

MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS REGULAR SESSION  
MEETING ON TUESDAY DECEMBER 08, 2020 AT 5:15PM, AT THE CITY HALL CHAMBERS

**NOTICE:** *We observed social distancing for the council meeting due to the COVID-19 pandemic and wore facemasks*

**COUNCIL PRESENT**

Mayor Trey Wilkerson, and Councilmembers Benita Sheffield Duffield, Don Hendrick, Luis Maldonado, and Charles Moses, Sr.

**ABSENT**

Councilmembers Tom Farley and Mayor Pro Tem Daniel Lopez

**STAFF PRESENT**

City Secretary Melissa McCall, Finance Director Sam Durham

Mayor Wilkerson called the meeting to order at 5:15 pm and gave the invocation.

Pledge of Allegiance was recited by those in attendance, led by Mayor Wilkerson.

**CITIZEN PARTICIPATION:**

None

**Item #1:** Administer Oath of Office to newly elected council members Benita Sheffield Duffield, Daniel Lopez, Luis Maldonado, and Charles Moses, Sr., who all ran unopposed and will be sworn in following the November 3, 2020 election.

City Secretary, Melissa McCall, swore in unopposed candidates from the November 3, 2020 election, Benita Sheffield Duffield, Luis Maldonado, and Charles Moses, Sr. Mayor Pro-Tem Daniel Lopez was unable to attend and will be sworn in at a later date.

**Item #2: Public Hearing on Item #3**

Hearing was cancelled, due to request being retracted by requestor, Phyllis Kirkland.

**Item #3:** Consider a Special Use Permit requested by Phyllis Kirkland, who resides at 613 Carter Drive, Diboll, Texas 75941, to operate a craft boutique out of her residence. The Planning and Zoning Commission met December 1, 2020 and elected not to recommend approval of this permit.

Non-issue, no vote necessary as request was retracted by requestor.

**Item #4:** Consent Agenda: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approving the following reports:

- a. Minutes from November 08, 2020 City Council Regular Meeting
- b. Minutes from November 19, 2020 City Council Special Called Meeting
- c. Financial Report for November 2020

Luis Maldonado made the motion to approve and Charles Moses, Sr. second.  
All in Favor, none opposed, motion carries.

**Item #5: CITY MANAGER AND DEPARTMENT HEAD REPORTS**

- Fire Department Report – Gary Jones, Fire Chief
- Police Department Report – Steve Baker, Police Chief
- Animal Control Report – Grady Courtney, Animal Control Officer (unavailable)
- Street Department Report – Robby Roberts, Jr., Department Head
- Water Department Report – Faustino Lopez III, Department Head
- Wastewater Department Report – Bridget Sarver, Department Head
- Parks Department Report – Patrick Miller, Department Head
- Finance & Court – Sam Durham, Staff Accountant
- City Manager - Gerry Boren (unavailable)

**Adjournment**

Don Hendrick made the motion to adjourn at 5:25 PM and Charles Moses, Sr. second.

All in Favor, none opposed, motion carries.

  
Trey Wilkerson, Mayor

ATTEST BY:

  
Melissa McCall TRMC, City Secretary

STATE OF TEXAS §  
ANGELINA COUNTY §  
CITY OF DIBOLL §

