jet accumulated debris from the bottom of the well.

Pumping Equipment and Rehabilitation

- New 300 GPM submersible pump with lift nipple
- New 50 HP, 3/60/460-volt, 3600 RPM submersible motor
- 460 ft. new #4/3C WG submersible motor cable with splice kit
- 450 ft. new 4" T&C pump column
- Centralize the lower 3 joints of pump column to protect the submersible motor and downhole probe cables
- New 4" ductile iron check valve
- New 4" submersible discharge head with junction box
- New 1/4" stainless steel airline complete with water level detector kit
- New submersible transducer with display
- Miscellaneous items to make operational
- Shop labor to assemble the new equipment and load for shipment

Staff will be asking the council to consider or act on a task order for engineering services with KSA for the Water Well No. 1 Rehabilitation project.

Final Design - Prepare contract documents and technical specifications for public bidding. This will include all required agreement forms and other forms required by the city and/or state for inclusion in a public works construction contract. The technical specifications will detail the well rehabilitation process and pump installation for compliance with TCEQ and TDLR regulations. This phase is estimated to be completed within 30 calendar days.

Bidding - These services will include coordination of placing bid advertisements in the Lufkin Daily News, posting the bidding documents to civcastusa.com for distribution to potential bidders, conducting the bid opening, reviewing & tabulating bids received, and presentation of bidding summary to the city council for potential award of a construction contract. This phase is estimated to be completed within 25 calendar days subject to newspaper publication dates/deadlines and the city council meeting schedule.

Construction Administration - These services will include preparation of the final construction contract documents, coordinating execution of the construction contract, conducting a pre-construction conference, reviewing contractor submittals (materials, equipment, procedures, etc.), monthly site visits by Engineer, review and processing of monthly contractor pay applications, and final inspection upon completion of the project. This phase is estimated to be completed within 130 calendar days which includes estimated time for execution of the construction contract, scheduling of the pre-construction conference, and a 3-month construction duration.

Specifications are at KSA for review. We should be ready to advertise next week 5/13/2024

Bid opening scheduled for Jun 13th.

Construction agreements have been sent to Smith Pump for execution. Once we have them back, we will review for completeness and send for execution by the mayor.

Preconstruction meeting scheduled for 8-9-2024. Notice to Proceed date will be set then.

Site visits completed 8/14/2024. Smith pump mobilizing and scheduling crews to be began work. They are planning to be on site by the middle of September.

Smith Pump has provided submittals and we are presently reviewing them. Final review should be returned to them the week of November 11th.

Submittals approved and returned to contractor. Awaiting equipment delivery.

While performing the casing brushing the contractors discovered a hole in the casing wall. They were also having issues scrubbing past the casing transition. We have a meeting on 3-13-2025 to review the camera findings and disuses options. It appears the casing has become misaligned causing an offset that will cause problems setting the new pump.

The quote for the additional repairs to Well 1. The total for all items completed with a single mobilization is \$47,442.00. Repairs will include field Service to patch hole in the 14" well casing at 330 feet with stainless steel patch, flaring and expansion of the 7" liner at the bottom where the

transition exist form 14-inch pipe into 7-inch pipe, installing new soleplate to allow for pump offset in the well including steel soleplate, blasting and paint, installation, anchor bolts, adjusting discharge piping.

Estimated completion date unknown

Status: 20% completed

MOCKINGBIRD LANE DITCH CLEANING

Ditch cleaning Mockingbird Lane– Approximately 10,812 LF. Pull ditches, remove debris and clear flow lines using grader. Dispose sediment in designated area. We are currently waiting for a few weeks of dry weather to complete the dress up and final grading of this project.

Estimated completion 5/1/2025

Status:75% complete

Park Clean Up

10 trees were blown down form the storm that passed through on 4/28/2024. Parks and street crews have been working daily to cut up and hall of the debris. Three sections of walking trail were damaged totaling 70 feet. On 5/9/2024 another storm hit the park and blew down 2 more trees. The playland behind pavilion 2 was damaged and 100 ft of hike and bike trail. Quotes have been received to make hiking bike trail repairs. Waiting on playland quote to file insurance claim. The city completed base repairs in the sections of affected hike and bike trail. We are currently acquiring new quotes for just the asphalt overlay. Play land equipotent has been repaired to allow for use.

[Asphalt contractors will begin repairs 4-9-2025.](#)

Estimated completion: 6/28/2024

Status of completion: 90%

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

We have started sanding and prepping the bridge next to pavilion 3 for paint.

Bridge by pavilion three is complete. We will continue remaining two bridges as weather permits.

We will finish painting as soon as we complete the golf course gates.

Estimated completion date of 2/30/2025.

Status: 15% complete

WWTP AERATORS

Both replacement aerators have been ordered.

O&M completed on aerators all aerators.

Replaced drive end shaft on #3, Replaced couplings and TE shaft on #4, Replaced TE shaft, coupling, swing plate and worn flange bolts #5, Replaced raptor coupling, TE shaft, swing plate and pin #6, PX 80 coupling replaced, TE shaft replaced, new breather installed #9.

Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to “get the lead out” so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

“Lead” where the service line is made of lead.

“Galvanized Requiring Replacement” where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a “Lead Status Unknown” service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

“Non-lead” where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as “non-lead.”

“Lead Status Unknown” where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

We will be completing the initial lead service line inventory by 1-17-2025.

The initial LSLI TCEQ/ EPA spreadsheet will be submitted 4/8/2025. After submission we will need to get the public notice done and there are several steps that will need to take place.

Completion date of 4/30/2025

Golf Course Culverts

We are removing debris from the fairway drainage culverts on hole number #4 and #6. All six culverts are completely stopped up. We will then excavate the 2 areas where the culverts have failed and make necessary repairs. Debris has been removed from the culverts. Waiting on dry enough weather to complete project.

Estimated completion 4-10-2025

Status 70% complete

Red Oak Asphalt Repairs

Contractors are scheduled to make repairs on 2-6-2025 to the previously repaired area on Red Oak Street. The section was under warranty. They will be completing a full depth 10x10 section. They will then add a 2inch cap over the entire area to insure proper crown and drainage.

Base repairs have been completed. If weather permits asphalt will be completed week of 3-10-2025

Estimated completion 3-15-2025

Status 100% complete

Lumberjack DR. Ditch Repairs

The creek crossing next to the bus barn on lumberjack Drive washed out due to past flooding causing it to undermine the roadway. City crews excavated approximately 150 feet on both side sides of the creek. After clearing all culverts, we installed erosion control matting and 12-to-15-inch size rip-wrap to prevent further erosion.

Estimated completion 3-21-2025

Status 100% complete

Park Pavilion Handicap Ramps

We have completed installation of 2 ADA compliant concrete ramps in old Orchard Park at the two remaining pavilions. Ramps are 10 foot long with a 1-to-12-foot ratio used for sloping with joint traction lines for surface topping. We have ordered hand railing and will install once received.

Estimated completion 4-11-2025

Park Story Walk

The folks at PRI have purchased a story walk for installation in old Orchard Park. Justin Barckley asked for the cities help in installing 16 black metal post that will have flat displays on them with a page or two of story on each display. They are planning to launch April 5 with a ribbon cutting top event.

Estimated completion 4/3/2024

Status 100% complete

Golf Course Driving Range Sprinklers

We have located approximately 60 sprinkler heads on the Golf Course driving range. After all sprinklers were tested and repairs that could be made, we were left with six heads that need full replacement. We have ordered those heads and will install once they arrive.

Estimated completion 4/18/2025

Status 60% complete

Ditch excavation and culvert replacement:

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

Borden and North First- We will be excavating approximately 450ft of ditch line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Borden and N First.

Glass Street – We need to bring in approximately six loads of rip-rap to repair and prevent further soil erosion. Remove fallen and dead trees preventing water flow.

Culvert installation 601 mulberry

Water Leaks Repaired

603 South Temple 2inch

501 South First 2inch

9001 U.S. HIGHWAY 59 12inch

Work Order Report

6/7/2024-7/5/2024

Service Address	Job Date	Completion Date	Job Code	Job Type	Status	Last Edited Date
826 WELLS	4/3/2025		Clean Up Week	Miscellaneous	Open	4/3/2025 7:37
904 N TEMPLE	4/3/2025	4/3/2025	Disconnect	Disconnect	Completed	4/3/2025 7:57
313 S NEAL PICKETT	4/3/2025		Reinstate	Reinstate	Open	4/3/2025 9:51
816 APRIL AVE	4/3/2025		Clean Up Week	Miscellaneous	Open	4/3/2025 11:11
406 S TEMPLE	4/3/2025		Street Repair/Maint	Miscellaneous	Open	4/3/2025 11:23
1410 RYAN CHAPEL RD	4/3/2025		Connect	Connect	Open	4/3/2025 11:24
1117 LAWRENCE	4/3/2025		Clean Up Week	Miscellaneous	Open	4/3/2025 11:36
605 DEVEREAUX	4/3/2025		Reinstate	Reinstate	New	4/3/2025 11:59
1102 LAWRENCE	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 8:28
714 ASHFORD	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 9:07
725 NELSON	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 10:22
400 DEVEREAUX	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 10:22
1017 RED OAK LN	4/2/2025	4/3/2025	Water Repairs/Maint	Miscellaneous	Completed	4/3/2025 7:47
1409 FAIRCHILD	4/2/2025	4/2/2025	Disconnect	Disconnect	Completed	4/2/2025 14:35
1302 S FIRST	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 11:36
1217 WILLIE MASSEY	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 11:37
1409 GLASS	4/2/2025	4/2/2025	Water Repairs/Maint	Miscellaneous	Completed	4/2/2025 16:51
704 PINE VALLEY Rd # west	4/2/2025	4/3/2025	Sewer Repairs/Maint	Miscellaneous	Completed	4/3/2025 7:46
208 RHONE	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 14:17
706 PINWOOD	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 14:20
806 CYPRESS	4/2/2025		Clean Up Week	Miscellaneous	Open	4/2/2025 15:35
704 PINWOOD	4/1/2025	4/3/2025	Water Repairs/Maint	Miscellaneous	Completed	4/3/2025 8:45
610 PINE VALLEY Rd # west	4/1/2025		Clean Up Week	Miscellaneous	Open	4/1/2025 11:41
209 DALE	4/1/2025		Clean Up Week	Miscellaneous	Open	4/1/2025 11:43
708 DENNIS	4/1/2025		Clean Up Week	Miscellaneous	Open	4/1/2025 11:47
310 S FIRST	4/1/2025		Clean Up Week	Miscellaneous	Open	4/1/2025 12:10
302 WHITE OAK	4/1/2025	4/1/2025	Disconnect	Disconnect	Completed	4/1/2025 14:04
710 PINWOOD	4/1/2025		Clean Up Week	Miscellaneous	Open	4/1/2025 14:17
214 ARRINGTON	3/31/2025	4/1/2025	Disconnect	Disconnect	Completed	4/1/2025 8:29
1002 HOLUBEC	3/31/2025	3/31/2025	Service Action	Service Action	Completed	3/31/2025 10:12
701 MULBERRY	3/31/2025		Water Repairs/Maint	Miscellaneous	Open	3/31/2025 12:37
1003 B LYNN	3/31/2025	3/31/2025	Occupant Change	Occupant Change	Completed	3/31/2025 14:07
200 HENDRICK	3/31/2025	4/1/2025	Water Repairs/Maint	Miscellaneous	Completed	4/1/2025 11:46
1487 MOCKINGBIRD LN	3/28/2025		Clean Up Week	Miscellaneous	Open	3/28/2025 8:09
1410 RYAN CHAPEL RD	3/27/2025	4/1/2025	Disconnect	Disconnect	Completed	4/1/2025 9:00
901 WILLOW OAK	3/27/2025	3/31/2025	Disconnect	Disconnect	Completed	3/31/2025 9:12
1500 N HENDRICK C 4	3/27/2025	3/28/2025	Reinstate	Reinstate	Completed	3/28/2025 13:58
277 FROSTY Ln	3/27/2025	3/27/2025	Reinstate	Reinstate	Completed	3/27/2025 14:27
802 ASH	3/27/2025	3/28/2025	Water Repairs/Maint	Miscellaneous	Completed	3/28/2025 13:47
719 PERSIMMON	3/26/2025	3/26/2025	Reinstate	Reinstate	Completed	3/26/2025 8:22
1011 HOLUBEC	3/26/2025	3/26/2025	Reinstate	Reinstate	Completed	3/26/2025 9:25
1300 RYAN CHAPEL RD	3/26/2025		Street Repair/Maint	Miscellaneous	Open	3/26/2025 10:04
403 RUTLAND	3/26/2025	3/27/2025	Misc	Miscellaneous	Completed	3/27/2025 7:14
300 THOMPSON	3/26/2025	3/26/2025	Connect	Connect	Completed	3/26/2025 13:30
304 RUTLAND	3/26/2025	3/26/2025	Connect	Connect	Completed	3/26/2025 13:49
405 JACKSON	3/26/2025		Clean Up Week	Miscellaneous	Open	3/26/2025 13:33
300 THOMPSON	3/25/2025	3/26/2025	Disconnect	Disconnect	Completed	3/26/2025 8:14

407 DEVEREAUX	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 10:34
416 BIRDSONG	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 10:25
301 SAXTON	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 14:03
826 WELLS	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 14:09
207 RUTLAND	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 14:24
713 BOOKER	3/25/2025	3/25/2025	Reinstate	Reinstate	Completed	3/25/2025 15:24
5020 BELFORD RD	3/25/2025	3/26/2025	Reinstate	Reinstate	Completed	3/26/2025 7:50
200 DEVEREAUX	3/24/2025	3/25/2025	Sewer Repairs/Maint	Miscellaneous	Completed	3/25/2025 12:10
414 CARTER	3/24/2025	3/24/2025	Reinstate	Reinstate	Completed	3/24/2025 14:38
314 S NEAL PICKETT	3/24/2025		Clean Up Week	Miscellaneous	Open	3/24/2025 14:11
206 ARRINGTON	3/24/2025	3/24/2025	Reinstate	Reinstate	Completed	3/24/2025 14:51
1007 RED OAK LN	3/24/2025	3/26/2025	Water Repairs/Maint	Miscellaneous	Completed	3/26/2025 8:42
1005 A LYNN	3/24/2025	3/24/2025	Disconnect	Disconnect	Completed	3/24/2025 16:37
1005 A LYNN	3/24/2025	3/24/2025	Connect	Connect	Completed	3/24/2025 16:40
1002 HOLUBEC	3/24/2025	3/25/2025	Connect	Connect	Completed	3/25/2025 12:15
1099 LAWRENCE	3/24/2025		Connect	Connect	Open	3/24/2025 10:46
608 N NEAL PICKETT	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 10:27
313 S NEAL PICKETT	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 11:01
209 HAMNER	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 10:42
414 CARTER	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 12:38
1500 N HENDRICK C 4	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 12:54
605 N NEAL PICKETT	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 12:27
1403 GLASS	3/21/2025		Cutoff	Cutoff	Void	3/24/2025 7:41
416 BIRDSONG	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 13:10
301 SAXTON	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 10:56
211 HAMNER	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 11:02
407 DEVEREAUX	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 14:07
1430 N TEMPLE JR'S PARTY BARN	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 11:30
LIFT STATION/HOLUBEC	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:18
719 PERSIMMON	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 13:27
1011 HOLUBEC	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 13:03
714 DENNIS	3/21/2025		Cutoff	Cutoff	Void	3/24/2025 12:52
277 FROSTY Ln	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 12:37
1215 CYPRESS	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 12:47
605 DEVEREAUX	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 14:14
207 RUTLAND	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 10:48
112 HINES	3/21/2025		Cutoff	Cutoff	Void	3/24/2025 7:40
500 S TEMPLE	3/21/2025		Cutoff	Cutoff	Void	3/25/2025 8:54
1411 GLASS	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 13:17
300 PARK BLDG	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:17
700 LUMBERJACK Dr # A	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:38
206 ARRINGTON	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 13:46
5020 BELFORD RD	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 14:12
606 DEVEREAUX	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 10:41
713 BOOKER	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 13:33
601 FOGG	3/21/2025		Cutoff	Cutoff	Void	3/27/2025 8:43
1001 MAYNARD	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 13:39
700 LUMBERJACK Dr # B	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:37
1394 N TEMPLE	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:18
698 N TEMPLE	3/21/2025		Cutoff	Cutoff	Void	3/21/2025 9:19
826 WELLS	3/21/2025	3/25/2025	Cutoff	Cutoff	Completed	3/25/2025 10:21
210 ARRINGTON	3/21/2025	3/24/2025	Cutoff	Cutoff	Completed	3/24/2025 13:50

306 PINE St	3/21/2025	3/21/2025	Connect	Connect	Completed	3/21/2025 12:37
1005 OAK HOLW	3/21/2025		Clean Up Week	Miscellaneous	Open	3/21/2025 11:19
300 S NEAL PICKETT	3/21/2025		Clean Up Week	Miscellaneous	Open	3/21/2025 11:20
112 FRANKENS	3/20/2025		Clean Up Week	Miscellaneous	Open	3/20/2025 10:45
715 PINewood	3/20/2025		Disconnect	Disconnect	Void	3/20/2025 11:05
200 RHONE	3/20/2025	3/21/2025	Disconnect	Disconnect	Completed	3/21/2025 8:55
PINE/MLK 2) 100 MLK	3/20/2025	3/21/2025	Water Repairs/Maint	Miscellaneous	Completed	3/21/2025 7:38
608 N NEAL PICKETT	3/20/2025	3/21/2025	Disconnect	Disconnect	Completed	3/21/2025 9:24
705 ASHFORD	3/19/2025		Clean Up Week	Miscellaneous	Open	3/19/2025 7:40
1120 LAWRENCE	3/19/2025	3/21/2025	Connect	Connect	Completed	3/21/2025 14:26
310 BOX FACTORY	3/19/2025	3/21/2025	Disconnect	Disconnect	Completed	3/21/2025 9:28
601 N SECOND	3/19/2025		Street Repair/Maint	Miscellaneous	Open	3/19/2025 11:02
604 HALL	3/19/2025	3/20/2025	Water Repairs/Maint	Miscellaneous	Completed	3/20/2025 12:22
303 1/2 N HENDRICK	3/19/2025	3/27/2025	Water Repairs/Maint	Miscellaneous	Completed	3/27/2025 7:15
620 S TEMPLE	3/19/2025	3/27/2025	Water Repairs/Maint	Miscellaneous	Completed	3/27/2025 8:48
400 KENLEY CITY HALL	3/18/2025	3/20/2025	Water Repairs/Maint	Miscellaneous	Completed	3/20/2025 12:24
1202 LYNN	3/18/2025	3/21/2025	Sewer Repairs/Maint	Miscellaneous	Completed	3/21/2025 8:45
517 WESTCHESTER	3/18/2025		Clean Up Week	Miscellaneous	Open	3/18/2025 14:26
723 NELSON	3/17/2025	3/17/2025	Water Repairs/Maint	Miscellaneous	Completed	3/17/2025 8:52
210 ARRINGTON	3/17/2025	3/21/2025	Disconnect	Disconnect	Completed	3/21/2025 9:41
205 COSEY CIR	3/17/2025	3/27/2025	Water Repairs/Maint	Miscellaneous	Completed	3/27/2025 8:44
403 DENNIS	3/17/2025	3/21/2025	Water Repairs/Maint	Miscellaneous	Completed	3/21/2025 14:29
1405 GLASS	3/14/2025		Clean Up Week	Miscellaneous	Open	3/14/2025 9:40
601 DENNIS	3/14/2025	3/17/2025	Park Repairs/Maint	Miscellaneous	Completed	3/17/2025 7:31
202 N TEMPLE	3/13/2025	3/17/2025	Disconnect	Disconnect	Completed	3/17/2025 8:37
402 N HENDRICK	3/13/2025	3/13/2025	Disconnect	Disconnect	Completed	3/13/2025 10:32
402 N HENDRICK	3/13/2025	3/13/2025	Connect	Connect	Completed	3/13/2025 10:34
605 S TEMPLE	3/12/2025	3/25/2025	Water Repairs/Maint	Miscellaneous	Completed	3/25/2025 12:12
1112 REDBUD AVE	3/12/2025	3/13/2025	Water Repairs/Maint	Miscellaneous	Completed	3/13/2025 11:47
616 S TEMPLE	3/11/2025	3/17/2025	Disconnect	Disconnect	Completed	3/17/2025 8:22
1119 LYNN	3/11/2025	3/11/2025	Disconnect	Disconnect	Completed	3/11/2025 16:22
202 N TEMPLE	3/11/2025	3/11/2025	Disconnect	Disconnect	Completed	3/11/2025 9:53
1119 LYNN	3/11/2025	3/11/2025	Connect	Connect	Completed	3/11/2025 16:22
571 N TEMPLE	3/11/2025	3/11/2025	Disconnect	Disconnect	Completed	3/11/2025 16:58
571 N TEMPLE	3/11/2025	3/11/2025	Connect	Connect	Completed	3/11/2025 17:00
1500 N HENDRICK B 5	3/10/2025	3/10/2025	Water Repairs/Maint	Miscellaneous	Completed	3/10/2025 15:06
1117 N TEMPLE	3/10/2025	3/10/2025	Water Repairs/Maint	Miscellaneous	Completed	3/10/2025 13:26
304 WHITE OAK	3/10/2025	3/10/2025	Disconnect	Disconnect	Completed	3/10/2025 10:25
304 WHITE OAK	3/10/2025	3/10/2025	Connect	Connect	Completed	3/10/2025 10:28
506 DEVEREAUX	3/10/2025	3/28/2025	Water Repairs/Maint	Miscellaneous	Completed	3/28/2025 13:48
1217 WILLIE MASSEY	3/7/2025	3/7/2025	Reinstate	Reinstate	Completed	3/7/2025 7:47
405 BIRDSONG	3/7/2025	3/7/2025	Reinstate	Reinstate	Completed	3/7/2025 9:16
727 BOOKER	3/7/2025	3/7/2025	Reinstate	Reinstate	Completed	3/7/2025 10:13
205 PINE VALLEY	3/6/2025	3/6/2025	Service Action	Service Action	Completed	3/6/2025 10:29
800 N TEMPLE	3/6/2025		Water Repairs/Maint	Miscellaneous	Open	3/6/2025 12:04

Code Compliance Report – March 2025

Bank and Post Office Daily

Junk Vehicle Letter-

Recreational Vehicle Letter- 601 Neil Pickett

Electrical permit- 1003 Cypress St.

Residential Remodel Permit- 407 Neil Pickett, 1001 Cypress St.

Residential New Construction Permit-

Roofing Permit- 711 Booker St., 504 Booker St., 510 Second St., 104 Fuller St., 1101 Cypress St., 207 Dale St., 204 Ashworth

Fence Permit- 401 Birdsong, 711 Dennis St.

Storage Building Permit- 1101 Cypress St.

Certificate of Occupancy-

Address Change- ID# 19405 changed to 1500 N. Temple Dr.

Vendor Permit- I've Got Your Dog!, Edward Jones, Taqueria El Vaquero, Two Single Mom's

Inspections – 1099 Lawrence plumbing rough, 291 Lumberjack Dr. gas test, 1103 Cypress St. electrical, 504 Booker St. roof, 1099 Lawrence building foundation, 1003 Holubec building frame-electric rough-HVAC coverup-plumbing top out, 1409 Fairchild Finals, 1101 Cypress frame and electrical

Dog complaint- Neil Pickett, Fogg St., Avalon, Box Factory

Business owner at 1516 N. Temple Dr. brought in paperwork from the health department showing approval for tattooing at their barbershop. He paid the city for his yearly permit allowing him to tattoo inside the city limits.

Edited ordinance for 1103 Cypress so it is ready if council approves variance.

Spoke with property owner on Dale St. and informed her she is out of compliance with city ordinance accessory building. She said she would take care of it. I will give her some time to comply before considering further action.

Spoke with someone concerning 604 & 608 Hall St. They are considering a subdivision for this property.

Duncan Unit complained about a German Shepherd being aggressive when the guard does their perimeter check. I spoke with the owner and they agreed to put the dog on a cable run to keep it away from the prison.

Mailed out new letter on 3-6-25 to 501 Westchester. Property owner has had 2 weeks since their court date and has not complied with the judge's order to get his property in compliance with the city ordinance nuisances. Jason and I spoke with the property owner. He said he would be getting a new fence put up so that he can clear all the ATV's and trailers from his front yard.

Spoke with Connie from the voter's registration office to clarify street names in Diboll.

Notified the owners of 1103 Cypress St. they were granted the variance request for the accessory building ordinance.

Responded to an email asking about our zoning ordinances and sign ordinances. I emailed them both ordinances.

I drove past a contractor roofing a house on Booker St. without a permit. I had them pull a permit and added a \$200 violation penalty fee.

I drove past a contractor roofing a house on Dale St. without a permit. I had them pull a permit and added a \$200 violation penalty fee.

I drove past a resident installing a new fence on Birdsong without a permit. I had them pull a permit and added a \$200 violation penalty fee.

Lufkin animal control called to inform us that a Diboll resident had dumped a dog in the county. Since this happened outside the city limits, they are researching what department will be holding them responsible.

Samantha Durham
Director of Finance



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CITY OF DIBOLL

Interoffice Memorandum

DATE: April 8, 2025
TO: Mayor and Council Members
THRU: Jason Arnold, City Manager
SUBJ: Finance Department Reports

FINANCE

Including March 2025 Financials Report and 2024-2025 Budget Amendment No. 2 for your review.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages from FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Customer Meter Interface

Estimated Completion Date: May 2025

Status: 5% Complete

Test Accounts should begin in April and include:

<i>Account No.</i>	<i>Description of Service Account</i>
01-001467-00	Residential - R Olvera
02-000101-03	Residential - J Hopper
02-000098-04	Residential - J Arnold
01-001016-06	Residential - T Lopez

99-000650-00
03-001483-00
01-001207-00

Commercial - Wilkerson LLC
City - Service Center
City - Civic Center

Fond regards,

Sam Pritchard