

**NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL**

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, July 08, 2025 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from June 10, 2025, Regular Session Meeting
- b. Financial Statement for June 2025
- c. 12-Month Attendance Record for June 2025

Item #2: PUBLIC HEARING regarding the City of Diboll's proposed update to the Water Conservation and Emergency Water Demand Management Plan, as required by the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ).

Item #3: Consideration and possible action to approve Ordinance 2025-07-001, adopting the updated City of Diboll Water Conservation and Emergency Water Demand Management Plan, in order to promote the responsible use and management of water resources.

Item #4: Consideration and possible action to approve the TLL Temple Library Endowment expenditure in the amount of \$12,500 for capital improvements to entrance and windows.

Item #5: Consideration and possible action to approve the appointment of members to the Planning and Zoning Commission.

Item #6: Consideration and possible action to approve Resolution 2025-07-001 to suspend Oncor Electric Delivery Company, LLC's (Oncor) proposed effective date of July 31, 2025, for 90 days related to Oncor's application to increase in rates filed on June 26, 2025; authorize intervention in proceedings related to Oncor's application, including proceedings at the Public Utility Commission of Texas, through the City's participation in the Alliance of Oncor Cities (AOC); authorize the retention of Special Counsel; and direct Oncor to reimburse AOC's invoices on a monthly basis.

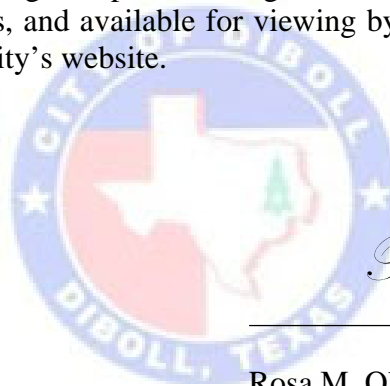
Item #7: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on July 03, 2025, as well as at the City’s website.



Rosa M. Olvera

Rosa M. Olvera - City Secretary
Posted: 07/03/2025



**MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS
REGULAR SESSION MEETING ON TUESDAY, JUNE 10, 2025, AT 5:15 P.M., IN
THE DIBOLL CITY HALL CHAMBERS.**

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Schuyler Bacon, Luis Maldonado, Ruben Terrazas and Ray Williams, Jr.

COUNCIL ABSENT

Nora Munoz

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, and Chief of Police Michael Skillern,

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m. and gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: None

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from May 13, 2025, Regular Session Meeting
- b. Financial Statement for May 2025
- c. 12-Month Attendance Record for May 2025

Luis Maldonado made a motion to approve and Daniel Lopez second.
All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to accept proposal by JC'S Party Rentals to manage the Lottie & Arthur Temple Civic Center and to authorize the City Manager to execute the Agreement on behalf of the City.

Council considered both Lazaro Robles & JC'S Party Rentals proposals.
Schuyler Bacon made a motion to approve JC'S Party Rentals proposal, and Luis Maldonado second. All in Favor, none opposed, motion carries.

Item #3: Consideration and possible action to appoint a board member for Deep East Texas Council of Governments & Economic Development District (DETCOG) Board.

Ray Williams Jr. was nominated by Luis Maldonado.

No other nominations.

Luis Maldonado made a motion to approve Ray Williams, Jr. for board member for DETCOG. All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve the appointment of members to the Planning and Zoning Commission.

Planning and Zoning Commission Nominees –
Two-Year Term Beginning July 2025

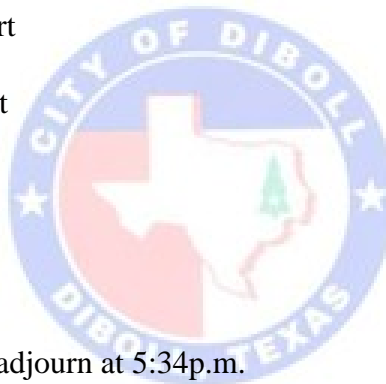
- Jean Young – District 3
- Tina Jowell – District 4

Council will consider appointing a third member at the next regularly scheduled meeting. No additional nominations were received.

Daniel Lopez made a motion to approve the listed nominees and Luis Maldonado second. All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report



Adjournment

Mayor Trey Wilkerson called to adjourn at 5:34p.m.

Minutes of the June 10, 2025 Regular Session Meeting approved by council on this the 8th day of July, 2025.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §



City of Diboll

Financial Report Group Summary

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,500.00	5,500.00	500.00	6,500.00	6,500.00	-1,000.00
3200 - Fines and Fees	542,000.00	542,000.00	45,033.00	465,169.45	465,169.45	76,830.55
3210 - Licenses & Permits	20,000.00	20,000.00	2,745.79	23,521.13	23,521.13	-3,521.13
3500 - Franchise Tax	375,000.00	375,000.00	223,826.47	387,985.46	387,985.46	-12,985.46
3550 - Property Tax	1,467,188.00	1,467,188.00	11,745.41	1,434,330.91	1,434,330.91	32,857.09
3700 - Sales Tax	997,405.00	997,405.00	74,063.41	732,410.11	732,410.11	264,994.89
3800 - Interest	20,000.00	20,000.00	1,817.29	21,300.45	21,300.45	-1,300.45
3805 - Miscellaneous	14,600.00	43,390.15	21,838.82	52,775.78	52,775.78	-9,385.63
3940 - Contributions & Grants	10,209.68	10,209.68	0.00	10,209.68	10,209.68	0.00
3960 - Donations	77,446.20	77,446.20	0.00	77,446.20	77,446.20	0.00
Revenue Total:	3,529,348.88	3,558,139.03	381,570.19	3,211,649.17	3,211,649.17	346,489.86
Expense						
4000 - Insurance	72,066.94	72,066.94	0.00	71,877.94	71,877.94	189.00
4030 - Fines & Fees	950.00	950.00	349.00	477.00	477.00	473.00
4040 - Administrative	199,794.15	199,794.15	3,151.08	178,946.76	180,527.68	19,266.47
4080 - Capital Purchase	162,003.00	162,003.00	71,398.88	140,580.32	159,034.77	2,968.23
4100 - Contractual & Professional Services	231,284.25	231,284.25	6,420.69	179,815.85	179,915.85	51,368.40
4110 - Intergov't Contracts	188,000.00	188,000.00	1,750.00	166,320.02	166,320.02	21,679.98
4210 - Project Expense	142,388.43	142,388.43	1,412.04	36,437.79	42,810.70	99,577.73
4300 - Utility	147,680.00	147,680.00	10,140.10	99,656.98	100,006.98	47,673.02
4400 - Repairs & Maintenance	482,047.48	510,837.63	23,171.68	258,168.29	281,277.10	229,560.53
4460 - Materials & Supplies	239,508.04	239,508.04	9,290.02	163,408.52	167,048.16	72,459.88
4500 - Miscellaneous	6,602.00	6,602.00	187.00	-19,120.25	-19,120.25	25,722.25
4800 - Payroll Expense	2,472,007.24	2,472,007.24	179,720.85	1,845,431.70	1,845,431.70	626,575.54
4860 - Personnel	58,145.00	58,145.00	801.72	45,129.47	45,130.47	13,014.53
9999 - Transfers	-639,144.00	-639,144.00	0.00	0.00	0.00	-639,144.00
Expense Total:	3,763,332.53	3,792,122.68	307,793.06	3,167,130.39	3,220,738.12	571,384.56
Fund: 01 - General Fund Surplus (Deficit):	-233,983.65	-233,983.65	73,777.13	44,518.78	-9,088.95	-224,894.70

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,815,187.00	3,815,187.00	292,528.44	2,482,479.77	2,482,479.77	1,332,707.23
3130 - Penalties & Interest	25,000.00	25,000.00	517,444.33	3,283,890.95	3,283,890.95	-3,258,890.95
3800 - Interest	16,000.00	16,000.00	1,868.93	14,408.62	14,408.62	1,591.38
3805 - Miscellaneous	11,100.00	11,100.00	627.93	12,924.63	12,924.63	-1,824.63
3940 - Contributions & Grants	101,935.50	101,935.50	0.00	101,935.50	101,935.50	0.00
Revenue Total:	3,969,222.50	3,969,222.50	812,469.63	5,895,639.47	5,895,639.47	-1,926,416.97
Expense						
4000 - Insurance	36,447.38	36,447.38	0.00	36,447.38	36,447.38	0.00
4010 - Grant Expense	101,935.50	101,935.50	0.00	101,935.50	101,935.50	0.00
4030 - Fines & Fees	2,340.00	2,340.00	161.80	1,472.97	1,472.97	867.03
4040 - Administrative	60,380.00	60,380.00	2,384.75	51,815.89	51,821.19	8,558.81
4080 - Capital Purchase	288,108.50	288,108.50	718.90	142,520.90	142,520.90	145,587.60
4100 - Contractual & Professional Services	905,661.00	905,661.00	80,303.99	688,012.84	689,284.92	216,376.08
4110 - Intergov't Contracts	6,100.00	6,100.00	12.40	2,833.61	2,833.61	3,266.39
4300 - Utility	141,840.00	141,840.00	12,231.74	107,781.34	107,781.34	34,058.66
4400 - Repairs & Maintenance	405,740.59	405,740.59	22,972.93	238,616.32	257,024.01	148,716.58
4460 - Materials & Supplies	281,325.00	281,325.00	20,154.88	163,748.75	174,370.23	106,954.77
4800 - Payroll Expense	635,684.36	635,684.36	49,969.41	512,199.88	512,199.88	123,484.48
4860 - Personnel	9,465.00	9,465.00	0.00	206.65	206.65	9,258.35
9999 - Transfers	1,500,776.00	1,500,776.00	0.00	0.00	0.00	1,500,776.00
Expense Total:	4,375,803.33	4,375,803.33	188,910.80	2,047,592.03	2,077,898.58	2,297,904.75
Fund: 02 - Utility Fund Surplus (Deficit):	-406,580.83	-406,580.83	623,558.83	3,848,047.44	3,817,740.89	-4,224,321.72

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	25.00	606.75	606.75	-606.75
3900 - Rentals & Leases	65,100.00	65,100.00	3,600.00	19,896.45	19,896.45	45,203.55
Revenue Total:	65,100.00	65,100.00	3,625.00	20,503.20	20,503.20	44,596.80
Expense						
4000 - Insurance	717.08	717.08	0.00	717.08	717.08	0.00
4040 - Administrative	7,654.00	7,654.00	0.00	1,508.93	1,508.93	6,145.07
4100 - Contractual & Professional Services	2,949.86	2,949.86	274.00	1,808.36	1,808.36	1,141.50
4300 - Utility	55,496.00	55,496.00	4,005.32	40,101.41	40,101.41	15,394.59
4400 - Repairs & Maintenance	32,283.06	32,283.06	0.00	26,983.90	27,121.84	5,161.22
4800 - Payroll Expense	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00
9999 - Transfers	-64,000.00	-64,000.00	0.00	0.00	0.00	-64,000.00
Expense Total:	65,100.00	65,100.00	4,279.32	71,119.68	71,257.62	-6,157.62
Fund: 03 - Recreation Fund Surplus (Deficit):	0.00	0.00	-654.32	-50,616.48	-50,754.42	50,754.42

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Special Revenue Fund						
Revenue						
3805 - Miscellaneous	656.32	656.32	0.00	2,437.77	2,437.77	-1,781.45
3940 - Contributions & Grants	3,034.78	3,034.78	0.00	3,034.78	3,034.78	0.00
Revenue Total:	3,691.10	3,691.10	0.00	5,472.55	5,472.55	-1,781.45
Expense						
4010 - Grant Expense	147,031.09	147,031.09	0.00	23,839.55	24,439.55	122,591.54
4210 - Project Expense	3,461.31	3,461.31	0.00	1,610.93	1,610.93	1,850.38
9999 - Transfers	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
Expense Total:	200,492.40	200,492.40	0.00	25,450.48	26,050.48	174,441.92
Fund: 05 - Special Revenue Fund Surplus (Deficit):	-196,801.30	-196,801.30	0.00	-19,977.93	-20,577.93	-176,223.37

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	14,000.00	14,000.00	0.00	8,779.71	8,779.71	5,220.29
Revenue Total:	14,000.00	14,000.00	0.00	8,779.71	8,779.71	5,220.29
Expense						
9999 - Transfers	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
Expense Total:	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	0.00	0.00	0.00	8,779.71	8,779.71	-8,779.71

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund Revenue						
3800 - Interest	0.00	0.00	0.99	10.39	10.39	-10.39
Revenue Total:	0.00	0.00	0.99	10.39	10.39	-10.39
Fund: 07 - Seized Fund Total:	0.00	0.00	0.99	10.39	10.39	-10.39

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 08 - Diboll Day Fund						
Expense						
4040 - Administrative	1,450.66	1,450.66	0.00	645.76	645.76	804.90
4100 - Contractual & Professional Services	6,001.00	6,001.00	0.00	2,747.50	2,747.50	3,253.50
4460 - Materials & Supplies	5,297.74	5,297.74	0.00	5,297.71	5,297.71	0.03
4800 - Payroll Expense	2,001.00	2,001.00	0.00	0.00	0.00	2,001.00
9999 - Transfers	-5.00	-5.00	0.00	0.00	0.00	-5.00
Expense Total:	14,745.40	14,745.40	0.00	8,690.97	8,690.97	6,054.43
Fund: 08 - Diboll Day Fund Total:	14,745.40	14,745.40	0.00	8,690.97	8,690.97	6,054.43

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	6,000.00	6,000.00	1,249.43	13,493.38	13,493.38	-7,493.38
Revenue Total:	6,000.00	6,000.00	1,249.43	13,493.38	13,493.38	-7,493.38
Expense						
9999 - Transfers	10,320.00	10,320.00	0.00	0.00	0.00	10,320.00
Expense Total:	10,320.00	10,320.00	0.00	0.00	0.00	10,320.00
Fund: 09 - MC Security Fund Surplus (Deficit):	-4,320.00	-4,320.00	1,249.43	13,493.38	13,493.38	-17,813.38

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	1,039.65	11,334.11	11,334.11	-4,334.11
Revenue Total:	7,000.00	7,000.00	1,039.65	11,334.11	11,334.11	-4,334.11
Expense						
4300 - Utility	12,000.00	4,474.00	254.44	2,200.79	2,200.79	2,273.21
4460 - Materials & Supplies	0.00	7,526.00	0.00	0.00	7,526.00	0.00
Expense Total:	12,000.00	12,000.00	254.44	2,200.79	9,726.79	2,273.21
Fund: 10 - MC Tech Fund Surplus (Deficit):	-5,000.00	-5,000.00	785.21	9,133.32	1,607.32	-6,607.32

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	40.64	274.62	274.62	-274.62
Revenue Total:	0.00	0.00	40.64	274.62	274.62	-274.62
Fund: 12 - Red Light Fund Total:	0.00	0.00	40.64	274.62	274.62	-274.62

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	135,569.00	135,569.00	1,198.63	138,342.26	138,342.26	-2,773.26
3800 - Interest	0.00	0.00	88.30	427.70	427.70	-427.70
Revenue Total:	135,569.00	135,569.00	1,286.93	138,769.96	138,769.96	-3,200.96
Expense						
4015 - Bond Expense	606,974.00	606,974.00	0.00	525,302.89	525,302.89	81,671.11
4020 - Note Expense	399,592.00	399,592.00	0.00	399,591.03	399,591.03	0.97
4030 - Fines & Fees	950.00	950.00	0.00	475.00	475.00	475.00
9999 - Transfers	-871,947.00	-871,947.00	0.00	0.00	0.00	-871,947.00
Expense Total:	135,569.00	135,569.00	0.00	925,368.92	925,368.92	-789,799.92
Fund: 13 - Debt Service Fund Surplus (Deficit):	0.00	0.00	1,286.93	-786,598.96	-786,598.96	786,598.96

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense						
9999 - Transfers	5.00	5.00	0.00	0.00	0.00	5.00
Expense Total:	5.00	5.00	0.00	0.00	0.00	5.00
Fund: 14 - Endowment Fund Surplus (Deficit):	8,045.00	8,045.00	0.00	0.00	0.00	8,045.00

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
4210 - Project Expense	228,566.10	228,566.10	0.00	92,566.10	195,141.10	33,425.00
Expense Total:	228,566.10	228,566.10	0.00	92,566.10	195,141.10	33,425.00
Fund: 15 - Restricted Project Fund Total:	228,566.10	228,566.10	0.00	92,566.10	195,141.10	33,425.00

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	0.00	0.00	1,244.18	13,111.26	13,111.26	-13,111.26
Revenue Total:	0.00	0.00	1,244.18	13,111.26	13,111.26	-13,111.26
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	0.00	0.00	1,244.18	13,111.26	13,111.26	-13,111.26

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	0.00	0.00	24.72	260.68	260.68	-260.68
Revenue Total:	0.00	0.00	24.72	260.68	260.68	-260.68
Fund: 17 - MC Municipal Jury Fund Total:	0.00	0.00	24.72	260.68	260.68	-260.68

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	37.24	351.83	351.83	-351.83
Revenue Total:	0.00	0.00	37.24	351.83	351.83	-351.83
Expense						
4210 - Project Expense	3,725.51	3,725.51	0.00	4,664.08	4,664.08	-938.57
Expense Total:	3,725.51	3,725.51	0.00	4,664.08	4,664.08	-938.57
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	-3,725.51	-3,725.51	37.24	-4,312.25	-4,312.25	586.74

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	121.73	879.07	879.07	-879.07
Revenue Total:	0.00	0.00	121.73	879.07	879.07	-879.07
Expense						
4210 - Project Expense	226,000.00	226,000.00	0.00	0.00	0.00	226,000.00
Expense Total:	226,000.00	226,000.00	0.00	0.00	0.00	226,000.00
Fund: 19 - Street Project Fund Surplus (Deficit):	-226,000.00	-226,000.00	121.73	879.07	879.07	-226,879.07

Financial Report

For Fiscal: 2024-2025 Period Ending: 06/30/2025

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	86.39	1,354.22	1,354.22	-1,354.22
Revenue Total:	0.00	0.00	86.39	1,354.22	1,354.22	-1,354.22
Expense						
4210 - Project Expense	1,157,000.00	1,157,000.00	6,552.00	587,883.67	587,883.67	569,116.33
Expense Total:	1,157,000.00	1,157,000.00	6,552.00	587,883.67	587,883.67	569,116.33
Fund: 20 - ARPA Fund Surplus (Deficit):	-1,157,000.00	-1,157,000.00	-6,465.61	-586,529.45	-586,529.45	-570,470.55
Total Surplus (Deficit):	-2,468,677.79	-2,468,677.79	695,007.10	2,389,216.51	2,194,463.29	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	-233,983.65	-233,983.65	73,777.13	44,518.78	-9,088.95	-224,894.70
02 - Utility Fund	-406,580.83	-406,580.83	623,558.83	3,848,047.44	3,817,740.89	-4,224,321.72
03 - Recreation Fund	0.00	0.00	-654.32	-50,616.48	-50,754.42	50,754.42
05 - Special Revenue Fund	-196,801.30	-196,801.30	0.00	-19,977.93	-20,577.93	-176,223.37
06 - Hotel/Motel Tax Fund	0.00	0.00	0.00	8,779.71	8,779.71	-8,779.71
07 - Seized Fund	0.00	0.00	0.99	10.39	10.39	-10.39
08 - Diboll Day Fund	-14,745.40	-14,745.40	0.00	-8,690.97	-8,690.97	-6,054.43
09 - MC Security Fund	-4,320.00	-4,320.00	1,249.43	13,493.38	13,493.38	-17,813.38
10 - MC Tech Fund	-5,000.00	-5,000.00	785.21	9,133.32	1,607.32	-6,607.32
12 - Red Light Fund	0.00	0.00	40.64	274.62	274.62	-274.62
13 - Debt Service Fund	0.00	0.00	1,286.93	-786,598.96	-786,598.96	786,598.96
14 - Endowment Fund	8,045.00	8,045.00	0.00	0.00	0.00	8,045.00
15 - Restricted Project Fund	-228,566.10	-228,566.10	0.00	-92,566.10	-195,141.10	-33,425.00
16 - MC Local Truancy Preven..	0.00	0.00	1,244.18	13,111.26	13,111.26	-13,111.26
17 - MC Municipal Jury Fund	0.00	0.00	24.72	260.68	260.68	-260.68
18 - Keep Diboll Beautiful Fu...	-3,725.51	-3,725.51	37.24	-4,312.25	-4,312.25	586.74
19 - Street Project Fund	-226,000.00	-226,000.00	121.73	879.07	879.07	-226,879.07
20 - ARPA Fund	-1,157,000.00	-1,157,000.00	-6,465.61	-586,529.45	-586,529.45	-570,470.55
Total Surplus (Deficit):	-2,468,677.79	-2,468,677.79	695,007.10	2,389,216.51	2,194,463.29	

DIBOLL CITY COUNCIL 12-MONTH ATTENDANCE RECORD

Council Member	7/9/2024	7/23/2024	8/13/2024	9/3/2024	9/10/2024	10/8/2024	11/12/2024
Schuyler Bacon	0	0	0	0	1	0	0
Luis Maldonado	1	0	0	0	0	0	0
Nora Munoz	0	0	0	0	0	0	0
Daniel Lopez	0	0	1	0	0	0	0
Ruben Terrazas	1	0	0	0	0	0	0
Ray Williams, Jr.	1	0	0	0	0	0	0
Trey Wilkerson	0	0	0	0	0	1	0
Total Absences	3	0	1	0	1	1	0

Council Member	12/10/2024	1/14/2025	2/11/2025	3/11/2025	4/8/2025	5/13/2025	6/10/2025	TOTAL TO-DATE
Schuyler Bacon	0	0	0	0	0	0	0	1
Luis Maldonado	0	0	0	0	0	0	0	1
Nora Munoz	0	0	0	0	0	0	1	1
Daniel Lopez	0	0	0	0	0	0	0	1
Ruben Terrazas	0	0	0	0	0	0	0	1
Ray Williams, Jr.	0	0	0	0	0	0	0	1
Trey Wilkerson	0	0	0	0	0	0	0	1
Total Absences	0	0	0	0	0	0	1	7




 Rosa M. Olvera - City Secretary

**NOTICE OF PUBLIC HEARING FOR ADOPTION
OF 2024 WATER CONSERVATION AND EMER-
GENCY WATER DEMAND MANAGEMENT
PLAN**

Notice is hereby given that the Diboll City Council will hold a public hearing starting at 5:15 pm on Tuesday, July 8, 2025 at Diboll City Hall, located at 400 Kenley.

The City of Diboll is updating their current Water Conservation and Emergency Water Demand Management Plan as required by TWDB and TCEQ.

This update is being completed and incorporates the existing plan, its amendments, and all TWDB and TCEQ requirements.

A document entitled: "City of Diboll Water Conservation and Emergency Water Demand Management Plan" has been prepared for adoption by the City of Diboll.

This notice announces the availability of the Plan for public review and comment. The Plan will be available for public review for 7 days from the first date of this publication at the Diboll City Hall, 400 Kenley Street, Diboll, Texas 75941 (telephone: 936-829-4757) between the hours of 7:30 am – 05:30 pm Monday through Thursday and 7:30 am – 12:00 pm (Noon) Fridays.

Any person interested in commenting on this proposed amendment to the Plan should submit written comments to the City of Diboll, 400 Kenley Street Diboll, Texas, 75941.

Citizens of Diboll, Texas are invited to attend and participate in the public hearing.

After adoption of the amendment by the City Council, the Plan will be continually available for public review during normal business hours at Diboll City Hall.



OFFICIAL AD PROOF

This is the proof of your ad scheduled to run in **Lufkin Daily News** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(936) 632-6631**.

Notice ID: 5KaJoXzkleD3xM5VuX67 | **Proof Updated: Jun. 26, 2025 at 01:29pm CDT**
Notice Name: Notice of Public Hearing | Publisher ID: 1330693

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

Rosa Olvera
rolvera@cityofdiboll.com
(936) 829-6802

FILING FOR

Lufkin Daily News

Columns Wide: 2 **Ad Class:** Legals
Total Column Inches: 9.37
Number of Lines: 42

06/27/2025: General Legal (WITH AFFIDAVIT) Notice
07/04/2025: General Legal (WITH AFFIDAVIT) Notice
Affidavit Fee
Admin Fee

ORDINANCE NO. 2025-07-001

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS ADOPTING THE 2024 WATER CONSERVATION AND EMERGENCY WATER DEMAND MANAGEMENT PLAN TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR FILING; PROVIDING FOR PUBLICATION BY CAPTION AND; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Diboll, Texas recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City recognizes that drought, system failure and other acts of God may occur and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the City desires to conserve water resources and prepare for drought; and

WHEREAS, the City desires to comply with Section 11.1271 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality which require these plans for all public water supply systems; and

WHEREAS, the City desires to comply with the rules of the Texas Water Development Board should it decide to avail itself of various financial assistance programs found in Title 31, Texas Administrative Code Chapter 363; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code and in the best interests of its citizens, the City is authorized to adopt Ordinances it deems are necessary and expedient to preserve and conserve its water resources and to prepare for drought;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

SECTION 1.

That the City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

SECTION 2.

That the City Council adopts the Water Conservation & Drought Contingency Plans attached to this ordinance. That this ordinance shall be cumulative of all other ordinances of the City of Diboll and shall not repeal any of the provisions of such ordinances, except as specified herein, and except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 3.

That all rights or remedies of the City of Diboll, Texas, are expressly saved as to any and all violations of the City Code, or any amendments thereto that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 4.

That it is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidance, ineffectiveness or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

That the City Manager, or his designee, is hereby directed to file a copy of the Plan and this Ordinance with the Texas Commission on Environmental Quality in accordance with Title 30, Chapter 288 of the Texas Administrative Code and with Texas Water Development Board in accordance with Title 31, Chapter 363 of the Texas Administrative Code.

SECTION 6.

That the City Secretary of the City of Diboll, Texas is hereby directed to publish the caption summarizing the purpose of this ordinance for two (2) days in the official newspaper of the City of Diboll, Texas.

SECTION 7.

This ordinance shall take effect after adoption and publication as required by law.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas, at its regular meeting this the 8th day of July 2025.

Trey Wilkerson, Mayor

ATTEST:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §

**Water Conservation &
Emergency Water Management Plan**

for

**City of Diboll
(Angelina County, Texas)**

KSA Project Number DI-103469

Revision	Description	By	Date
	Adoption	-	2020
	5 Year Update	SWest	2025

Prepared by:



6781 Oak Hill Blvd.

Tyler, Texas 75703

T: 903-581-8141

www.ksaeng.com

TBPE Firm Registration No. F-1356

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List of Exhibits

- Exhibit A Water Utility Profile (TWDB-1965)
- Exhibit B Water Conservation Plan Goals Table (TWDB-1964)
- Exhibit C Utility Profile and Water Conservation Form (TCEQ-10218)
- Exhibit D Water Rate Structure
- Exhibit E Plan Adoption Ordinance
- Exhibit F Coordination with Regional Water Planning Groups

Exhibit G Water Service Area Map

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- Appendix A TCEQ Water Conservation Plan Rules (30 TAC 288, Subchapter A)
- Appendix B TCEQ Drought Contingency Plan Rules (30 TAC 288, Subchapter B)
- Appendix C TCEQ Pro Water Allocation Section 11.039

1 Water Conservation Plan

1.1 Introduction

The City of Diboll is located on U. S. Highway 59 in Angelina County, Texas. City of Diboll is approximately thirteen (13) miles south of Lufkin, Texas. City of Diboll has a population of approximately 5,210 and serves a 1,879 connections through their public water system. Diboll water system serves Residential, Industrial, commercial and Institutional customers as well as serving Prairie Grove Water Supply Corporation. The City of Diboll purchases treated potable water from City of Lufkin as well as self-supplying water from deep water wells.

The City has prepared a combined Water Conservation and Drought Contingency Plan entitled "Water Conservation and Emergency Water Demand Management Plan". Profile data for the water utility is provided in Exhibit A. Exhibit A includes population and customer data, water use data, water supply system data and wastewater system data required by the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB)

1.2 Administrative Information

1.2.1 Owner Information

The water utility is owned and operated by the City of Diboll whose address and contacts are:

City of Diboll
P.O. Box 340
400 Kenley Street
Diboll, Texas 75941
936.829.4757 – Telephone
936.829.1179 – Fax
Contacts: Mr. Trey Wilkerson, Mayor
Mr. Jason Arnold, City Manager
Mr. Josh Richard, Services Director
Mr. Robbie Roberts, Jr., Water Department Head
Ms. Rosa Olvera, City Secretary

1.2.2 Consultant Information

This plan was prepared by KSA Engineers, Inc. whose address and contact information follows:

KSA Engineers, Inc.
6781 Oak Hill Blvd.
Tyler, Texas 75703
P: (903) 581-8141

Contact: Siglinda West, Regulatory Compliance Specialist

1.3 Plan Requirements

The TCEQ rules governing development of water conservation plans for public water suppliers are contained in Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 of the Texas Administrative Code, which is included as Appendix A. For the purpose of these rules, a water conservation plan is defined as "A strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water."

The minimum requirements in the Texas Administrative Code for Water Conservation Plans for Public Water Suppliers are covered in this report as follows:

- 288.2(a)(1) – Definitions
- 288.2(a)(1)(A) – Utility Profile
- 288.2(a)(1)(8) – Specification of Goals
- 288.2(a)(1)(C) – Accurate Metering
- 288.2(a)(1)(D) – Universal Metering
- 288.2(a)(1)(E) – Determination and Control of Unaccounted Water
- 288.2(a)(1)(F) – Public Education and Information Program
- 288.2(a)(1)(G) – Non-Promotional Water Rate Structure
- 288.2(a)(1)(H) – Reservoir System Operations Plan
- 288.2(a)(1)(I) – Means of Implementation and Enforcement
- 288.2(a)(1)(J) – Coordination with Regional Water Planning Group
- 288.2(a)(1)(K) – Water Conservation Plan Coordinator

1.4 Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

- (1) Agricultural or Agriculture--Any of the following activities:
 - (A) cultivating the soil to produce crops for human food, animal feed, or planting seed or for the production of fibers;
 - (B) the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or non-soil media by a nursery grower;
 - (C) raising, feeding, or keeping animals for breeding purposes or for the production of food or fiber, leather, pelts, or other tangible products having a commercial value;
 - (D) raising or keeping equine animals;
 - (E) wildlife management; and
 - (F) planting cover crops, including cover crops cultivated for transplantation, or leaving land idle for the purpose of participating in any governmental program or normal crop or livestock rotation procedure.
- (2) Agricultural use--Any use or activity involving agriculture, including irrigation.
- (3) Best management practices--Voluntary efficiency measures that save a quantifiable amount of water, either directly or indirectly, and that can be implemented within a specific time frame.
- (4) Conservation--Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a water supply is made available for future or alternative uses.
- (5) Commercial use--The use of water by a place of business, such as a hotel, restaurant, or office building. This does not include multi-family residences or agricultural, industrial, or institutional users.
- (6) Drought contingency plan--A strategy or combination of strategies for temporary supply and demand management responses to temporary and potentially recurring water supply shortages and other water supply emergencies. A drought contingency plan may be a separate document identified as such or may be contained within another water management document(s).
- (7) Industrial use--The use of water in processes designed to convert materials of a lower order of value into forms having greater usability and commercial value, and the development of power by means other than hydroelectric, but does not include agricultural use.
- (8) Institutional use--The use of water by an establishment dedicated to public service, such as a school, university, church, hospital, nursing home, prison, or government facility. All facilities dedicated to public service are considered institutional regardless of ownership.

- (9) Irrigation--The agricultural use of water for the irrigation of crops, trees, and pastureland, including, but not limited to, golf courses and parks which do not receive water from a public water supplier.
- (10) Irrigation water use efficiency--The percentage of that amount of irrigation water which is beneficially used by agriculture crops or other vegetation relative to the amount of water diverted from the source(s) of supply. Beneficial uses of water for irrigation purposes include, but are not limited to, evapotranspiration needs for vegetative maintenance and growth, salinity management, and leaching requirements associated with irrigation.
- (11) Mining use--The use of water for mining processes including hydraulic use, drilling, washing sand and gravel, and oil field re-pressuring.
- (12) Municipal use--The use of potable water provided by a public water supplier as well as the use of sewage effluent for residential, commercial, industrial, agricultural, institutional, and wholesale uses.
- (13) Nursery grower--A person engaged in the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or non-soil media, who grows more than 50% of the products that the person either sells or leases, regardless of the variety sold, leased, or grown. For the purpose of this definition, grow means the actual cultivation or propagation of the product beyond the mere holding or maintaining of the item prior to sale or lease, and typically includes activities associated with the production or multiplying of stock such as the development of new plants from cuttings, grafts, plugs, or seedlings.
- (14) Pollution--The alteration of the physical, thermal, chemical, or biological quality of, or the contamination of, any water in the state that renders the water harmful, detrimental, or injurious to humans, animal life, vegetation, or property, or to the public health, safety, or welfare, or impairs the usefulness or the public enjoyment of the water for any lawful or reasonable purpose.
- (15) Public water supplier--An individual or entity that supplies water to the public for human consumption.
- (16) Regional water planning group--A group established by the Texas Water Development Board to prepare a regional water plan under Texas Water Code, §16.053.
- (17) Residential gallons per capita per day--The total gallons sold for residential use by a public water supplier divided by the residential population served and then divided by the number of days in the year.
- (18) Residential use--The use of water that is billed to single and multi-family residences, which applies to indoor and outdoor uses.
- (19) Retail public water supplier--An individual or entity that for compensation supplies water to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants when that water is not resold to or used by others.
- (20) Reuse--The authorized use for one or more beneficial purposes of use of water that remains unconsumed after the water is used for the original purpose of use and before that water is either disposed of or discharged or otherwise allowed to flow into a watercourse, lake, or other body of state-owned water.
- (21) Total use--The volume of raw or potable water provided by a public water supplier to billed customer sectors or nonrevenue uses and the volume lost during conveyance, treatment, or transmission of that water.
- (22) Total gallons per capita per day (GPCD)--The total amount of water diverted and/or pumped for potable use divided by the total permanent population divided by the days of the year. Diversion volumes of reuse as defined in this chapter shall be credited against total diversion volumes for the purposes of calculating GPCD for targets and goals.
- (23) Water conservation coordinator--The person designated by a retail public water supplier that is responsible for implementing a water conservation plan.
- (24) Water conservation plan--A strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or

improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water. A water conservation plan may be a separate document identified as such or may be contained within another water management document(s).

- (25) Wholesale public water supplier--An individual or entity that for compensation supplies water to another for resale to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants as an incident of that employee service or tenancy when that water is not resold to or used by others, or an individual or entity that conveys water to another individual or entity, but does not own the right to the water which is conveyed, whether or not for a delivery fee.
- (26) Wholesale use--Water sold from one entity or public water supplier to other retail water purveyors for resale to individual customers.

1.5 Water Conservation Goals

Water conservation goals were determined by average annual per capita water usage, as calculated from the Utility Profile. Municipal per capita water use is defined by TCEQ as "the sum total of water diverted into a water supply system for municipal uses and , residential, industrial, commercial, and institution uses divided by the actual population served". It is common to use municipal per capita water use for water supply/conservation planning and to assess the long-term effectiveness of water conservation programs.

In order to set water conservation goals, baseline per capita water use must first be determined. The City provides treated water to an approximate population of 5,309 including municipal, commercial, Industrial, and institutional customers. City of Diboll sells water wholesale to Prairie Grove Water Service Corporation and the city of Diboll purchases water from City of Lufkin.

Table 1-1 shows the calculated per capita water usage (gpcd) for the previous five years (2019 – 2024).

Table 1-1 Per Capita Water Usage

YEAR	PER CAPITA WATER USAGE (GPCD)
2019	76.33
2020	102.55
2021	155.24
2022	118.83
2023	128.77
2024	153.92
5-year Average	128.0

The City will strive to make reductions in total per capita use by implementation of the described Best Management Practices. The baseline per capita water usage for this plan will be set at 120 gpcd, a value slightly above the 2022 year average value of 118.83 gpcd.

The TWDB provides a tool for use in estimating the targeted goals for municipal water use conservation. The Water Conservation Utility Profile (TWDB-1965) is completed with updated information. This profile is included as Exhibit A.

TWDB Goals Form (TWDB-1964) is included as Exhibit B.

Goals of this water conservation plan are:

- To reduce water loss and waste of water
- To improve the efficiency in the use of water
- To establish an average less than 25% goal for unaccounted water

- To meter water consumption at all municipally-owned facilities
- To increase public awareness of water conservation through a public education and information program

In order to continue water conservation efforts, the City has established 5-year and 10-year target goals for reduction in municipal use including a schedule for implementing the plan to achieve the targeted reductions and a method of tracking the implementation and effectiveness. The following updated long-term goals have been adopted by the City of Diboll:

1. Education and information will be provided on a yearly basis to all customers presenting non-wasteful uses of water and techniques that can be employed to conserve water. Based on the TWDB “most likely” scenario, a 2% savings in the average annual residential per capita use can be realized through education programs. This 2% goal equates to a 0.745 gpcd reduction (average annual residential gpcd of 37.25 multiplied by 2%).
2. The TWDB has set a “most-likely” total goal of 7.0% for seasonal water savings. Seasonal water uses from June to August have represented approximately 27.5% of the total annual retail use over the last 5 years and for 2024 the seasonal water use was 28% of total retail usage. This seasonal peak can be offset with the adoption of a landscape ordinance and summer water usage education. The 5-year average seasonal per capita usage is 32.26 gpcd and the 2024 seasonal per capita usage is 42.37 gpcd. The resulting gpcd seasonal use reduction provides approximately 2.9 gpcd in water savings (42.37 multiplied by 7%).
3. Unaccounted-for water from water production to the consumers on the system averaged 41% over the previous 5 years and in 2024 equaled approximately 42%. Annual water loss should be reduced to less than 25% (with proposed infrastructure improvements). The associated potential savings by reducing unaccounted for water loss is approximately 17 % (derived from 2024 water loss of 42% minus 25.0%). This goal will require on-going metering and operational adjustments as well as continual repair, and/or replacement, of old lines and meters in the distribution system. . Once the City acquires the funding for the proposed infrastructure improvements, the project will alleviate a great portion of the unaccounted for water loss. The result will be a decrease in per capita water consumption thus reducing water demands on the system.

These goals provide a total potential for reducing water loss by 17%. The five year goal for unaccounted for water will be 45 gpcd and the 10 year goal of 40 gpcd. This would reduce the annual residential gallons per capita use from approximately 42 gpcd to 40 gpcd. The City intends to meet the goal for total gallons per capita per day of 123 gpcd and residential gallons per capita per day of 40 gpcd within 5 years of plan adoption (2030). Within 10 years of plan adoption (2040) the goal for total gallons per capita per day is set at 120gpcd and for residential gallons per capita per day the goal is set for 35 gpcd.

The city will accomplish these goals set in the Plan by continued public education programs, diligent meter testing and replacement program, and unmetered water use accounting by staff, and by performing annual water surveys. The city will continue the leak detection and repair programs.

For ease of updating the water conservation plan on an annual basis the 5-year and 10-year goals for water savings are included on the Water Conservation Plan Goals Table (TWDB-1964) found in Exhibit B and the TCEQ Utility Profile and Conservation Report (TCEQ Form 10218) can be found in Exhibit C. Annually, the city will submit the required updates on water usage, demand, and conservation best management practices and their effectiveness. The City will also submit to the TWDB a water audit which gives more detail on the annual usage, demand, and loss. The water audit will be submitted annually.

1.6 Source Water Metering

The City of Streetman currently supplies treated water to the community through five (5) water wells. The wells are located in the Neches Basin and are metered prior to distribution. The city also supplements water through water purchased from City of Lufkin. The city has a Master Meter at this interconnection. Water supply metering devices shall have an accuracy of plus or minus 5.0% to account for the amount of water diverted from the source of supply.

1.7 Universal Metering, Master Metering, and Meter Testing/Replacement

Metering is widely recognized as an essential requirement for any water utility's efforts to measure and reduce water demand. All water users in Diboll, including most municipal facilities, are metered. This requirement for universal metering of water users will be continued. Master metering of all municipal facilities is a goal of this plan. The only unmetered municipal water usage should be for uses such as firefighting, main flushing, and street sweeping, which by nature do not accommodate a permanent water meter location. The city will continue to be diligent in efforts to meter all possible water usage to further reduce unaccounted for water loss.

The City typically replaces small residential meters based on abnormally high or low registered water usage (+ or – 5%), feedback from meter readers, and when the meter register appears broken or scratched. In 2023 the city replaced 1,518 meters in the water system. This is a significant replacement of the majority of meters.

1.8 Determination and Control of Water Loss

Water loss is the difference between water delivered by the City and metered deliveries to customers plus authorized, but unmetered, uses. Authorized, but unmetered, uses would include use for firefighting, releases for flushing of lines, street sweeping, and uses associated with new construction.

Unaccounted water can include several categories:

- Inaccuracies in customer meters. (Customer meters tend to run more slowly as they age and under-report actual usage.)
- Losses due to water main breaks and leaks in the water distribution system.
- Losses due to illegal connections and theft.

In the past, the City has made a concerted effort to monitor and calculate the amount of water loss on an annual basis for tracking the usage, loss, and effectiveness of the best management practices implemented through this plan.

The City will continue to maintain data to calculate the amount of water loss and, if warranted, may take action to include installation of meters on all municipal facilities, an accelerated meter replacement/repair program, the expansion of the leak detection program, and/or increased routine audits of the water system to identify illegal connections and abandoned services. The City will strive to reduce water loss to an average of 25% or less.

The City is continuing to seek funding for water infrastructure improvements projects. The city will track and submit water usage, water loss, and a water audit to the regulating authorities as required. This tracked information will also be used to report the effectiveness of the conservation strategies and best management practices used in this Water Conservation Plan.

1.9 Public Education

The primary elements of the City's public education program are:

- Utility bill inserts regarding the water conservation issues
- Presentations to schools regarding water conservation and water quality issues

- Customer-service personnel focus on water conservation strategies with utility customers
- Make available brochures and pamphlets to water customer

1.10 Water Rate Structure.

The City's current water rate structure is an increased block type, which encourages water conservation. The current water and sewer rates can be found in Exhibit D.

1.11 Reservoir System Operations Plan (Not Applicable)

1.12 Implementation and Enforcement

A copy of the ordinance indicating the official adoption of this 2024 Updated Water Conservation Plan by the City Council is provided in Exhibit E.

The Mayor will be responsible for implementation and administration of the Water Conservation Plan and Emergency Water Management Plan, as follows:

- Oversee the execution and administration of all Plan elements
- Supervise the keeping of records for program verification and to assess the program effectiveness
- Make recommendations for changes in the Water Conservation Plan elements
- Implementation of drought contingencies

Elements of this Water Conservation Plan which require enforcement (such as the universal metering, master metering, and the requirements for drought contingencies) are generally handled by incorporation into municipal ordinances and or adoption of specific plans.

Annually, the City of Diboll will submit water usage, water pumped or purchased, and water audits along with a conservation plan annual report to keep track of the effectiveness of the plan strategies and best management practices. Adjustments will be made to improve the effectiveness when necessary.

1.13 Coordination with the Regional Water Planning Group

The service area of the City is located within the Region I Water Planning Area. The City will provide a copy of this Water Conservation Plan to the Region I Water Planning Group, as required by TWDB.

1.14 Leak Detection and Repair

The City's current leak detection program will be continued, such program includes:

- Visual observations by meter readers, water system employees and customers who keep watch for abnormal conditions which may indicate a leak; and,
- Adequate and responsive staff with appropriate equipment is available 24 hours per day to repair any leaks that are detected.
- Logging and tracking leaks, leak amounts, and repairs records to evaluate the progress of implemented best management practices

1.15 Water Use Record Management

The current utility billing system recognizes users as being either inside the City limits or outside the City limits. Some unmetered municipal water usage (such as parks, golf courses) exists, as well as unaccounted-for usages previously mentioned such as firefighting, water line flushing, etc. The current user categories will be continued and should be adequate to provide accurate records of water sales and to determine the amount of unaccounted-for water.

1.16 Wholesale Water Contracts

The City of Diboll has a current wholesale water contract with Prairie Grove Water Service Corporation.

The City currently sells wholesale water to Prairie Grove Water Service Corporation under a wholesale water supply contract. The city also purchases wholesale water from City of Lufkin. The Water supply corporation should ensure that said contracts contain provisions which require the purchasing entity to either, (1) adopt the provisions of the City's Water Conservation Plan, or (2) develop and adopt a plan that has been approved by the TCEQ and/or the TWDB.

With the approval of this Water Conservation Plan the City of Diboll will meet the required provisions set forth by the TCEQ, TWDB, and other regulating authorities.

1.17 Water Conservation Plan Coordinator

The designation of a conservation coordinator is required by House Bill 1648, effective September 1, 2017, for all retail public water utilities with 3,300 service connections or more. We have included this Best Management Practice in our Plan to better manage the information needed for reporting the water data for the water utility.

The conservation coordinator coordinates water utility staff, data from various departments, and other resources as necessary for the purpose of developing, implementing, and evaluating the effectiveness of the utility's water conservation plan. The designated conservation coordinator may have other duties and/or titles within the utility regardless of size. Other duties may include responsibility for drought contingency plans or preparation and submittal of annual conservation status reports to utility management and the Texas Water Development Board. Additionally, the conservation coordinator will prepare the annual conservation budget and promote the value of water conservation programs both within the utility and throughout the utility's service area. The conservation coordinator often becomes the utility spokesperson on conservation-related issues and, therefore, might be assigned to participate in regional water planning conservation and drought-period initiatives. When appropriate, the conservation coordinator will manage other conservation-related staff, consultants, and contractors.

As stated earlier the Mayor will work with the public works director and other utility staff to accomplish the conservation coordinator duties and reporting requirements.

2 Emergency Water Management Plan

2.1 Introduction

While the water conservation planning elements implement permanent water use efficiency procedures, it does not provide for emergency circumstances that can arise. Examples of such circumstances include: droughts; contamination of water supply(ies); disasters which destroy all or part of the water system; or major failures of treatment works, transmission mains, storage, or distribution. It is, therefore, critical that an emergency plan be developed before such circumstances occur.

Emergency water demand management or drought contingency, involves various key concepts which must be outlined in order to ensure an effective plan is available for distributing water in times of shortage. The goal of the emergency water demand management plan is to quickly reduce the amount of water used by the City's customers in response to an emergency condition. To achieve this goal, the plan involves major elements which include:

- Trigger Conditions and Response Measures;
- Initiation Procedures;
- Termination Notification Actions;
- Means of Implementation; and,
- Information and Education.

Collectively, these elements form a plan that can effectively address temporary emergency conditions with predetermined methods and techniques. While this plan cannot cover every possible emergency situation, it does provide a framework by which emergency water demand management can be quickly implemented by the City.

2.2 Plan Requirements

The TCEQ rules governing development of drought contingency plans (referred to as an emergency water management plan herein) for public water suppliers are contained in Title 30, Part 1, Chapter 288, Subchapter B, Rule 288.20 of the Texas Administrative Code, which is included as Appendix B. For the purpose of these rules, a water conservation plan is defined as "A strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water."

The minimum requirements in the Texas Administrative Code for Water Conservation Plans for Public Water Suppliers are covered in this report as follows:

- 288.20(a)(1)(A) – Public Involvement
- 288.20(a)(1)(8) – Public Education and Information Program
- 288.20(a)(1)(C) – Coordination with Regional Water Planning Group
- 288.20(a)(1)(D) – System Monitoring and Response Criteria
- 288.20(a)(1)(E) – Stages of Response
- 288.20(a)(1)(F) – Targets for Water Use Reduction
- 288.20(a)(1)(G) – Water Supply/Demand Management Measures
- 288.20(a)(1)(H) – Criteria for Termination of Response Stages
- 288.20(a)(1)(I) – Procedures for Granting Variances
- 288.20(a)(1)(J) – Procedures for Enforcement

2.3 Trigger Conditions and Response Measures

The City uses treated water pumped from five (5) wells owned by City of Diboll and purchases water from the City of Lufkin. These water sources meet the current needs of its customers. The City must be prepared to respond to any emergency water supply situation. The city will implement the Best Management Practices in this Water Conservation and Emergency Water Management Plan to reduce water usage and water loss especially during times of drought.

Four (4) threshold levels have been identified for triggering various responses to water supply emergencies. These trigger conditions and corresponding emergency response measures are presented in Table 2-1.

Table 2-1 Trigger Conditions

STAGE	TRIGGER CONDITIONS	RESPONSE MEASURES
Stage 1: Mild Water Shortage Alert Voluntary Water Use Curtailment	<ul style="list-style-type: none"> • Water pumped in excess of 1,049,250 gallons or 75% of daily average pumped for three consecutive days. 	<ul style="list-style-type: none"> • Formal public notification by City of Stage 1 conditions. • Initiate public information efforts. • Notify major commercial, institutional and industrial water users. • Increase water supply and demand monitoring. • Increase leak detection and repair efforts.
Stage 2: Moderate Water Shortage Alert Mandatory Water Use Curtailment	<ul style="list-style-type: none"> • Water use in excess of 1,119,200 gallons pumped or 80 % of daily average pumped for three consecutive days; or, • System demands cause ground and/or elevated water storage levels to fall daily and recover completely only during the overnight low demand periods. 	<ul style="list-style-type: none"> • Continue implementation of all relevant actions in preceding stage. • Formal public notification of Stage 2-Moderate water shortage conditions and request for mandatory water use curtailment. • Notification to TCEQ of mandatory curtailment stage initiation. • Water waste prohibited. Car washing, window washing, pavement washing, etc. prohibited except when a bucket is used. • Lawn and garden irrigation restricted to every other day during the hours of 6:00 AM to 10:00 AM and 8:00 PM to 10: PM using only a handheld hose for application.

STAGE	TRIGGER CONDITIONS	RESPONSE MEASURES
Phase 3: Severe Water Shortage Alert Mandatory Water Use Curtailment	<ul style="list-style-type: none"> • Water pumped in excess of 1,329,050 gallons pumped or 95% of daily average pumped for three consecutive days; or, • Failure of storage tanks or other major system component which reduce the availability of water to less than 50% (340,000 gallons) of the average daily usage or causes health or safety hazard. 	<ul style="list-style-type: none"> • Maintain pertinent preceding stage actions. • Water waste prohibited. Car washing, window washing, pavement washing, etc. prohibited except when a bucket is used. • Lawn and garden irrigation restricted to every fourth day during the hours of 6:00 AM to 10:00 AM and 8:00 PM to 10: PM using only a handheld hose for application.
Stage 4: Emergency Water Shortage Alert Mandatory Water Use Curtailment	<ul style="list-style-type: none"> • Major water line breaks, loss of a water well or pump, or system failure occur, when cause unprecedented loss of capability to provide water service. • Natural or man-made contamination of the water supply source. • Any condition exists which prevents or imminently threatens to prevent withdrawing sufficient water from water wells. • Usage is over 100% for 3 consecutive days 	<ul style="list-style-type: none"> • Maintain pertinent preceding stage actions. All non-essential outdoor water uses prohibited. • Assess the severity of the problem and identify the actions needed and time required to solve the problem. • If appropriate, County, and or State emergency response officials for assistance. • Undertake necessary actions, including repairs and/or clean-up as needed. • Prepare a post-event assessment report on the incident and critique of emergency response procedures and actions.
Termination of Water Shortage	<ul style="list-style-type: none"> • Return of system operations to below current phase trigger levels for fifteen (15) consecutive days. • Correction of problem resulting in Stage termination. 	<ul style="list-style-type: none"> • Formal Public Notification That The Water Shortage Conditions And Measures Taken In Response To Triggered Stages Are Terminated.

2.4 Future Wholesale Contracts

The City shall include a provision in every wholesale water contract entered into or renewed, including contract extensions, after adoption of this Plan that state, in case of a shortage of water resulting from drought, the water to be distributed shall be divided in accordance with Texas Water Code 11.039 and as detailed within this document. Appendix B to this document is the TCEQ requirements for Texas Water Code 11.039

2.5 Initiation Procedures

The City, through the office of the Mayor or his/her duly appointed representative, will order the initiation of public notification when trigger conditions signal the need to implement emergency water demand

management measures. Communication of the emergency water demand condition will be distributed to the public via notices:

- Posted at City Hall, the Post Office, shopping establishments, and restaurants.
- Circulated to local newspaper and radio stations.
- Notification to Industrial, Institutional and Commercial customers
- Mailed to all major water customers.
- Notification to the TCEQ regarding the initiation of a mandatory stage.

The notice will include the appropriate demand management measures that must be taken in response to the existing trigger conditions.

2.6 Termination Notification Actions

Upon the City's determination that the emergency condition has subsided (through the Mayor or his/her duly appointed representative notifies of termination of drought stage), the public will be informed of the termination of the response measures in the same manner that the initiation notice was distributed. The TCEQ will be notified that mandatory stages have been rescinded.

2.7 Means of Implementation

The emergency water demand management plan elements have been implemented through the passage of an ordinance (see Exhibit E). By passage of this Ordinance and subsequent adoption of this plan, the Mayor or his/her duly authorized representative has the authority to begin immediate implementation of contingency measures when a trigger condition is reached.

2.8 Information and Education

The public will be informed of the emergency water demand management criteria as outlined in this plan. This information will be distributed to the customers through, (1) newspaper articles and, (2) education and information process as part of the Water Conservation Plan.

2.9 Targeted Use Reduction

2.9.1 Stage 1: Mild Water Shortage Alert

Stage 1 - Mild water shortage alerts are most likely to occur during summer when water use is at its greatest and are typically caused by outdoor watering. Simple public information reports and commercial notification of an impending problem is often sufficient to obtain approximately a 5% voluntary reduction in daily water use. A 5% reduction would reduce to 395,846 gallons in average daily usage. (430102 – 21505). Residential GPCD reduction to 37.85 GPCD (39.84 – 1.99). Total GPCD reduction to 121.60 GPCD. (128.0 – 6.40)

2.9.2 Stage 2: Moderate Water Use Curtailment

Stage 2 - Moderate water shortage alert is a mandatory water use curtailment alert and is most likely to occur during summer when water use is at its greatest and are typically caused by outdoor watering. Formal public notification of a water shortage and request for mandatory curtailment is often sufficient to obtain approximately a 15% mandatory reduction in daily water use. A 15% daily usage reduction would total 365586 gallons per day consumption. (365586 – 64515). Residential GPCD reduction to 31.66 GPCD (37.25 – 5.58). Total GPCD reduction to 108.86 GPCD. (128.0 – 19.14).

This phase will continue implementation of all relevant actions in preceding stage and will further reduce water use by implementation of the following:

- Water customers are required to institute water conservation measures and to minimize or discontinue water use for non-essential purposes.

- TCEQ must be notified when a mandatory stage is initiated.

2.9.3 Stage 3: Severe Water Use Curtailment

Stage 3 - Severe water shortage alert is a mandatory water use curtailment alert and will most likely occur due to infrastructure failure but could result from unprecedented water use or large water main leaks. Formal public notification of a water shortage and request for mandatory curtailment is often sufficient to obtain approximately a 25% mandatory reduction in daily water use. This would reduce average daily use to 322576 gallons (430102 – 107525). Residential GPCD reduction to 26.79 GPCD (37.25 – 9.31). Total GPCD reduction to 95.70 GPCD (128. – 31.90).

This stage will continue implementation of all relevant actions in preceding stage and will further reduce water use by implementation of the following:

- Prohibit water waste.
- Prohibitions against car washing, window washing, pavement washing, etc. unless a bucket is used.
- Lawn and garden irrigation restricted to every fourth day during the hours of 6:00 AM to 10:00 AM and 8:00 PM to 10: PM using only a handheld hose for application.
- TCEQ must be notified of a mandatory stage initiation and stage changes.

2.9.4 Phase 4: Water System Emergency

Phase 4 - Water System Emergency alerts will most likely occur due to major infrastructure failure. Appropriate response conditions will be established by the Mayor or his/her designee based upon the most appropriate response to address the emergency condition. Whenever an emergency arises resulting in an initiation of this phase of the plan the Mayor, or his/her designee, shall:

- Assess the severity of the problem and identify the actions needed and time required to solve the problem, including prohibitions against non-essential water uses commensurate with the severity of the emergency condition;
- If appropriate, notify City, County, and or State emergency response officials for assistance.
- Notification to TCEQ is required with the initiation or upgrade of the mandatory stage;
- Undertake necessary actions, including repairs and/or clean-up as needed;
- Prepare a post-event assessment report on the incident and critique of emergency response procedures and actions; and,
- Implement a drought/emergency surcharge for excess gallons of usage for gallons/household.

2.9.5 Pro Rata Water Allocation

Requirements and restrictions for Pro Rata Water Allocation can be initiated during Stage 2, Stage 3, or Stage 4 of the Plan or when the Mayor, City Manager, or his/ her designee initiate pro rata water deliveries for customers according to the procedures specified in in this Water Allocation schedule. The water shall be divided in accordance with Texas Water Code, Section 11.039 and as follows:

Single-Family Residential Customers

The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per month
1 or 2	6,000
3 or 4	7,000
5 or 6	8,000
7 or 8	9,000
9 or 10	10,000
11 or more	12,000

“Household” means the residential premises served by the customer’s meter. “Persons per household” include only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer’s household is comprised of two (2) persons unless the customer notifies City of Diboll of a greater number of persons per household on a form prescribed by the City of Diboll designee. The City of Diboll designee shall give his/her best effort to see that such forms are made available at the City Hall or Public Works office, posted online, or otherwise provided to every residential customer. If, however, a customer does not receive such a form, it shall be the customer’s responsibility to contact City of Diboll to complete and sign the form claiming more than two (2) persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the City of Diboll designee. When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify City of Diboll on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify City of Diboll in writing within five (5) days. In prescribing the method for claiming more than two (2) persons per household, the City of Diboll designee shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household or fails to timely notify City of Diboll of a reduction in the number of person in a household shall be subject to further curtailment of water.

Master-Metered Multi-Family Residential Customers

The allocation to a customer billed from a master meter which jointly measures water to multiple permanent residential dwelling units (example: apartments, mobile homes) shall be allocated 6,000 gallons per month for each dwelling unit. It shall be assumed that such a customer’s meter serves two dwelling units unless the customer notifies City of Diboll of a greater number on a form prescribed by the City of Diboll. The City of Diboll designee shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every such customer. If, however, a customer does not receive such a form, it shall be the customer’s responsibility to City Hall or Public Works office to complete and sign the form claiming more than two (2) dwellings. A dwelling unit may be claimed under this provision whether it is occupied or not. New customers may claim more dwelling units at the time of applying for water service on the form prescribed by the City of Diboll.

If the number of dwelling units served by a master meter is reduced, the customer shall notify City of Diboll in writing within two (2) days. In prescribing the method for claiming more than two (2) dwelling units, the City of Diboll shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of dwelling units served by a master meter or fails to timely notify City of Diboll of a reduction in the number of person in a household shall be subject to further curtailment of water.

Commercial Customers

A monthly water allocation shall be established by City of Diboll Mayor, City Manager, or his/her designee, for each nonresidential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 50% percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City of Diboll Mayor, City Manager, or his/her designee, shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact City of Diboll to determine the allocation.

Upon request of the customer or at the initiative of the City of Diboll, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City of Diboll.

Institutional Customers

A monthly water allocation shall be established by the City of Diboll Mayor, City Manager, or his/her designee,, for each institutional customer, which uses water. The institutional customer's allocation shall be approximately 70% percent of the customer's water usage baseline. Ninety (90) days after the initial imposition of the allocation for institutional customers, the institutional customer's allocation shall be further reduced to 60 percent of the customer's water usage baseline. The institutional customer's water use baseline will be computed on the average water use for the 12 month period ending prior to the date of implementation of Stage 2 of the Plan. If the institutional water customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The City of Diboll Mayor, City Manager, or his/her designee, shall give his/her best effort to see that notice of each institutional customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Diboll to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the City of Diboll Mayor, City Manager, or his/her designee,, the allocation may be reduced or increased, (1) if the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional capacity, (3) the customer has shut down or significantly reduced a major unit, (4) the customer has previously implemented significant

permanent water conservation measures such that the ability to further reduce water use is limited, (5) the customer agrees to transfer part of its allocation to another institutional customer, or (6) if other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the General Manager.

Pro Rata Initiation Procedures:

Initiation procedures employed at any period are described in this Plan. Each condition will be met with corresponding action by the City of Diboll, and the Mayor, City Manager, or his/her designee, will affect curtailment, give notice, publicize, and follow implementation of curtailment procedures and notify TCEQ as required for stages two, three, and four of this Plan.

Pro Rata Termination of Curtailment:

Termination of each drought condition will begin when that specific condition has been improved to the extent that an upgraded condition can be declared by the Mayor, City Manager, or his/her designee,. This process will not be employed until full service can be provided. System priority will be considered in return to upgraded condition, returning hospitals, schools, etc., in priority order.

Termination will be initiated by the Mayor, City Manager, or his/her designee, by giving notice, etc., as was given to enact drought curtailment. This includes notifying the TCEQ that the Stage has been terminated.

Modification, Deletion and Amendment:

The City of Diboll reserves the right to add, delete, and amend rules, regulations, and implementation as necessary, and shall advise the city council and citizens of such amendments at its next regular or called meeting.

Means of Implementation:

Adoption of this revised Plan and Drought Contingency Ordinance, will enable the City of Diboll to implement and carry out enforcement of enacted ordinances to make the Plan effective and workable.

2.10 Variances

The Mayor, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance, and if one or more of the following conditions are met:

1. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
2. Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the Mayor, or his/her designee, and shall include the following:

1. Name and address of the petitioner(s).
2. Purpose of water use.
3. Specific provision(s) of the Plan from which the petitioner is requesting relief.
4. Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
5. Description of the relief requested.
6. Period of time for which the variance is sought.
7. Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
8. Other pertinent information.

Variations granted by the City shall be subject to the following conditions, unless waived or modified by the Mayor or his/her designee:

1. Variations granted shall include a timetable for compliance.
2. Variations granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

2.12 Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Diboll for residential, commercial, institutional, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the Mayor, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than twenty five dollars (\$25.00) and not more than fifty dollars (\$50.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the Mayor, shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at **one hundred dollars (\$100.00)**, and any other costs incurred by the City of Diboll in discontinuing service. In addition, suitable assurance must be given to the Mayor, that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (c) Any person, including a person classified as a water customer of the City of Diboll, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be

excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.

- (d) Any employee of the City of Diboll, police officer, or other employee designated by the Mayor, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Exhibit A

Water Utility Profile (TWDB-1965)

Water Conservation Plan Annual Report

Retail Water Supplier

CONTACT INFORMATION

Name of Utility:

Public Water Supply Identification Number (PWS ID):

Certification of Convenience and Necessity (CCN) Number:

Surface Water Right ID Number:

Wastewater ID Number:

Check all that apply:

- Retail Water Supplier
- Wholesale Water Supplier
- Wastewater Treatment Utility

Address: City: Zip Code:

Email: Telephone Number:

Regional Water Planning Group:

Groundwater Conservation District:

Contact: First Name: Last Name:

Title:

Is this person the designated Conservation Coordinator? Yes No

Regional Water Planning Group:

Groundwater Conservation District:

Reporting Period (Calendar year):

Period Begin (mm/yyyy): Period End (mm/yyyy):

Check all that apply:

- Received financial assistance of \$500,000 or more from TWDB
- Have 3,300 or more retail connections
- Have a surface water right with TCEQ

SYSTEM DATA

1. For this reporting period, select the category(s) used to classify customer water usage:

Retail Customer Water Usage Categories	
<input checked="" type="checkbox"/>	Residential - Single Family
<input checked="" type="checkbox"/>	Residential - Multi-family
<input checked="" type="checkbox"/>	Industrial
<input checked="" type="checkbox"/>	Commercial
<input checked="" type="checkbox"/>	Institutional
<input type="checkbox"/>	Agricultural

Retail Customers Categories*

- Residential Single Family
- Residential Multi-Family
- Industrial
- Commercial
- Institutional
- Agricultural

*Recommended Customer Categories for classifying customer water use. For definitions, refer to [Guidance and Methodology on Water Conservation and Water Use](#).

2. For this reporting period, enter the number of connections for and the gallons of metered retail water used by each category. If the Customer Category does not apply, enter zero or leave blank. These numbers should be the same as those reported on the Water Use Survey.

Retail Customer Category	Number of Connections	Gallons Metered
Residential - Single Family	1,257	62,442,485
Residential - Multi-family	431	5,687,672
Industrial	13	28,195,593
Commercial	112	16,615,439
Institutional	41	68,387,202
Agricultural	45	147,668
Total Retail Water Metered ¹	1,899	181,476,059

¹Residential + Industrial + Commercial + Institutional + Agricultural = Total Retail Water Metered

Water Use Accounting

	Total Gallons During the Reporting Period
1. Corrected Input Volume: The volume of treated water input to the distribution system from own production facilities. Same as line 13b of the Water Loss Audit for reporting periods \geq 2015. Same as line 14 of the Water Loss Audit for reporting periods \leq 2014.	249,049,760
2. Corrected Treated Purchased Water Volume: The amount of treated purchased wholesale water transferred into the utility's distribution system from other water suppliers system. Same as line 14b of the Water Loss Audit for reporting periods \geq 2015. Same as line 15 of the Water Loss Audit for reporting periods \leq 2014.	80,326,653
3. Corrected Treated Wholesale Water Sales Volume: The amount of treated wholesale water transferred out of the utility's distribution system, although it may be in the system for a brief time for conveyance reasons. Same as line 15b of the Water Loss Audit for reporting periods \geq 2015. Same as line 16 of the Water Loss Audit for reporting periods \leq 2014.	6,166,775
4. Total System Input Volume: This is the sum of the corrected input volume plus corrected treated purchased water volume minus corrected treated wholesale water sales volume. Same as line 16 of the Water Loss Audit for reporting periods \geq 2015. Same as line 17 of the Water Loss Audit for reporting periods \leq 2014. Produced + Imported - Exported = Total System Input Volume	323,209,638
5. Billed Metered: All retail water sold and metered. Same as line 17 of the Water Loss Audit for reporting periods \geq 2015. Same as line 18 of the Water Loss Audit for reporting periods \leq 2014.	181,476,059
6. Other Authorized Consumption: Water that is authorized for other uses such as back flushing, line flushing, storage tank cleaning, fire department use, municipal government offices or municipal golf courses/parks. This water may be metered or unmetered. Same as lines 18, 19, and 20 of the Water Loss Audit for reporting periods \geq 2015. Same as lines 19, 20, and 21 of the Water Loss Audit for reporting periods \leq 2014.	453,690
7. Total Authorized Consumption: All water that has been authorized for use. Same as Line 21 of the Water Loss Audit for reporting periods \geq 2015. Same as line 22 of the Water Loss Audit for reporting periods \leq 2014. Total Billed and Metered Retail Water + Other Authorized Consumption = Total Authorized Consumption	181,929,749
8. Total Apparent Losses: Water that has been consumed but not properly measured or billed (losses due to customer meter inaccuracy, systematic data handling discrepancy and/or unauthorized consumption such as theft). Same as line 27 of the Water Loss Audit for reporting periods \geq 2015. Same as line 28 of the Water Loss Audit for reporting periods \leq 2014.	1,271,059

9. Total Real Loss: Physical losses from the distribution system prior to reaching the customer destination (losses due to reported breaks and leaks, physical losses from the system or mains and/or storage overflow). Same as line 30 of the Water Loss Audit for reporting periods >= 2015. Same as line 31 of the Water Loss Audit for reporting periods <= 2014.	140,008,830
10. Total Water Loss: Apparent + Real = Total Water Loss	141,279,889

Programs and Activities

1. What year did your entity adopt or revise their most recent Water Conservation Plan? 2024
2. Does The Plan incorporate [Best Management Practices](#)? Yes No
3. Using the table below select the types of Best Management Practices or water conservation and reuse strategies actively administered during this reporting period and estimate the savings incurred in implementing water conservation and reuse activities and programs. Leave fields blank if unknown. **Please separate reuse volumes from gallons saved.**

Methods and techniques for determining gallons saved are unique to each utility as they conduct internal cost analyses and long-term financial planning. Texas Best Management Practice can be found at TWDB's Water Conservation Best Management Practices [webpage](#). The [Alliance for Efficiency Water Conservation Tracking Tool](#) may offer guidance on determining and calculating savings for individual BMPs.

Best Management Practice	Check if Implemented	Estimated Gallons Saved	Estimated Gallons Reused
Conservation Analysis and Planning			
Conservation Coordinator	<input checked="" type="checkbox"/>	20,000	
Cost Effective Analysis	<input type="checkbox"/>		
Water Survey for Single Family and Multi-family Customers	<input type="checkbox"/>		
Customer Characterization	<input type="checkbox"/>		
Financial			
Wholesale Agency Assistance Programs	<input type="checkbox"/>		
Water Conservation Pricing	<input checked="" type="checkbox"/>	50,000	
System Operations			
Metering New Connections and Retrofitting Existing Connections	<input checked="" type="checkbox"/>	25,000	
Utility Water Audit and Water Loss	<input checked="" type="checkbox"/>	50,000	
Landscaping			
Landscape Irrigation Conservation and Incentives	<input type="checkbox"/>		
Athletic Fields Conservation	<input type="checkbox"/>		
Golf Course Conservation	<input type="checkbox"/>		

Park Conservation	<input type="checkbox"/>		
Residential Landscape Irrigation Evaluation	<input type="checkbox"/>		
Outdoor Watering Schedule	<input checked="" type="checkbox"/>	100,000	
Education and Public Awareness			
School Education	<input checked="" type="checkbox"/>	10,000	
Public Information	<input checked="" type="checkbox"/>	10,000	
Public Outreach and Education	<input type="checkbox"/>		
Partnerships with Nonprofit Organizations	<input type="checkbox"/>		
Rebate, Retrofit, and Incentive Programs			
Conservation Programs for ICI Accounts	<input type="checkbox"/>		
Residential Clothes Washer Incentive Program	<input type="checkbox"/>		
Water Wise Landscape Design and Conversion Programs	<input type="checkbox"/>		
Showerhead, Aerator, and Toilet Flapper Retrofit	<input type="checkbox"/>		
Residential Toilet Replacement Programs	<input type="checkbox"/>		
Custom Conservation Rebates	<input type="checkbox"/>		
Plumbing Assistance for Economically Disadvantaged Customers	<input type="checkbox"/>		
Conservation Technology & Reuse			
New Construction Graywater	<input type="checkbox"/>		
Rainwater Harvesting and Condensate Reuse	<input type="checkbox"/>		
Water Reuse BMP Categories			
Reuse for On-site Irrigation	<input type="checkbox"/>		
Reuse for Plant Washdown	<input type="checkbox"/>		
Reuse for Chlorination/Dechlorination	<input type="checkbox"/>		
Reuse for Industry	<input type="checkbox"/>		
Reuse for Agriculture	<input type="checkbox"/>		
Regulatory and Enforcement			
Prohibition on Wasting Water	<input checked="" type="checkbox"/>	10,000	
Conservation Ordinance Planning and Development	<input checked="" type="checkbox"/>	10,000	
Enforcement of Irrigation Standards	<input type="checkbox"/>		
Retail			
Other	<input type="checkbox"/>		
Totals		285,000	

4. For this reporting period, estimate the savings from water conservation activities and programs.

Gallons Saved/Conserved	Gallons Recycled/Reused	Total Volume of Water Saved ¹	Dollar Value of Water Saved ²
285,000		285,000	4,203

¹Estimated Gallons Saved + Estimated Gallons Recycled/Reused = Total Volume Saved

²Estimated this value by taking into account water savings, the cost of treatment or purchase of water, and deferred capital cost due to conservation.

5. Comments or Explanations Regarding Data Entered in Sections Above.
 Files to support or explain this may be attached below.

6. During this reporting period, did your rates or rate structure change? Yes No

Select the type of rate pricing structure used. Check all that apply.

<input type="checkbox"/>	Uniform Rates
<input type="checkbox"/>	Flat Rates
<input checked="" type="checkbox"/>	Inclining/Inverted Block Rates
<input type="checkbox"/>	Declining Block Rates
<input type="checkbox"/>	Seasonal Rates
<input type="checkbox"/>	Water Budget Based Rates
<input type="checkbox"/>	Excess Use Rates
<input type="checkbox"/>	Drought Demand Rates
<input type="checkbox"/>	Tailored Rates
<input type="checkbox"/>	Surcharge - usage demand
<input type="checkbox"/>	Surcharge - seasonal
<input type="checkbox"/>	Surcharge - drought
<input type="checkbox"/>	Other

7. For this reporting period, select the public awareness or educational activities used.

Name	Implemented This Year	Number Of Times This Year	Total Population Reached this Year
Brochures Distributed	<input checked="" type="checkbox"/>	1	4,457
Messages Provided on Utility Bills	<input checked="" type="checkbox"/>	1	4,457
Press Releases	<input checked="" type="checkbox"/>	1	4,457
TV Public Service Announcements	<input type="checkbox"/>		
Radio Public Service Announcements	<input type="checkbox"/>		
Educational School Programs	<input type="checkbox"/>		
Displays, Exhibits, and Presentations	<input type="checkbox"/>		
Community Events	<input type="checkbox"/>		
Social Media campaign - Facebook	<input type="checkbox"/>		
Social Media campaign - Twitter	<input type="checkbox"/>		
Social Media campaign - Instagram	<input type="checkbox"/>		
Social Media campaign - YouTube	<input type="checkbox"/>		
Facility Tours	<input type="checkbox"/>		
Other	<input type="checkbox"/>		
Total		3	13,371

Leak Detection and Water Loss

1. During this reporting period, how many leaks were repaired in the system or at service connections? 25

2. Select the main cause(s) of water loss in your system.

Water Loss Causes	
<input checked="" type="checkbox"/>	Distribution line leaks and breaks
<input type="checkbox"/>	Unauthorized use and theft

<input type="checkbox"/>	Master meter problems
<input type="checkbox"/>	Customer meter problems
<input type="checkbox"/>	Record and data problems
<input type="checkbox"/>	Other

3. For this reporting period, provide the following information on your distribution lines.

Total Length of Main Lines (miles)	Total Length Repaired (feet)	Total Length Replaced (feet)
25	100	50

4. For this reporting period, provide the following information regarding your meters:

Type of Meter	Total Number	Total Tested	Total Repaired	Total Replaced
Production Meters	5	0	0	0
Meters larger than 1 1/2 inches	67	0	0	67
Meters 1 1/2 inches or smaller	1452	0	0	1452

5. Does your system have automated meter reading? Yes No

Program Effectiveness

1. Program Effectiveness

In your opinion, how would you rank the overall effectiveness of your conservation programs and activities?

Customer Classification	Less Than Effective	Somewhat Effective	Highly Effective	Does Not Apply
Residential Customers	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industrial Customers	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Institutional Customers	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Commercial Customers	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agricultural Customers	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. During the reporting period, did you implement your Drought Contingency Plan? Yes No

3. Select the areas for which you would like to receive more technical assistance:

Technical Assistance Areas	
<input type="checkbox"/>	Best Management Practices
<input type="checkbox"/>	Drought Contingency Plans
<input type="checkbox"/>	Landscape Irrigation
<input type="checkbox"/>	Leak Detection and Equipment
<input type="checkbox"/>	Rainwater Harvesting
<input type="checkbox"/>	Rate Structures
<input type="checkbox"/>	Educational Resources
<input type="checkbox"/>	Water Conservation Annual Reports
<input type="checkbox"/>	Water Conservation Plans
<input type="checkbox"/>	Water IQ: Know Your Water
<input type="checkbox"/>	Water Loss Audits
<input type="checkbox"/>	Recycling and Reuse

Target and Goals

Total, Residential, and Water Loss in Gallons per Capita per Day (GPCD)

The tables below display your current GPCDs.

Total System Input in Gallons Water Produced + Wholesale Imported - Wholesale Exported	Retail Population ¹	Total GPCD (System Input / Retail Population) / 365
323,209,638	4,757	186

¹Retail Population is the total permanent population of the service area, including single family, multi-family, and group quarter populations

Residential Use in Gallons (Single Family + Multi-family)	Residential Population ²	Residential GPCD (Residential Use / Residential Population) / 365
68,130,157	4,457	42

²Residential Population is the total residential population of the service area, including only single family and multi-family populations

Total Water Loss in Gallons Apparent + Real = Total Water Loss	Retail Population	Water Loss GPCD ³
141,279,889	4,757	81

³Water Loss GPCD is a conservation planning indicator and target best used in conjunction with Total GPCD and Residential GPCD.

The table below displays the specific and quantified five-year and ten-year goals listed in your current Water Conservation Plan alongside the current GPCD totals.

Achieve Date	Target for Total GPCD	Current Total GPCD	Target for Residential GPCD	Current Residential GPCD	Target for Water Loss GPCD	Current Water Loss GPCD
Five-year Target Date 2029	123	186	40	42	45	81
Ten-year Target Date 2034	120	186	35	42	40	81

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Exhibit B

Water Conservation Plan Goals Table (TWDB-1964)

WATER CONSERVATION PLAN 5- AND 10-YR GOALS FOR WATER SAVINGS

Facility Name: _____

Water Conservation Plan Year: _____

	Historic 5yr Average	Baseline	5-yr Goal for year _____	10-yr Goal for year _____
Total GPCD ¹				
Residential GPCD ²				
Water Loss (GPCD) ³				
Water Loss (Percentage) ⁴	%	%	%	%

1. Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

3. Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

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Exhibit C

Utility Profile and Water Conservation Plan Report (TCEQ-10218)



Texas Commission on Environmental Quality

Water Availability Division

MC-160, P.O. Box 13087 Austin, Texas 78711-3087

Telephone (512) 239-4600, FAX (512) 239-2214

Utility Profile and Water Conservation Plan Requirements for Municipal Water Use by Retail Public Water Suppliers

This form is provided to assist retail public water suppliers in water conservation plan assistance in completing this form or in developing your plan, please contact the Conservation staff of the Resource Protection Team in the Water Availability Division at (512) 239-4600.

Water users can find best management practices (BMPs) at the Texas Water Development Board's website <http://www.twdb.texas.gov/conservation/BMPs/index.asp>. The practices are broken out into sectors such as Agriculture, Commercial and Institutional, Industrial, Municipal and Wholesale. BMPs are voluntary measures that water users use to develop the required components of Title 30, Texas Administrative Code, Chapter 288. BMPs can also be implemented in addition to the rule requirements to achieve water conservation goals.

Contact Information

Name of Water Supplier: City of Diboll

Address: 400 Kenley Street Diboll, Texas 75941

Telephone Number: (936) 829-4757 Fax: (936) 829-1179

Water Right No.(s): N/A

Regional Water Planning Group: Region I East Texas Regional Water Planning Group

Water Conservation Coordinator (or person responsible for implementing conservation program): Josh Richard Phone: (936) 829-4757

Form Completed by: Siglinda West

Title: Regulatory Compliance Specialist

Signature: _____ Date: 05/10/2025

A water conservation plan for municipal use by retail public water suppliers must include the following requirements (as detailed in 30 TAC Section 288.2). If the plan does not provide information for each requirement, you must include in the plan an explanation of why the requirement is not applicable.

Utility Profile

I. POPULATION AND CUSTOMER DATA

A. *Population and Service Area Data*

1. Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).
2. Service area size (in square miles): 10
(Please attach a copy of service-area map)
3. Current population of service area: 4457
4. Current population served for:
 - a. Water 4457
 - b. Wastewater 4457

5. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2019	5369
2020	5266
2021	5247
2022	5210
2023	4457
2024	4457

6. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	5646
2030	6041
2040	6372
2050	6675
2060	6946

7. List source or method for the calculation of current and projected population size.
2021 Regional Water Plan Population Projections for municipal water user groups

B. Customer Data

Senate Bill 181 requires that uniform consistent methodologies for calculating water use and conservation be developed and available to retail water providers and certain other water use sectors as a guide for preparation of water use reports, water conservation plans, and reports on water conservation efforts. A water system must provide the most detailed level of customer and water use data available to it, however, any new billing system purchased must be capable of reporting data for each of the sectors listed below. More guidance can be found at: <http://www.twdb.texas.gov/conservation/doc/SB181Guidance.pdf>

1. Quantified 5-year and 10-year goals for water savings:

	<i>Historic 5-year Average</i>	<i>Baseline</i>	<i>5-year goal for year</i>	<i>10-year goal for year</i>
Total GPCD	128	108	123	120
Residential GPCD	37	37	40	35
Water Loss GPCD	41	26	45	40
Water Loss Percentage	32	32	37	33

Notes:

Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365

Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365

Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

2. Current number of active connections. Check whether multi-family service is counted as Residential or Commercial?

<i>Treated Water Users</i>	<i>Metered</i>	<i>Non-Metered</i>	<i>Totals</i>
Residential			
Single-Family	1245		1245
Multi-Family	431		431
Commercial	112		112
Industrial/Mining	17		17
Institutional	38		38
Agriculture			
Other/Wholesale	6	9	15

3. List the number of new connections per year for most recent three years.

Year	2021	2022	2023	2024
<i>Treated Water Users</i>				
Residential				
Single-Family	10	11	-45	12
Multi-Family	8	0	9	0
Commercial	1	1	-2	0
Industrial/Mining	0	0	-6	-4
Institutional	0	0	-4	3
Agriculture				45
Other/Wholesale				

4. List of annual water use for the five highest volume customers.

<i>Customer</i>	<i>Use (1,000 gal/year)</i>	<i>Treated or Raw Water</i>
Wastewater Treatment Plant	106179225	Treated
TDCJ	28818705	Treated
TDCJ -Center	18335420	Treated
Hexion	13531960	Treated
Fire Dept	5847234	Treated

II. WATER USE DATA FOR SERVICE AREA

A. Water Accounting Data

1. List the amount of water use for the previous five years (in 1,000 gallons).

Indicate whether this is diverted or treated water.

<i>Year</i>	2019	2020	2021	2022	2023	2024
<i>Month</i>						
January	11,543,954	18802	10241	11366	15,403,	16,337,
February	11,543,954	18802	10241	11366	9,554,	12,630,
March	11,543,954	18802	10241	11366	14,064,	12,649,
April	11,543,954	18802	10241	11366	11,618,	13,316,
May	11,543,954	18802	10241	11366	10,860,	11,862
June	11,543,957	18805	10241	11366	12,974,	15,167,
July	11,543,954	18802	10241	11366	16,861	22,691,
August	11,543,954	18802	10241	11366	18,213,	17,109,
September	11,543,954	18802	10241	11366	14,818,	16,556,
October	11,543,954	18802	10241	11366	117,531,	15,169,
November	11,543,954	18802	10241	11366	13,766,	15,946,
December	11,543,954	18802	10241	11366	12,329,	12,038,
Totals	138527451	225627730	122900605	136392974	267995189	181475059

2. Describe how the above figures were determined (e.g, from a master meter located at the point of a diversion from the source or located at a point where raw water enters the treatment plant, or from water sales).

Data from Water Sales City of Diboll Changed out meters and billing system. Some usage information could be incorrect as the two systems were not compatible

- Amount of water (in 1,000 gallons) delivered/sold as recorded by the following account types for the past five years.

<i>Year</i>	2019	2020	2021	2022	2023	2024
<i>Account Types</i>						
Residential						
Single-Family	61372	62653	63062	59079	57516	62442
Multi-Family	16694	5963	7552	7047	6108	5687
Commercial	7369	107403	5823	6248	5077	16615
Industrial/Mining	19492	19143	19717	16237	19601	28195
Institutional	53091	49607	46462	47779	48695	68386
Agriculture						147
Other/Wholesale	12526	18721	19796	17978	23533	6154

- List the previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2019	80491196	36.75
2020	2029852	0.89
2021	115286218	48.4
2022	93471165	40.66
2023	84585985	38.17
2024	68938760	27.52

B. Projected Water Demands

- If applicable, attach or cite projected water supply demands from the applicable Regional Water Planning Group for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirements from such growth.

III. WATER SUPPLY SYSTEM DATA

A. Water Supply Sources

- List all current water supply sources and the amounts authorized (in acre feet) with each.

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water		
Groundwater	Deep Water Wells Yegua-Jackson Aquifer	497.55
Other	City of Lufkin (Contract)	213.03

B. Treatment and Distribution System (if providing treated water)

1. Design daily capacity of system (MGD): 4.392 MGD
2. Storage capacity (MGD):
 - a. Elevated 0.50
 - b. Ground 1.25
3. If surface water, do you recycle filter backwash to the head of the plant?

Yes No If yes, approximate amount (MGD): N/A

IV. WASTEWATER SYSTEM DATA

A. Wastewater System Data (if applicable)

1. Design capacity of wastewater treatment plant(s) (MGD): 2.0 MDG
2. Treated effluent is used for on-site irrigation, off-site irrigation, for plant wash-down, and/or for chlorination/dechlorination.

If yes, approximate amount (in gallons per month):
3. Briefly describe the wastewater system(s) of the area serviced by the water utility. Describe how treated wastewater is disposed. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and the receiving stream if wastewater is discharged.

The Diboll wastewater system collects and treats municipal domestic sewage for the City of Diboll, in Angelina County, Texas. This system is equipped with a wastewater treatment plant that is designed to treat 2.0 MGD of sewage. The plant is an activated sludge process plant operated in the conventional activated sludge mode. The treatment plant is owned and operated by the City of Diboll. The plant has a discharge permit No. WQ0010288001/TX0024872 and discharges the treated effluent to an unnamed tributary to White Oak Creek; thence to Fiberboard Lake; thence to White Oak Creek; thence to Neches River below Lake Palestine in Segment No. 0604 of the Neches River Basin.

B. Wastewater Data for Service Area (if applicable)

1. Percent of water service area served by wastewater system: 99%
2. Monthly volume treated for previous five years (in 1,000 gallons):

<i>Year</i>	2020	2021	2022	2023	2024
<i>Month</i>					
January	<u>21,505,500</u>	<u>20,777,200</u>	<u>17,778,200</u>	<u>26,844,000</u>	<u>20,374,900</u>
February	<u>17,506,100</u>	<u>16,242,500</u>	<u>14,735,000</u>	<u>18,473,200</u>	<u>20,828,600</u>
March	<u>22,668,100</u>	<u>17,572,700</u>	<u>19,398,000</u>	<u>14,629,900</u>	<u>15,546,000</u>
April	<u>19,256,100</u>	<u>17,062,100</u>	<u>17,368,200</u>	<u>20,037,000</u>	<u>19,578,400</u>
May	<u>14,597,800</u>	<u>36,657,100</u>	<u>17,203,700</u>	<u>19,968,100</u>	<u>30,257,900</u>
June	<u>13,942,700</u>	<u>22,731,600</u>	<u>15,176,500</u>	<u>14,351,500</u>	<u>22,031,600</u>
July	<u>14,771,600</u>	<u>17,588,700</u>	<u>16,258,700</u>	<u>12,679,700</u>	<u>22,335,900</u>
August	<u>15,863,800</u>	<u>13,463,500</u>	<u>18,476,700</u>	<u>11,026,400</u>	<u>17,886,200</u>
September	<u>16,431,600</u>	<u>15,386,700</u>	<u>16,714,700</u>	<u>11,693,300</u>	<u>15,182,600</u>
October	<u>17,569,700</u>	<u>17,170,000</u>	<u>14,767,500</u>	<u>13,042,500</u>	<u>13,058,300</u>
November	<u>18,834,500</u>	<u>16,588,400</u>	<u>16,924,800</u>	<u>10,687,400</u>	
December	<u>20,552,200</u>	<u>17,918,600</u>	<u>23,389,400</u>	<u>10,671,600</u>	
Totals	<u>213,499,700</u>	<u>229,159,100</u>	<u>208,191,400</u>	<u>184,104,600</u>	<u>197,080,400</u>

Water Conservation Plan

In addition to the utility profile, please attach the following as required by Title 30, Texas Administrative Code, §288.2. Note: If the water conservation plan does not provide information for each requirement, an explanation must be included as to why the requirement is not applicable.

A. Record Management System

The water conservation plan must include a record management system which allows for the classification of water sales and uses in to the most detailed level of water use data currently available to it, including if possible, the following sectors: residential (single and multi-family), commercial.

B. Specific, Quantified 5 & 10-Year Targets

The water conservation plan must include specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in gallons per capita per day. Note that the goals established by a public water supplier under this subparagraph are not enforceable. These goals must be updated during the five-year review and submittal.

C. Measuring and Accounting for Diversions

The water conservation plan must include a statement about the water suppliers metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply.

D. Universal Metering

The water conservation plan must include and a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement.

E. Measures to Determine and Control Water Loss

The water conservation plan must include measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.).

F. Continuing Public Education & Information

The water conservation plan must include a description of the program of continuing public education and information regarding water conservation by the water supplier.

G. Non-Promotional Water Rate Structure

The water supplier must have a water rate structure which is not “promotional,” i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. This rate structure must be listed in the water conservation plan.

H. Reservoir Systems Operations Plan

The water conservation plan must include a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies.

I. Enforcement Procedure and Plan Adoption

The water conservation plan must include a means for implementation and enforcement, which shall be evidenced by a copy of the ordinance, rule, resolution, or tariff, indicating official adoption of the water conservation plan by the water supplier; and a description of the authority by which the water supplier will implement and enforce the conservation plan.

J. Coordination with the Regional Water Planning Group(s)

The water conservation plan must include documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.

K. Plan Review and Update

A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. The revised plan must also include an implementation report.

VI. ADDITIONAL REQUIREMENTS FOR LARGE SUPPLIERS

Required of suppliers serving population of 5,000 or more or a projected population of 5,000 or more within the next ten years:

A. Leak Detection and Repair

The plan must include a description of the program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system in order to control unaccounted for uses of water.

B. Contract Requirements

A requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

VII. ADDITIONAL CONSERVATION STRATEGIES

Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements of 30 TAC §288.2(1), if they are necessary in order to achieve the stated water conservation goals of the plan. The commission may require by commission order that any of the following strategies be implemented by the water supplier if the commission determines that the strategies are necessary in order for the conservation plan to be achieved:

1. Conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;
2. Adoption of ordinances, plumbing codes, and/or rules requiring water conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;
3. A program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;
4. A program for reuse and/or recycling of wastewater and/or graywater;
5. A program for pressure control and/or reduction in the distribution system and/or for customer connections;
6. A program and/or ordinance(s) for landscape water management;
7. A method for monitoring the effectiveness and efficiency of the water conservation plan; and
8. Any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

VIII. WATER CONSERVATION PLANS SUBMITTED WITH A WATER RIGHT APPLICATION FOR NEW OR ADDITIONAL STATE WATER

Water Conservation Plans submitted with a water right application for New or Additional State Water must include data and information which:

1. support the applicant's proposed use of water with consideration of the water conservation goals of the water conservation plan;
2. evaluates conservation as an alternative to the proposed appropriation; and
3. evaluates any other feasible alternative to new water development including, but not limited to, waste prevention, recycling and reuse, water transfer and marketing, regionalization, and optimum water management practices and procedures.

Additionally, it shall be the burden of proof of the applicant to demonstrate that no feasible alternative to the proposed appropriation exists and that the requested amount of appropriation is necessary and reasonable for the proposed use.

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Exhibit D

Current Water Rate Structure



CITY OF DIBOLL
APPENDIX A
FEE SCHEDULE

UTILITY RATES AND FEE SCHEDULE

Sewer System

Residential	
Minimum charge (includes first two thousand (2,000) gallons)	\$21.42
All over two thousand (2,000) gallons	\$5.79/kgal
Commercial	
Minimum charge (includes first two thousand (2,000) gallons)	\$28.90
All over two thousand (2,000) gallons	\$7.70/kgal

The rates charged for sewer delivered to nonresidents of the city shall be double the above.

Waterworks System

Residential	
Minimum charge (includes first two thousand (2,000) gallons)	\$29.24
Next three thousand (3,000) gallons (2,001 to 5,000)	\$5.77/kgal
Next five thousand (5,000) gallons (5,001 to 10,000)	\$6.34/kgal
Next ten thousand (10,000) gallons (10,001 to 20,000)	\$6.98/kgal
All over twenty thousand (20,000) gallons	\$7.69/kgal
Commercial	
Minimum charge (includes first two thousand (2,000) gallons)	\$39.48
Next eighteen thousand (18,000) gallons (2,001 to 20,000)	\$7.57/kgal
Next eighty thousand (80,000) gallons (20,001 to 100,000)	\$8.57/kgal
All over one hundred thousand (100,000) gallons	\$9.42/kgal

The rates charged for water delivered to nonresidents of the city shall be double the above.

Turn On / Turn off / Courtesy Call	\$15.00
Water Deposit	
Owner	\$125.00
Renter	\$175.00
New Service Connection Fee	\$25.00

Transfer Fee		\$25.00
Late Charge, if paid after 10 th	10% of total amount due, Min \$10.00	
Disconnection Processing Fee		\$50.00
Sewer Tap Location Fee		\$50.00
Meter Testing Fee		\$25.00
Plug Meter Charge		\$50.00
Pulled Meter Charge	Actual Cost Plus Time & Materials	
Meter Repair	Actual Cost Plus Time & Materials	

Sewer Taps

4" Sewer Tap		\$410.00
6" Sewer Tap		\$430.00
Sewer Tap > 6"	Actual Cost Plus Time & Materials	

Water Taps

¾" Water Tap w/ Meter		\$920
1" Water Tap w/ Meter		\$1165
1.5" Water Tap w/ Meter		\$2075
2" Water Tap w/ Meter		\$2540
Water Tap > 2" w/ Meter	Actual Cost Plus Time & Materials	

Water Meter Only

¾" Water Meter		\$550
1" Water Meter		\$600
1.5" Water Meter		\$1050
2" Water Meter		\$1200
Water Meter > 2"	Actual Cost Plus Time & Materials	

Wholesale Water (per 1,000 gallon)		\$3.38/kgal
Fire Hydrant Meter Deposit		\$1000.00
Fire Hydrant Meter Monthly Rental Fee		\$100.00
Fire Hydrant Water Usage (per 1,000 gallons)		\$9.08

Solid Waste

Residential Rate		\$18.63	
Commercial Rate			
	<u>Size</u>	<u>Freq/Week</u>	<u>Rate</u>
	2 yd	1	\$120.63
	2 yd	2	\$216.68
	2 yd	3	\$235.27
	2 yd	4	\$275.23
	2 yd	5	\$322.08
	3 yd	1	\$135.28
	3 yd	2	\$228.97
	3 yd	3	\$279.62

3 yd	4	\$326.70
3 yd	5	\$400.44
4 yd	1	\$165.13
4 yd	2	\$249.47
4 yd	3	\$316.11
4 yd	4	\$424.81
4 yd	5	\$545.40
6 yd	1	\$175.68
6 yd	2	\$313.90
6 yd	3	\$433.95
6 yd	4	\$571.56
6 yd	5	\$688.69
8 yd	1	\$249.47
8 yd	2	\$368.06
8 yd	3	\$534.37
8 yd	4	\$677.31
8 yd	5	\$805.20
Hand Account		\$25.85
Cart Fee		\$2.20

Roll-Offs

<u>Open Top</u>	<u>Rate</u>
20 yd	\$601.91
30 yd	\$719.85
40 yd	\$837.82
42 yd	\$900.66
<u>Compactor</u>	<u>Rate</u>
36 yd	\$800.60
40 yd	\$847.79
42 yd	\$911.15
<u>Open Top; no landfill</u>	<u>Rate</u>
20 yd	\$398.72
30 yd	\$415.05
40 yd	\$431.39
42 yd	\$473.92
<u>Compactor; no landfill</u>	<u>Rate</u>
36 yd	\$426.94
40 yd	\$432.59
42 yd	\$475.15

BUILDING AND DEVELOPMENT FEE SCHEDULE

Residential – New Single Family and Duplex Construction

Building	\$50.00 base fee plus \$0.40 per sq. ft. conditioned space
Mechanical	\$50.00 base fee plus \$0.02 per sq. ft. conditioned space
Electrical	\$50.00 base fee plus \$0.04 per sq. ft. conditioned space
Plumbing	\$50.00 base fee plus \$0.06 per sq. ft. conditioned space

Roofing	\$50.00 base fee plus \$1.25 per square
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Residential – Remodeling, Alterations, Additions, and Repairs*

Building	\$50.00 base fee plus \$0.25 per sq. ft.
Mechanical	\$50.00 base fee plus \$0.02 per sq. ft.
Electrical	\$50.00 base fee plus \$0.04 per sq. ft.
Plumbing	\$50.00 base fee plus \$0.06 per sq. ft.
Roofing	\$50.00 base fee plus \$1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Commercial – New Construction /Apartments

Building	\$350.00 base fee plus \$0.45 per sq. ft.
Shell Building	\$350.00 base fee plus \$0.30 per sq. ft.
Interior Finish Out	\$150.00 base fee plus \$0.15 per sq. ft.
Mechanical	\$100.00 base fee plus \$0.03 per sq. ft.
Electrical	\$100.00 base fee plus \$0.04 per sq. ft.
Plumbing	\$100.00 base fee plus \$0.06 per sq. ft.
Roofing	\$100.00 base fee plus \$1.25 per square

Commercial – Remodeling, Alterations, Additions, and Repairs*

Building	\$50.00 base fee plus \$0.40 per sq. ft.
Mechanical	\$50.00 base fee plus \$0.03 per sq. ft.
Electrical	\$50.00 base fee plus \$0.04 per sq. ft.
Plumbing	\$50.00 base fee plus \$0.06 per sq. ft.
Roofing	\$50.00 base fee plus \$1.25 per square

*sq. ft. based on space subject to the remodel, alteration, addition, or repairs.

Other Permits & Fees

Certificate of Occupancy (per Unit)	\$50.00
Vendor Permit	\$5.00 / Day or \$100 / Year
Signage Permit	\$100.00
Demolition Fee	\$100.00
Storage Building, Carport, Shed	\$50.00
Fence Permit	\$40.00
Permanent Electrical Service Connection	\$50.00
Temporary Electric Pole	\$50.00
False Alarm Fee*	\$500.00

*Response to alarm site if the city representatives have to secure the premises

Construction Plan Review Fee

Residential	Actual Cost Plus Time & Materials
Commercial	Actual Cost Plus Time & Materials
Plumbing Inspection Fee – Outside City Limits	\$50.00
Inspection After Normal Business Hours	\$50.00
Re-inspection Fee	\$35.00
Any Fee Not Listed	\$50.00
Building Permit Violation Penalty Fee*	\$200.00 / Day

*Where work for which a permit is required by code is started or proceeded prior to obtaining said permit. The payment of such penalty shall not relieve any persons from fully complying with the code requirements in the execution of the work nor from any other penalties prescribed herein.

Copies (8.5 x 11)	25¢ / sheet
Filing Fees	Actual Cost
Curb Cuts	Actual Cost Plus Time & Materials
Street Cuts	Actual Cost Plus Time & Materials
Water / Sewage Cuts	Actual Cost Plus Time & Materials

PLANNING AND ZONING FEE SCHEDULE

Plats		\$250.00
Minor Plats	Preliminary & Final	\$250.00
Re-Plats	Preliminary & Final	\$250.00
Amended Plats	Preliminary & Final	\$250.00
Vacated Plats	Preliminary & Final	
	Less than 10 Acres	\$100.00
	10 to 50 Acres	\$150.00
	Over 50 Acres	\$200.00
Major Plats	Preliminary	
	Less than 10 Acres	\$300.00
	10 to 50 Acres	\$400.00
	Over 50 Acres	\$500.00
Major Plats	Final	
	Less than 10 Acres	\$300.00
	10 to 50 Acres	\$400.00
	Over 50 Acres	\$500.00
Application Fees		
	Rezoning	\$200.00
	Variance	\$200.00
	Specific Use Permit	\$200.00
	Adult Oriented Business	\$500.00
Document Fees		
	Comprehensive Plan Zoning Ordinance	Actual Cost
	Engineering	Actual Cost

CEMETERY FEE SCHEDULE

Plot – Adult	\$500.00
Plot – Infant	\$250.00

PARKS & RECREATION FEE SCHEDULE

Athletic Field	
Field Permit*	\$15.00 / Player

*Teams charged per player that did not register to play in a Diboll Youth Baseball / Softball League the preceding season

Park Lights	\$10.00 / Hour
Trash Service	\$35.00 / Hour
Field Permit Violation	\$250.00
Vendor Trailer Space	\$25.00 per Month

ADMINISTRATIVE FEE SCHEDULE

Notary	\$5.00
NSF Returned Check	\$35.00

ANIMAL CONTROL FEE SCHEDULE

Impoundment Fee – First Offense	\$140.00
Impoundment Fee	\$190.00
Surrender Fee	\$190.00
Animal at Large	\$250.00
Animal at Large 2 nd Offense	\$500.00

CODE ENFORCEMENT FEE SCHEDULE

Violation of Ordinance – General Penalty		Up to \$500.00
Violation of Ordinance – Failure to Obtain Permit		\$200.00 / Day
Violation of Ordinance – High Grass & Weeds	Actual Cost Plus	\$200.00 / Day
Violation of Ordinance – Illegally Parked of Inoperable Vehicle		\$200.00 / Day
Violation of Ordinance – Trash & Debris		\$200.00 / Day
Violation of Ordinance – Littering		\$200.00
Violation of Ordinance – Prohibited Fireworks Sale or Discharge		\$200.00 / Day
Violation of Ordinance – Curfew		\$200.00
Violation of Ordinance – No Thru Traffic / No Truck Route		\$200.00
Violation of Ordinance – Loitering		\$200.00
Violation of Ordinance – Trespassing		\$500.00
Violation of Ordinance – Park Regulations		\$500.00
Violation of Ordinance – Urinating in Public Place		\$500.00
Violation of Ordinance – Discharge Firearm		\$500.00
Violation of Ordinance – Burn Ban		\$500.00
Violation of Ordinance – Child Safety Zone Violation		\$500.00 / Day

MUNICIPAL COURT VIOLATION FEE SCHEDULE

DPS Violation Code	Violation	Reference	OCA Case Category 2011	Base Fine
1075	Disorderly Conduct - Threat	PC 42.01	Penal Code	\$ 250.00
1080	Disorderly Conduct - Loud Music / Noise	PC 42.01	Penal Code	\$ 250.00
1085	Disorderly Conduct - Fighting	PC 42.01	Penal Code	\$ 250.00

1090	Disorderly Conduct - Obscene Gestures or Language	PC 42.01	Penal Code	\$ 200.00
1135	Sale of Cigarettes, E-Cigarettes, or Tobacco Products to Person Younger than 21 Years of Age	HSC 161.082	Other State Law	\$ 500.00
1140	Possession of Drug Paraphernalia	HSC 481.125	Other State Law	\$ 100.00
1145	Minor in Possession of Tobacco	HSC 161.252	Other State Law	\$ 100.00
1155	Possession of Intoxicants on Public School Grounds	EC 37.122	Other State Law	\$ 100.00
1170	Consumption of Alcohol on Licensed Premises	ABC 101.72	Other State Law	\$ 100.00
1215	Possession in Tobacco Free Zone	PC 48.01	Penal Code	\$ 250.00
1223	Assault Class C - Simple Assault	PC 22.01	Penal Code	\$ 500.00
1245	Leaving a Child Unattended in Vehicle	PC 22.10	Penal Code	\$ 500.00
1250	Reckless Damage	PC 28.04	Penal Code	\$ 250.00
1286	Theft	PC 31.03	Penal Code	\$ 250.00
1392	Unlawful Restraint of a Dog	HSC 821.102	Other State Law	\$ 500.00
3001	<i>Speeding</i>	545.361	<i>Non-parking</i>	<i>Scheduled</i>
3001	Speeding < 10 mph over Speed Limit	545.361	Non-parking	\$ 100.00
3001	Speeding 11-15 mph over Speed Limit	545.361	Non-parking	\$ 150.00
3001	Speeding 16-20 mph over Speed Limit	545.361	Non-parking	\$ 175.00
3001	Speeding 21-25 mph over Speed Limit	545.361	Non-parking	\$ 190.00
3001	Speeding >26 mph over Speed Limit	545.361	Non-parking	\$ 200.00
3002	Unsafe Speed (too fast for conditions)	545.351	Non-parking	\$ 100.00
3003	Impeding traffic	545.363	Non-parking	\$ 100.00
3005	Fail to yield right of way	545.151	Non-parking	\$ 200.00
3006	Ran stop sign	545.151	Non-parking	\$ 200.00
3007	Ran red light	544.007	Non-parking	\$ 200.00
3009	Changed lane when unsafe	545.06	Non-parking	\$ 200.00
3011	Turned left from wrong lane	545.101	Non-parking	\$ 200.00
3012	Turned right from wrong lane	545.101	Non-parking	\$ 200.00
3013	Cut corner left turn	545.101	Non-parking	\$ 150.00

3014	Improper tu	545.103	Non-parking	\$ 150.00
3015	Wrong Side of Road	545.056	Non-parking	\$ 200.00
3016	Drove wrong way on one-way roadway	545.059	Non-parking	\$ 200.00
3017	Following too closely	545.062	Non-parking	\$ 200.00
3018	Passed-insufficient clearance	545.054	Non-parking	\$ 200.00
3019	Disregarded no passing zone	545.055	Non-parking	\$ 200.00
3020	Illegal pass on right	545.057	Non-parking	\$ 200.00
3021	Fail to stop for School Bus / Passing School Bus	545.066	Non-parking	\$ 1,250.00
3022	Improper Passing	545.053	Non-parking	\$ 200.00
3024	Unsafe start from parked, stopped or standing position	545.402	Non-parking	\$ 200.00
3025	Fail to maintain financial responsibility- 2nd offense	601.191	Non-parking	\$ 375.00
3026	Parked on roadway	545.301	Parking	\$ 100.00
3028	Crossing physical barrier	545.063	Non-parking	\$ 100.00
3031	Unrestrained child - Safety seat violation	545.412	Non-parking	\$ 200.00
3032	No seat belt-driver	545.413	Non-parking	\$ 200.00
3033	No seat belt-passenger	545.413	Non-parking	\$ 200.00
3034	Child not secured by safety belt	545.413	Non-parking	\$ 200.00
3038	Operate vehicle with child in open bed	545.414	Non-parking	\$ 200.00
3045	Fail to Stop and Render Aid	550.022	Non-parking	\$ 200.00
3049	Fail to maintain financial responsibility	601.191	Non-parking	\$ 300.00
3050	Fail to control speed	545.351	Non-parking	\$ 100.00
3051	Speed under minimum	545.363	Non-parking	\$ 100.00
3052	Fail to yield at stop intersection	545.151	Non-parking	\$ 100.00
3053	Fail to yield at yield intersection	545.151	Non-parking	\$ 100.00
3054	Fail to yield right of way at open intersection	545.151	Non-parking	\$ 100.00
3055	Fail to yield right of way-turning left	545.152	Non-parking	\$ 100.00
3056	Fail to yield right of way leaving private drive, alley, building	545.155	Non-parking	\$ 100.00
3057	Fail to yield right of way to emergency vehicle	545.156	Non-parking	\$ 200.00

3058	Fail to yield right of way - on Green Signal	544.007	Non-parking	\$ 100.00
3059	Disregarded traffic control device	544.004	Non-parking	\$ 100.00
3060	Fail to stop-designated point-at stop sign	544.01	Non-parking	\$ 100.00
3061	Fail to stop-designated point-at yield sign	544.01	Non-parking	\$ 100.00
3063	Fail to stop at proper place (at traffic light)	544.007	Non-parking	\$ 100.00
3064	Fail to stop at proper place (not intersection)	544.007	Non-parking	\$ 100.00
3066	Drove through safety zone	545.403	Non-parking	\$ 200.00
3069	Disregarded lane control signal	544.009	Non-parking	\$ 200.00
3070	Fail to drive in single lane	545.06	Non-parking	\$ 200.00
3071	Disregarded no lane change sign	545.06	Non-parking	\$ 200.00
3072	Disregarded signal at RR crossing	545.251	Non-parking	\$ 200.00
3073	Disregarded RR crossing gate or flagman	545.251	Non-parking	\$ 200.00
3074	Fail to stop at marked RR crossing	545.252	Non-parking	\$ 200.00
3075	Heavy equipment disregarded signal of train	545.255	Non-parking	\$ 100.00
3076	Turned across dividing section	545.063	Non-parking	\$ 100.00
3077	Turned right too wide	545.101	Non-parking	\$ 100.00
3078	Disregarded turn marks at intersection	545.101	Non-parking	\$ 100.00
3079	Made U-turn on curve or hill	545.102	Non-parking	\$ 100.00
3080	Turned when unsafe	545.103	Non-parking	\$ 100.00
3081	Cut across driveway to make turn	545.423	Non-parking	\$ 100.00
3082	Fail to yield right of way on left at obstruction	545.051	Non-parking	\$ 100.00
3083	Slower vehicle failed to keep right	545.051	Non-parking	\$ 100.00
3084	Failed to signal lane change	545.104	Non-parking	\$ 100.00
3085	Failed to give one-half of roadway	545.052	Non-parking	\$ 100.00
3086	Failed to pass met vehicle to right	545.052	Non-parking	\$ 100.00
3088	Drove on wrong side of divided highway	545.063	Non-parking	\$ 200.00
3089	Drove center lane (not passing, not turning left)	545.06	Non-parking	\$ 200.00

3090	Drove wrong way in designated lane	545.06	Non-parking	\$ 200.00
3091	Wrong side road-not passing	545.055	Non-parking	\$ 200.00
3092	Cut in after passing	545.053	Non-parking	\$ 200.00
3093	Passed vehicle stopped for pedestrian	552.003	Non-parking	\$ 200.00
3096	Failed to Signal Turn	545.106	Non-parking	\$ 200.00
3097	Fail to signal distance before turning	545.104	Non-parking	\$ 200.00
3098	Failed to Signal - for Stop	547.701	Non-parking	\$ 200.00
3099	Improper turn or stop hand signal	545.106	Non-parking	\$ 200.00
3101	Driving while license invalid	521.457	Non-parking	\$ 300.00
3103	No driver's license	521.021	Non-parking	\$ 200.00
3104	Disregard School Crossing Guard	542.501	Non-parking	\$ 200.00
3106	Violate DL restrictions	521.221	Non-parking	\$ 200.00
3112	No motorcycle endorsement	521.221	Non-parking	\$ 200.00
3114	Fail to yield right of way to pedestrian at signal intersection	552.002	Non-parking	\$ 200.00
3115	Fail to yield right of way to pedestrian on sidewalk	552.006	Non-parking	\$ 200.00
3116	Fail to yield right of way to pedestrian in crosswalk fail to yield ROW to pedestrian in crosswalk-no signal	552.003	Non-parking	\$ 200.00
3117	Fail to use due care for pedestrian	552.008	Non-parking	\$ 100.00
3118	Fail to yield for blind or incapacitated person	552.008	Non-parking	\$ 100.00
3119	Too many riders on motorcycle	545.416	Non-parking	\$ 200.00
3120	Carry passenger without a helmet	661.003	Non-parking	\$ 200.00
3121	Disregarded police officer	542.501	Non-parking	\$ 200.00
3124	Failed to give way when overtaken	545.053	Non-parking	\$ 100.00
3125	Increased speed while being overtaken	545.053	Non-parking	\$ 100.00
3126	Did not use designated lane or direction	545.064	Non-parking	\$ 100.00
3127	Drove onto (or from) controlled access highway where prohibited	545.064	Non-parking	\$ 100.00
3128	Prohibited motor vehicle on controlled-access highway	545.065	Non-parking	\$ 100.00

3131	Failed to stop for approaching train	545.251	Non-parking	\$ 100.00
3132	Bus failed to stop at RR crossing	545.253	Non-parking	\$ 200.00
3134	Vehicle hauling explosives failed to reduce speed at RR crossing	545.254	Non-parking	\$ 200.00
3135	Vehicle hauling explosives (or flammable materials) failed to stop at RR crossing	545.254	Non-parking	\$ 200.00
3136	Crossed RR with heavy equipment without notice	545.255	Non-parking	\$ 100.00
3137	Crossed RR with heavy equipment without stop (or safety)	545.255	Non-parking	\$ 100.00
3138	Fail to stop-emerging from alley, driveway or building	545.256	Non-parking	\$ 100.00
3147	Possess Deceptive DL/ID	521.453	Non-Parking	\$ 500.00
3150	Improper use of auxiliary passing lamps	547.329	Non-parking	\$ 100.00
3151	Too many auxiliary passing lamps	547.329	Non-parking	\$ 100.00
3152	Improper use of auxiliary driving lamps	547.33	Non-parking	\$ 100.00
3153	Too many auxiliary driving lamps	547.33	Non-parking	\$ 100.00
3154	Fail to use proper headlight beam	547.333	Non-parking	\$ 100.00
3155	Fail to dim headlights-meeting	547.333	Non-parking	\$ 100.00
3156	Fail to dim headlights-following	547.333	Non-parking	\$ 100.00
3157	More than four driving lamps lighted	547.302	Non-parking	\$ 100.00
3158	Unauthorized use of siren, bell or whistle	547.501	Non-parking	\$ 100.00
3159	Warning devices not displayed	547.503	Non-parking	\$ 100.00
3160	Passengers/load obstruct driver's view or control	545.417	Non-parking	\$ 100.00
3161	No head lamp(s)	547.321	Non-parking	\$ 100.00
3162	Defective head lamp(s)	547.801	Non-parking	\$ 100.00
3166	No tail lamp(s)	547.801	Non-parking	\$ 100.00
3167	Defective taillamp(s)	547.322	Non-parking	\$ 100.00
3169	No stop lamps	547.323	Non-parking	\$ 100.00
3170	Defective stop lamp(s)	547.323	Non-parking	\$ 100.00
3171	No turn signal lamp(s) when required	545.106	Non-parking	\$ 100.00

3172	Defective turn signal lamp(s)	547.324	Non-parking	\$ 100.00
3173	No parking lamp(s)	547.383	Non-parking	\$ 100.00
3174	Defective parking lamp(s)	547.383	Non-parking	\$ 100.00
3175	Improper use of back-up lamp	547.332	Non-parking	\$ 100.00
3176	No front/rear reflector(s) when required	547.325	Non-parking	\$ 100.00
3180	Wrong color clearance lamp(s)	547.353	Non-parking	\$ 100.00
3181	Wrong color side marker	547.353	Non-parking	\$ 100.00
3182	Wrong color identification lamps	547.353	Non-parking	\$ 100.00
3183	Wrong color reflectors	547.353	Non-parking	\$ 100.00
3184	Wrong color stoplight	547.303	Non-parking	\$ 100.00
3185	Wrong color license plate light	547.303	Non-parking	\$ 100.00
3186	Wrong color back-up lamp	547.303	Non-parking	\$ 100.00
3187	Wrong color signal device	547.303	Non-parking	\$ 100.00
3188	Reflectors not visible sufficient distance	547.355	Non-parking	\$ 100.00
3189	Clearance lights not visible sufficient distance	547.355	Non-parking	\$ 100.00
3190	Identification lamps not visible sufficient distance	547.355	Non-parking	\$ 100.00
3191	Side markers lamps not visible sufficient distance	547.355	Non-parking	\$ 100.00
3198	Drove without lights-when required	547.302	Non-parking	\$ 100.00
3201	Operate vehicle more than one passenger-minor	545.424	Non-parking	\$ 100.00
3202	Violate operating hours-minor	545.424	Non-parking	\$ 100.00
3204	Passing authorized emergency vehicle	545.157	Non-parking	\$ 500.00
3207	Operate motorcycle without approved headgear	661.003	Non-parking	\$ 100.00
3208	Parked with headlamps not dimmed	547.383	Non-parking	\$ 100.00
3209	Improper use of spot lamps	547.327	Non-parking	\$ 100.00
3210	Too many spot lamps	547.327	Non-parking	\$ 100.00
3211	Improper use of fog lamps	547.328	Non-parking	\$ 100.00
3212	Too many fog lamps	547.328	Non-parking	\$ 100.00
3213	Defective Brakes	547.402	Non-parking	\$ 200.00
3225	Horn violation	547.501	Non-parking	\$ 100.00

3226	Equipped with unauthorized siren, whistle, or bell	547.501	Non-parking	\$ 100.00
3227	Muffler violation	547.604	Non-parking	\$ 100.00
3228	Removed original equipment exhaust emission' system	547.605	Non-parking	\$ 100.00
3229	Defective exhaust emission system-equipped but not in good working order	547.605	Non-parking	\$ 100.00
3230	Mirror violation	547.602	Non-parking	\$ 100.00
3231	Affix color/light altering material to windshield/window / Obstructed view through windshield	547.613	Non-parking	\$ 100.00
3232	No windshield wiper	547.603	Non-parking	\$ 100.00
3233	Defective windshield wiper	547.603	Non-parking	\$ 100.00
3234	Defective safety glazing material	547.608	Non-parking	\$ 100.00
3235	Warning devices not installed or defective	547.502	Non-parking	\$ 100.00
3238	No mud flaps or improper mud flaps	547.606	Non-parking	\$ 100.00
3250	Television receiver improperly located (visible to driver)	547.611	Non-parking	\$ 100.00
3251	No front seat belts (when required)	547.601	Non-parking	\$ 100.00
3252	Parked within an intersection	545.302	Parking	\$ 100.00
3253	Parked on crosswalk	545.302	Parking	\$ 100.00
3254	Parked on a bridge or in a tunnel	545.302	Parking	\$ 100.00
3255	Parked on grade-failed to turn wheels	545.404	Parking	\$ 100.00
3256	Parked and failed to set brakes	545.404	Parking	\$ 100.00
3257	Parked without stopping engine	545.404	Parking	\$ 100.00
3259	Expired Driver License	521.021; 521.026	Non-parking	\$ 200.00
3260	Expired commercial driver license	522.051	Non-parking	\$ 300.00
3263	Fail to display DL	521.025	Non-parking	\$ 200.00
3264	Fail to report change of address/name	521.054	Non-parking	\$ 200.00
3267	Driving While License Suspended	521.241	Non-parking	\$ 200.00
3272	Fail to comply with requirements on striking unattended vehicle	550.024	Non-parking	\$ 200.00

3273	Fail to comply with requirements on striking fixtures on highway	550.025	Non-parking	\$	200.00
3274	No or defective license plate light	547.322	Non-parking	\$	100.00
3275	No beam indicator	547.333	Non-parking	\$	100.00
3276	Improper color light(s) on front	547.305	Non-parking	\$	100.00
3277	Improper flashing lights	547.305	Non-parking	\$	100.00
3278	No Fire Extinguisher	547.607	Non-parking	\$	200.00
3282	Improperly transporting more than 3 vehicles	545.409	Non-parking	\$	100.00
3284	Parked double	545.302	Parking	\$	100.00
3285	Violate DL restriction on occupational license	521.253	Non-parking	\$	100.00
3286	Fail to report accident-SR (under SR laws, as required)	601.004	Non-parking	\$	100.00
3287	Fail to yield right of way - turning right on red signal	544.007	Non-parking	\$	100.00
3288	Fail to yield right of way - changing lanes	545.061	Non-parking	\$	100.00
3301	No commercial driver's license (CDL)	522.011	Non-parking	\$	500.00
3302	Fail to report change of address or name (CDL)	522.032	Non-parking	\$	300.00
3307	Use Wireless Device While Driving as a Minor	545.424a	Non-parking	\$	200.00
3309	Open Container in Motor Vehicle	PC 49.031	Penal Code	\$	500.00
3314	Interfere with funeral procession	PC 42.05	Penal Code	\$	100.00
3315	Drove on sidewalk	545.422	Non-parking	\$	100.00
3316	Illegal backing	545.415	Non-parking	\$	100.00
3319	Leaving Scene of Accident	550.021	Non-parking	\$	300.00
3320	Obstructing traffic	545.363	Non-parking	\$	100.00
3321	Driver opened door in moving traffic	545.418	Non-parking	\$	100.00
3322	Operate vehicle where prohibited	545.064	Non-parking	\$	100.00
3323	Open container - passenger area	PC 49.031; 49.04(c)	Penal Code	\$	500.00
3333	Violate promise to appear	543.009	Non-parking	\$	200.00
3334	Unauthorized glass coating material	547.101	Non-parking	\$	100.00
3337	Failure to Appear	PC 38.10	Penal Code	\$	500.00

3338	Fail to identify	PC 38.02	Penal Code	\$	500.00
3341	Driving around barricades	472.022	Non-parking	\$	100.00
3342	Disregard warning signs or barricades	472.022	Non-parking	\$	100.00
3361	Passenger interfered with driver view or control	545.417	Non-parking	\$	100.00
3363	Permit livestock to roam	AGC 143.108	Other State Law	\$	100.00
3364	Parent or guardian permitted unlicensed minor to drive	521.458	Non-parking	\$	200.00
3365	Non-guardian permitted unlicensed operator to drive	521.458	Non-parking	\$	200.00
3366	Non-driver opened door in lane traffic	545.418	Non-parking	\$	100.00
3377	Place or maintain flashing light or sign within 1000 feet of intersection w/o permission	544.006	Non-parking	\$	100.00
3503	Failure to keep bicycle on right side of road	551.103	Non-parking	\$	100.00
3504	No or defective brake on bicycle or motor-assisted bike	551.104	Non-parking	\$	100.00
3505	No or defective white light on front of bicycle or motor assisted bicycle at night	551.104	Non-parking	\$	100.00
3506	Bicycle rider committed hazardous traffic violation	551.101	Other State Law	\$	200.00
3507	Bicycle rider failed to use due care when passing	551.103	Other State Law	\$	100.00
3520	Non-motorized vehicle on prohibited roadway	545.065	Non-parking	\$	100.00
3523	Pedestrian failed to yield right of way to vehicle not at crosswalk	552.005	Non-parking	\$	100.00
3524	Pedestrian on prohibited roadway	545.065	Non-parking	\$	100.00
3525	Public Intoxication	PC 49.02	Penal Code	\$	500.00
3528	Walked on highway with traffic-no sidewalks	552.006	Non-parking	\$	100.00
3529	Walked on roadway where sidewalks provided	552.006	Non-parking	\$	150.00
3552	Park/stand in front of public/private drive	545.302	Parking	\$	100.00
3553	Parking in prohibited area	545.302	Parking	\$	200.00
3555	Stopping in prohibited area	545.302	Parking	\$	100.00
3561	Parked facing traffic	545.303	Parking	\$	100.00
3581	Disregarded sole green turn signal arrow	544.007	Non-parking	\$	100.00

3582	Disregarded pedestrian control signal	552.002	Other State Law	\$	100.00
3583	Pedestrian disregarded red signal at regular traffic light	552.001	Other State Law	\$	100.00
3584	Pedestrian disregarded yellow signal at regular traffic light	552.001	Other State Law	\$	100.00
3585	Drove on wrong side RR crossing	545.056	Non-parking	\$	100.00
3589	Crossing fire hose without permission	545.205	Non-parking	\$	200.00
3590	Drive into block where fire engine stopped	545.407	Non-parking	\$	200.00
3591	Following ambulance / fire apparatus	545.407	Non-parking	\$	200.00
3596	Speeding-in a school zone	541.302	Non-parking	\$	200.00
3655	Dealers license violation	503.068-503.094-503.09	Non-parking	\$	500.00
3656	Expired Registration	502.407	Non-parking	\$	100.00
3657	Display Fictitious License Plate / Deceptively Similar License Plate	502.409	Non-parking	\$	200.00
3658	Obscured License Plate	502.409	Non-parking	\$	100.00
3667	Operate motor vehicle without license plates or with one License plate	502.404	Non-parking	\$	200.00
3668	Operate unregistered motor vehicle	502.402	Non-parking	\$	200.00
3669	Operate w/license for other class vehicle	502.403	Non-parking	\$	100.00
3800	Minor in possession	ABC 106.05	Other State Law	\$	300.00
3801	Attempt to purchase alcohol-minor	ABC 106.025	Other State Law	\$	300.00
3802	Purchase of alcohol-minor	ABC 106.02	Other State Law	\$	300.00
3803	Consumption of alcohol-minor	ABC 106.04	Other State Law	\$	300.00
3804	Misrepresentation of age-minor	ABC 106.07	Other State Law	\$	300.00
3805	Public intoxication-minor	PC 49.02	Penal Code	\$	500.00
3806	DUI Driving under the Influence – Minor	ABC 106.041	Other State Law	\$	500.00
3999	Use of Wireless Device in School Zone	545.425	Non-parking	\$	200.00

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Exhibit E
Adoption Ordinance

(DRAFT) ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DIBOLL, TEXAS ADOPTING THE 2024 WATER CONSERVATION AND EMERGENCY WATER DEMAND MANAGEMENT PLAN TO PROMOTE RESPONSIBLE USE OF WATER AND ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR FILING; PROVIDING FOR PUBLICATION BY CAPTION AND; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Diboll, Texas recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City recognizes that drought, system failure and other acts of God may occur and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the City desires to conserve water resources and prepare for drought; and

WHEREAS, the City desires to comply with Section 11.1271 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality which require these plans for all public water supply systems; and

WHEREAS, the City desires to comply with the rules of the Texas Water Development Board should it decide to avail itself of various financial assistance programs found in Title 31, Texas Administrative Code Chapter 363; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code and in the best interests of its citizens, the City is authorized to adopt Ordinances it deems are necessary and expedient to preserve and conserve its water resources and to prepare for drought;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS THAT:

SECTION 1.

That the City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

SECTION 2.

That the City Council adopts the Water Conservation & Drought Contingency Plans attached to this ordinance. That this ordinance shall be cumulative of all other ordinances of the City of Diboll and shall not repeal any of the provisions of such ordinances, except as specified herein, and except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 3.

That all rights or remedies of the City of Diboll, Texas, are expressly saved as to any and all violations of the City Code, or any amendments thereto that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 4.

That it is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidance, ineffectiveness or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

That the City Manager, or his designee, is hereby directed to file a copy of the Plan and this Ordinance with the Texas Commission on Environmental Quality in accordance with Title 30, Chapter 288 of the Texas Administrative Code and with Texas Water Development Board in accordance with Title 31, Chapter 363 of the Texas Administrative Code.

SECTION 6.

That the City Secretary of the City of Diboll, Texas is hereby directed to publish the caption summarizing the purpose of this ordinance for two (2) days in the official newspaper of the City of Diboll, Texas.

SECTION 7.

This ordinance shall take effect after adoption and publication as required by law.

Passed and Approved by the City council on this ____ day of _____, 2025.

, Mayor

Attest:

, City Secretary

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Exhibit F

Coordination with Regulatory Agencies



6781 Oak Hill Boulevard
Tyler, TX 75703
903.581.8141

June 15, 2025

City of Lufkin
300 East Shepherd
Lufkin, TX 75901

via email

**Re: Water Conservation Plan (2024) Update
City of Diboll
KSA Project No. 103469**

Dear Utilities Manager,

Enclosed please find a copy of the 2024 Water Conservation and Drought Contingency Plan for the City of Diboll. I am submitting a copy of this plan to the Region I – East Texas Regional Water Planning Group and the TCEQ, as required. The Plan is scheduled to be adopted at the Diboll July 2025 council meeting.

The plan will also be uploaded to the TWDB portal, as required.

If you have any questions, comments, or need further information, please do not hesitate to contact me.

Respectfully,

KSA Engineers

A Pape-Dawson Company

Siglinda West

Siglinda M. West
Regulatory Compliance Specialist



6781 Oak Hill Boulevard
Tyler, TX 75703
903.581.8141

June 15, 2024

Region I East Texas Regional Planning Group
c/o City of Nacogdoches
Attn: Cheryl Bartlett
P.O. Box 635030
Nacogdoches, TX 75963

**Re: Water Conservation Plan (2024) Update
City of Diboll
KSA Project No. 103469**

via email
regioniwater@gmail.com

Dear Ms. Bartlett:

Enclosed please find a copy of the 2024 Water Conservation and Drought Contingency Plan for the City of Diboll. I am submitting a copy of this plan to the City of Lufkin in accordance with our water purchase contract. The plan will be adopted on in the July 2025 council meeting for City of Diboll.

The plan will also be submitted to TCEQ electronically, and uploaded to the TWDB portal, as required.

If you have any questions, comments, or need further information, please do not hesitate to contact me.

Respectfully,

KSA Engineers
A Pape-Dawson Company

Siglinda West

Siglinda M. West
Regulatory Compliance Specialist



6781 Oak Hill Boulevard
Tyler, TX 75703
903.581.8141

June 15, 2025

Texas Commission on Environmental Quality
Resource Protection Team, MC-160
P.O. Box 13087
Austin, TX 78711-3087

via email

**Re: Water Conservation Plan (2024) Update
City of Diboll
KSA Project No. 103469**

Dear Team Member:

Enclosed please find a copy of the 2024 Water Conservation and Drought Contingency Plan for the City of Diboll. I am submitting a copy of this plan to the Region I – East Texas Regional Water Planning Group and the City of Lufkin, as required. The Plan is scheduled to be adopted at the Diboll July 2025 council meeting.

The plan will also be uploaded to the TWDB portal, as required.

If you have any questions, comments, or need further information, please do not hesitate to contact me.

Respectfully,

KSA Engineers
A Pape-Dawson Company

Siglinda M. West
Regulatory Compliance Specialist



a Pape-Dawson company

6781 Oak Hill Boulevard
Tyler, TX 75703
903.581.8141

June 15, 2025

Texas Water Development Board
1700 North Congress Avenue
Austin, Tx 78701

via email

**Re: Water Conservation Plan (2024) Update
City of Diboll
KSA Project No. 103469**

Dear Team Member:

Enclosed please find a copy of the 2024 Water Conservation and Drought Contingency Plan for the City of Diboll. I am submitting a copy of this plan to the Region I – East Texas Water Planning Group, TCEQ, and the City of Lufkin, as required. The Plan is scheduled to be adopted at the Diboll July 2025 council meeting.

The plan will also be uploaded to the TWDB portal, as required.

If you have any questions, comments, or need further information, please do not hesitate to contact me.

Respectfully,

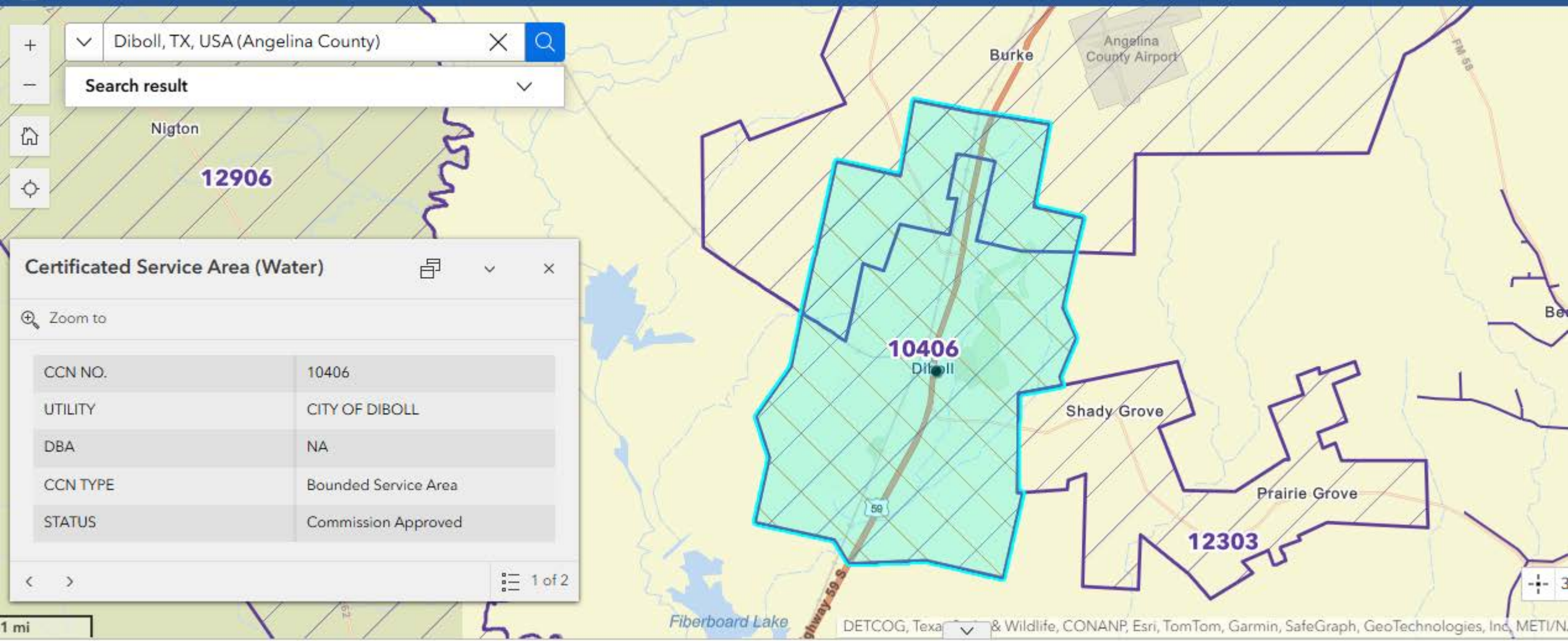
KSA Engineers
A Pape-Dawson Company

Siglinda West

Siglinda M. West
Regulatory Compliance Specialist

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Exhibit G
Water Service Area Map



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Appendix A

TCEQ Water Conservation Plan Rules (30 TAC 288, Subchapter A)

TEXAS ADMINISTRATIVE CODE: As in effect on 6/11/2025.

TITLE 30. ENVIRONMENTAL QUALITY

PART 1. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 288. WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS

SUBCHAPTER A. WATER CONSERVATION PLANS

§288.2. Water Conservation Plans for Municipal Uses by Public Water Suppliers.

(a) A water conservation plan for municipal water use by public water suppliers must provide information in response to the following. If the plan does not provide information for each requirement, the public water supplier shall include in the plan an explanation of why the requirement is not applicable.

(1) Minimum requirements. All water conservation plans for municipal uses by public water suppliers must include the following elements:

(A) a utility profile in accordance with the Texas Water Use Methodology, including, but not limited to, information regarding population and customer data, water use data (including total gallons per capita per day (GPCD) and residential GPCD), water supply system data, and wastewater system data;

(B) a record management system which allows for the classification of water sales and uses into the most detailed level of water use data currently available to it, including, if possible, the sectors listed in clauses (i) - (vi) of this subparagraph. Any new billing system purchased by a public water supplier must be capable of reporting detailed water use data as described in clauses (i) - (vi) of this subparagraph:

(i) residential;

(I) single family;

(II) multi-family;

(ii) commercial;

(iii) institutional;

- (iv) industrial;
- (v) agricultural; and,
- (vi) wholesale.

(C) specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in total GPCD and residential GPCD. The goals established by a public water supplier under this subparagraph are not enforceable;

(D) metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply;

(E) a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement;

(F) measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.);

(G) a program of continuing public education and information regarding water conservation;

(H) a water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water;

(I) a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies; and

(J) a means of implementation and enforcement which shall be evidenced by:

- (i) a copy of the ordinance, resolution, or tariff indicating official adoption of the water conservation plan by the water supplier; and
- (ii) a description of the authority by which the water supplier will implement and enforce the conservation plan; and

(K) documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.

(2) Additional content requirements. Water conservation plans for municipal uses by public drinking water suppliers serving a current population of 5,000 or more

and/or a projected population of 5,000 or more within the next ten years subsequent to the effective date of the plan must include the following elements:

(A) a program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system;

(B) a requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

(3) Additional conservation strategies. Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements in paragraphs (1) and (2) of this subsection, if they are necessary to achieve the stated water conservation goals of the plan. The commission may require that any of the following strategies be implemented by the water supplier if the commission determines that the strategy is necessary to achieve the goals of the water conservation plan:

(A) conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;

(B) adoption of ordinances, plumbing codes, and/or rules requiring water-conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;

(C) a program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;

(D) reuse and/or recycling of wastewater and/or graywater;

(E) a program for pressure control and/or reduction in the distribution system and/or for customer connections;

(F) a program and/or ordinance(s) for landscape water management;

(G) a method for monitoring the effectiveness and efficiency of the water conservation plan; and

(H) any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

(b) A water conservation plan prepared in accordance with 31 TAC §363.15 (relating to Required Water Conservation Plan) of the Texas Water Development Board and substantially meeting the requirements of this section and other applicable commission rules may be submitted to meet application requirements in accordance with a memorandum of understanding between the commission and the Texas Water Development Board.

(c) A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan every five years to coincide with the regional water planning group.

TEXAS ADMINISTRATIVE CODE: As in effect on 6/11/2025.

TITLE 30. ENVIRONMENTAL QUALITY

PART 1. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 288. WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS

SUBCHAPTER A. WATER CONSERVATION PLANS

§288.5. Water Conservation Plans for Wholesale Water Suppliers.

A water conservation plan for a wholesale water supplier must provide information in response to each of the following paragraphs. If the plan does not provide information for each requirement, the wholesale water supplier shall include in the plan an explanation of why the requirement is not applicable.

(1) Minimum requirements. All water conservation plans for wholesale water suppliers must include the following elements:

(A) a description of the wholesaler's service area, including population and customer data, water use data, water supply system data, and wastewater data;

(B) specific, quantified five-year and ten-year targets for water savings including, where appropriate, target goals for municipal use in gallons per capita per day for the wholesaler's service area, maximum acceptable water loss, and the basis for the development of these goals. The goals established by wholesale water suppliers under this subparagraph are not enforceable;

(C) a description as to which practice(s) and/or device(s) will be utilized to measure and account for the amount of water diverted from the source(s) of supply;

(D) a monitoring and record management program for determining water deliveries, sales, and losses;

(E) a program of metering and leak detection and repair for the wholesaler's water storage, delivery, and distribution system;

(F) a requirement in every water supply contract entered into or renewed after official adoption of the water conservation plan, and including any contract

extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements of this chapter. If the customer intends to resell the water, then the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with applicable provisions of this chapter;

(G) a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin. The reservoir systems operations plans shall include optimization of water supplies as one of the significant goals of the plan;

(H) a means for implementation and enforcement, which shall be evidenced by a copy of the ordinance, rule, resolution, or tariff, indicating official adoption of the water conservation plan by the water supplier; and a description of the authority by which the water supplier will implement and enforce the conservation plan; and

(I) documentation of coordination with the regional water planning groups for the service area of the wholesale water supplier in order to ensure consistency with the appropriate approved regional water plans.

(2) Additional conservation strategies. Any combination of the following strategies shall be selected by the water wholesaler, in addition to the minimum requirements of paragraph (1) of this section, if they are necessary in order to achieve the stated water conservation goals of the plan. The commission may require by commission order that any of the following strategies be implemented by the water supplier if the commission determines that the strategies are necessary in order for the conservation plan to be achieved:

(A) conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;

(B) a program to assist agricultural customers in the development of conservation pollution prevention and abatement plans;

(C) a program for reuse and/or recycling of wastewater and/or graywater; and

(D) any other water conservation practice, method, or technique which the wholesaler shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

(3) Review and update requirements. The wholesale water supplier shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. A wholesale water supplier shall review and update the next revision of its water conservation plan every five years to coincide with the regional water planning group.

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Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER A</u>	WATER CONSERVATION PLANS
RULE §288.2	Water Conservation Plans for Municipal Uses by Public Water Suppliers

(a) A water conservation plan for municipal water use by public water suppliers must provide information in response to the following. If the plan does not provide information for each requirement, the public water supplier shall include in the plan an explanation of why the requirement is not applicable.

(1) Minimum requirements. All water conservation plans for municipal uses by public water suppliers must include the following elements:

(A) a utility profile in accordance with the Texas Water Use Methodology, including, but not limited to, information regarding population and customer data, water use data (including total gallons per capita per day (GPCD) and residential GPCD), water supply system data, and wastewater system data;

(B) a record management system which allows for the classification of water sales and uses into the most detailed level of water use data currently available to it, including, if possible, the sectors listed in clauses (i) - (vi) of this subparagraph. Any new billing system purchased by a public water supplier must be capable of reporting detailed water use data as described in clauses (i) - (vi) of this subparagraph:

- (i) residential;
 - (I) single family;
 - (II) multi-family;
- (ii) commercial;
- (iii) institutional;
- (iv) industrial;
- (v) agricultural; and,
- (vi) wholesale.

(C) specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in total GPCD and residential GPCD. The goals established by a public water supplier under this subparagraph are not enforceable;

(D) metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply;

(E) a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement;

(F) measures to determine and control water loss (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.);

(G) a program of continuing public education and information regarding water conservation;

(H) a water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water;

(I) a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies; and

(J) a means of implementation and enforcement which shall be evidenced by:

(i) a copy of the ordinance, resolution, or tariff indicating official adoption of the water conservation plan by the water supplier; and

(ii) a description of the authority by which the water supplier will implement and enforce the conservation plan; and

(K) documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.

(2) Additional content requirements. Water conservation plans for municipal uses by public drinking water suppliers serving a current population of 5,000 or more and/or a projected population of 5,000 or more within the next ten years subsequent to the effective date of the plan must include the following elements:

(A) a program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system;

(B) a requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

(3) Additional conservation strategies. Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements in paragraphs (1) and (2) of this subsection, if they are necessary to achieve the stated water conservation goals of the plan. The commission may require that any of the following strategies be implemented by the water supplier if the commission determines that the strategy is necessary to achieve the goals of the water conservation plan:

(A) conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;

(B) adoption of ordinances, plumbing codes, and/or rules requiring water-conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;

(C) a program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;

(D) reuse and/or recycling of wastewater and/or graywater;

(E) a program for pressure control and/or reduction in the distribution system and/or for customer connections;

(F) a program and/or ordinance(s) for landscape water management;

(G) a method for monitoring the effectiveness and efficiency of the water conservation plan; and

(H) any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

(b) A water conservation plan prepared in accordance with 31 TAC §363.15 (relating to Required Water Conservation Plan) of the Texas Water Development Board and substantially meeting the requirements of this section and other applicable commission rules may be submitted to meet application requirements in accordance with a memorandum of understanding between the commission and the Texas Water Development Board.

(c) A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next

revision of its water conservation plan every five years to coincide with the regional water planning group.

Source Note: The provisions of this §288.2 adopted to be effective May 3, 1993, 18 TexReg 2558; amended to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384; amended to be effective December 6, 2012, 37 TexReg 9515

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Appendix B

TCEQ Drought Contingency Plan Rules (30 TAC 288, Subchapter B)

TEXAS ADMINISTRATIVE CODE: As in effect on 6/11/2025.

TITLE 30. ENVIRONMENTAL QUALITY

PART 1. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 288. WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS

SUBCHAPTER B. DROUGHT CONTINGENCY PLANS

§288.20. Drought Contingency Plans for Municipal Uses by Public Water Suppliers.

(a) A drought contingency plan for a retail public water supplier, where applicable, must include the following minimum elements.

(1) Minimum requirements. Drought contingency plans must include the following minimum elements.

(A) Preparation of the plan shall include provisions to actively inform the public and affirmatively provide opportunity for public input. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.

(B) Provisions shall be made for a program of continuing public education and information regarding the drought contingency plan.

(C) The drought contingency plan must document coordination with the regional water planning groups for the service area of the retail public water supplier to ensure consistency with the appropriate approved regional water plans.

(D) The drought contingency plan must include a description of the information to be monitored by the water supplier, and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.

(E) The drought contingency plan must include drought or emergency response stages providing for the implementation of measures in response to at least the following situations:

(i) reduction in available water supply up to a repeat of the drought of record;

(ii) water production or distribution system limitations;

(iii) supply source contamination; or

(iv) system outage due to the failure or damage of major water system components (e.g., pumps).

(F) The drought contingency plan must include specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this subparagraph are not enforceable.

(G) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:

(i) curtailment of non-essential water uses; and

(ii) utilization of alternative water sources and/or alternative delivery mechanisms with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

(H) The drought contingency plan must include the procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.

(I) The drought contingency plan must include procedures for granting variances to the plan.

(J) The drought contingency plan must include procedures for the enforcement of mandatory water use restrictions, including specification of penalties (e.g., fines, water rate surcharges, discontinuation of service) for violations of such restrictions.

(2) Privately-owned water utilities. Privately-owned water utilities shall prepare a drought contingency plan in accordance with this section and incorporate such plan into their tariff.

(3) Wholesale water customers. Any water supplier that receives all or a portion of its water supply from another water supplier shall consult with that supplier and shall include in the drought contingency plan appropriate provisions for responding to reductions in that water supply.

(b) A wholesale or retail water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.

(c) The retail public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as the adoption or revision of the regional water plan.

TEXAS ADMINISTRATIVE CODE: As in effect on 6/11/2025.

TITLE 30. ENVIRONMENTAL QUALITY

PART 1. TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

CHAPTER 288. WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS

SUBCHAPTER B. DROUGHT CONTINGENCY PLANS

§288.22. Drought Contingency Plans for Wholesale Water Suppliers.

(a) A drought contingency plan for a wholesale water supplier must include the following minimum elements.

- (1) Preparation of the plan shall include provisions to actively inform the public and to affirmatively provide opportunity for user input in the preparation of the plan and for informing wholesale customers about the plan. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.
- (2) The drought contingency plan must document coordination with the regional water planning groups for the service area of the wholesale public water supplier to ensure consistency with the appropriate approved regional water plans.
- (3) The drought contingency plan must include a description of the information to be monitored by the water supplier and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.
- (4) The drought contingency plan must include a minimum of three drought or emergency response stages providing for the implementation of measures in response to water supply conditions during a repeat of the drought-of-record.
- (5) The drought contingency plan must include the procedures to be followed for the initiation or termination of drought response stages, including procedures for notification of wholesale customers regarding the initiation or termination of drought response stages.

(6) The drought contingency plan must include specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this paragraph are not enforceable.

(7) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:

(A) pro rata curtailment of water deliveries to or diversions by wholesale water customers as provided in Texas Water Code, §11.039; and

(B) utilization of alternative water sources with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

(8) The drought contingency plan must include a provision in every wholesale water contract entered into or renewed after adoption of the plan, including contract extensions, that in case of a shortage of water resulting from drought, the water to be distributed shall be divided in accordance with Texas Water Code, §11.039.

(9) The drought contingency plan must include procedures for granting variances to the plan.

(10) The drought contingency plan must include procedures for the enforcement of any mandatory water use restrictions including specification of penalties (e.g., liquidated damages, water rate surcharges, discontinuation of service) for violations of such restrictions.

(b) The wholesale public water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.

(c) The wholesale public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as adoption or revision of the regional water plan.

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Appendix C

TCEQ Section 11.039 Pro Rata Water Allocation (30 TAC 288, Subchapter B)

Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER B</u>	DROUGHT CONTINGENCY PLANS
RULE §288.20	Drought Contingency Plans for Municipal Uses by Public Water Suppliers

(a) A drought contingency plan for a retail public water supplier, where applicable, must include the following minimum elements.

(1) Minimum requirements. Drought contingency plans must include the following minimum elements.

(A) Preparation of the plan shall include provisions to actively inform the public and affirmatively provide opportunity for public input. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.

(B) Provisions shall be made for a program of continuing public education and information regarding the drought contingency plan.

(C) The drought contingency plan must document coordination with the regional water planning groups for the service area of the retail public water supplier to ensure consistency with the appropriate approved regional water plans.

(D) The drought contingency plan must include a description of the information to be monitored by the water supplier, and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.

(E) The drought contingency plan must include drought or emergency response stages providing for the implementation of measures in response to at least the following situations:

- (i) reduction in available water supply up to a repeat of the drought of record;
- (ii) water production or distribution system limitations;
- (iii) supply source contamination; or
- (iv) system outage due to the failure or damage of major water system components (e.g., pumps).

(F) The drought contingency plan must include specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this subparagraph are not enforceable.

(G) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:

- (i) curtailment of non-essential water uses; and
- (ii) utilization of alternative water sources and/or alternative delivery mechanisms with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).

(H) The drought contingency plan must include the procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.

(I) The drought contingency plan must include procedures for granting variances to the plan.

(J) The drought contingency plan must include procedures for the enforcement of mandatory water use restrictions, including specification of penalties (e.g., fines, water rate surcharges, discontinuation of service) for violations of such restrictions.

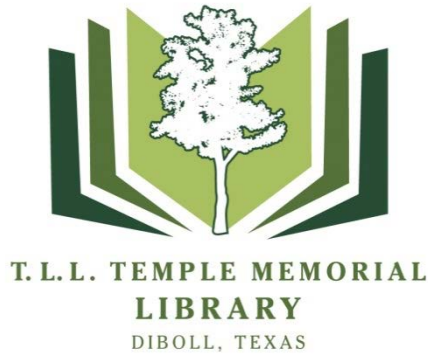
(2) Privately-owned water utilities. Privately-owned water utilities shall prepare a drought contingency plan in accordance with this section and incorporate such plan into their tariff.

(3) Wholesale water customers. Any water supplier that receives all or a portion of its water supply from another water supplier shall consult with that supplier and shall include in the drought contingency plan appropriate provisions for responding to reductions in that water supply.

(b) A wholesale or retail water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.

(c) The retail public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as the adoption or revision of the regional water plan.

Source Note: The provisions of this §288.20 adopted to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384



July 1, 2025

Diboll City Council
400 Kenley St
Diboll, Texas 75941

Dear Council Members:

Please accept this letter as formal request of funds in the amount of \$12,500.00 from the interest account held on behalf of the library, to be used for capital upgrades at the library.

Funds will be used as follows:

\$6,500- Texas Tint

Installing reflective tint on entrance doors and windows, and all windows in the Ellen and Buddy Temple Community Room to improve electrical efficiency and reduce heat in the library.

\$4,500- Tile replacement and Ramp Repairs

We will be replacing the broken tile at the entrance to the library. Cost includes \$2,500 for removal and installation labor, and \$2,000 for tile and other supplies needed to be purchased by the library. This work will also include the repair of the handicap ramp, ensuring that entry to the library is safe for all visitors.

\$1,500 will be held for unplanned expenses arising from the work on either project. If this amount is not needed for the windows or tile replacement, we will use it to reseal the entry doors and the two sets of French doors leading to the outside patio area, and complete other maintenance tasks to improve safety and efficiency in the library.

We are working with McWilliams and other vendors to explore ways to further increase efficiency and sustainability at the library. These projects will improve the safety of our building, and make sure that our award-winning facility is available for future generations of Diboll's citizens to enjoy.

I appreciate your consideration, and would be happy to answer any questions as needed. I may be reached at (936)829-5497 or by email at Justin@DibollLibrary.com.

Sincerely,

A handwritten signature in black ink that reads "Justin Barkley". The signature is written in a cursive, flowing style.

Justin Barkley

Executive Director

270932

Purchase Order

TO DIBOLL TEMPLE LIBRARY		SHIP TO TEXAS TINT	
ADDRESS JUSTIN-		ADDRESS SCOTT COLE	
CITY, STATE, ZIP		CITY, STATE, ZIP 903.566.5555.C	
DATE 5.30.25	DATE REQUIRED	TERMS	HOW SHIPPED
		REQ. NO. OR DEPT.	FOR

QUANTITY ORDERED	QUANTITY RECEIVED	PLEASE SUPPLY LISTED ITEMS BELOW	PRICE	UNIT
1			\$	EA
2				
3				
4				
5	1	212. 124 WEST	\$ 3300. ⁰⁰	183
6		971. 3M - PR. 70.		
7				
8		791. - 931. MAX PRO METALIZER.	\$ 1830. ⁰⁰	
9				
10				
11				
12	13	34. 101 WEST HALL		310
13				
14		971. 3M SERIES.	\$ 5580. ⁰⁰	
15				
16		931. - 791.	\$ 3100. ⁰⁰	
17				
18				
19				
20				
21				
22				
23				
24				

IMPORTANT

Purchase Order Number must appear on all invoices - packaging, etc.
 Please notify us immediately if you are unable to complete the order by date specified.

Please send _____ copies of your INVOICE with ORIGINAL BILL OF LADING.

PURCHASING AGENT

Handwritten signatures and initials, including a large signature that appears to be 'Scott Cole' and another signature below it.

Fernando Castro

QUOTE

Date: 6/18/25

To:
Justin Barkley
TLL Temple Memorial Library
300 Park St
Diboll, Texas 75941
936-829-5497

	Description	Line total
	Labor to remove and install tile at library door, includes disposal and cleanup	\$2,500.00
	**Library will purchase tile and other needed supplies from their own vendor	

This is a quotation on the goods named, subject to the conditions noted below: All sales final, payment due upon receipt.

To accept this quotation, sign here and return: _____

Thank you for your business!



Tile Project




i Price valid until: Jul. 10, 2025 at 11:59PM

Quote #: HD100256703132
Created Date: Jul. 03, 2025
Created By: Justin Barkley
PO/Job Name:
Project: ---

Justin Barkley
(936)829-5497

T.L.L. TEMPLE MEMORIAL LIBRARY
300 PARK ST
DIBOLL, TX 75941

Items: **60** Total: **\$1911.20**

	Item	How To Get It	Unit Price	Qty	Item Total
1	 Custom Building Products Prism #646 Coffee Bean 17 lb. Ultimate Performance Grout Model #PG64617T Store Sku #1005417426	Delivery	\$40.87/item	8	\$326.96
2	 Daltile Hillcroft Antique Oak 6 in. x 36 in. Glazed Porcelain Floor and Wall Tile (14.72 sq. ft./Case) Model #HL40PLK636MTHD Store Sku #1009235669	Delivery	\$29.29/item	40	\$1171.60
3	 Custom Building Products VersaBond-LFT 50 lb. Gray Professional Medium Bed Large Format Tile Mortar Model #VBLFTMG50 Store Sku #1001977115	Delivery	\$23.97/item	12	\$287.64

Notes and Description:

Subtotal	\$1786.20
Pick Up In Store	FREE
Estimated Delivery*	\$125.00
Sales Tax (determined in checkout)	-
Total	\$1911.20

RESOLUTION NO. 2025-07-001

RESOLUTION BY THE CITY OF DIBOLL SUSPENDING ONCOR ELECTRIC DELIVERY COMPANY LLC'S PROPOSED EFFECTIVE DATE OF JULY 31, 2025, FOR NINETY DAYS IN CONNECTION WITH ONCOR'S STATEMENT OF INTENT TO INCREASE RATES FILED ON OR ABOUT JUNE 26, 2025; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING PARTICIPATION IN THE COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING INTERVENTION AND PARTICIPATION IN RELATED RATE PROCEEDINGS; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE

WHEREAS, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed a Statement of Intent with the City on or about June 26, 2025, to increase its revenues; and

WHEREAS, Oncor proposes to implement its proposed increase in rates on or about July 31, 2025; and

WHEREAS, Oncor's proposed increase in rates would result in an increase of approximately \$833.6 million in its annual revenue, which equates to an overall increase in revenue of approximately 13.0%; and

WHEREAS, Oncor asserts that the need for its increase in rates is driven in part by its investments of approximately \$11.6 billion since December 31, 2021, the end of the test year in its most recent rate case; and

WHEREAS, an evaluation of Oncor's cost to provide electric service presents a complex series of regulatory issues; and

WHEREAS, for the Residential customer class, Oncor's proposed increase in rates if approved would result in an increase of approximately 12.3% to that class; and a decrease of about 1% to small commercial ratepayers; and

WHEREAS, the Company seeks a Return on Equity (ROE) of 10.55%, and an overall Rate of Return (ROR) of 7.47%; and

WHEREAS, Oncor's rate request consists of a voluminous amount of information including Oncor's rate-filing package, exhibits, schedules, and workpapers; and

WHEREAS, it is not possible for the City to complete its review of Oncor's filing by July 31, 2025; and

WHEREAS, the City will need an adequate amount of time to investigate and determine whether Oncor has properly invoked the City's rate-setting jurisdiction, and if so, ultimately to

review and evaluate Oncor's rate application to enable the City to adopt a final decision as a local regulatory authority with regard to Oncor's requested rate increase; and

WHEREAS, the City will require the assistance of specialized legal counsel and rate experts to review the merits of Oncor's application to increase rates; and

WHEREAS, to the extent Oncor seeks review at the Public Utility Commission of Texas of the City's final decision regarding Oncor's statement of intent to change rates, and because Oncor has submitted a statement of intent to the Public Utility Commission of Texas to increase rates in the environs of the City on the same date it submitted its request to the City, the decision of the Public Utility Commission of Texas could have an impact on the rates paid by the City and its citizens, and in order for the City's participation to be meaningful it is important that the City promptly intervene in such proceeding at the Public Utility Commission of Texas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL THAT:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. Oncor's proposed effective date for its proposed increase in rates is hereby **SUSPENDED** for ninety days beyond Oncor's proposed effective date or as may be amended by agreement or otherwise.

Section 3. The statutory suspension period may be further extended or its Statement of Intent dismissed if Oncor does not provide adequate data from which the City may make a reasonable determination of the Company's rate base, expenses, investment, and rate of return in the City, or if Oncor does not provide timely, meaningful, and proper public notice of its request to increase rates and revenue, or if its rate-filing package is otherwise materially deficient.

Section 4. The City authorizes intervention and full participation, including settlement negotiations, in proceedings related to Oncor's Statement of Intent before the Public Utility Commission of Texas and related proceedings in courts of law and participation in the coalition of cities known as the Alliance of Oncor Cities.

Section 5. The City hereby orders Oncor to reimburse the Alliance of Oncor Cities' rate case expenses as provided in the Public Utility Regulatory Act and that Oncor shall do so on a monthly basis and within 30 days after submission of such invoices for reasonable costs associated with activities related to this rate review or related to proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law.

Section 6. Subject to the right to terminate employment at any time, the City retains and authorizes the law firm of Herrera Law & Associates, PLLC to act as Special Counsel with regard to rate proceedings involving Oncor before the City, the Public Utility Commission of Texas, or any court of law, and to retain such experts as may be reasonably necessary for review of Oncor’s rate application subject to approval by the City.

Section 7. The City, through its participation in the Alliance of Oncor Cities, shall review the invoices of the lawyers and rate experts for reasonableness before submitting the invoices to Oncor for reimbursement.

Section 8. A copy of this resolution shall be sent to Mr. Matt Henry, Vice President, General Counsel, Oncor, 1616 Woodall Rodgers Expressway, Dallas, Texas, 75202; and to Mr. Alfred R. Herrera, Herrera Law & Associates, PLLC, P.O. Box 302799, Austin, Texas 78703.

Section 9. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. This resolution shall become effective from and after its passage.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas, at its regular meeting this the 8th day of July 2025.

Trey Wilkerson, Mayor

ATTEST:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §



City of Diboll Volunteer Fire Department



June 2025 Council Report

June 2

- Pledge
 - Incident Reports
 - Run Trucks
 - Clean station
- Fireman present (13)

June 9

- Pledge
 - Incident Reports
 - Training on drug overdose
 - Training on flammable chemicals
 - Clean station
- Fireman present (16)

June 16

- Pledge
 - Incident Reports
 - Vote new fireman into department
 - Debrief on drill at Hexion
- Fireman Present (15)

June 23

- Pledge
 - Incident Reports
 - Run Trucks
 - Clean Station
- Fireman Present (16)



City of Diboll Volunteer Fire Department



June 30

- Pledge
 - Incident Reports
 - Discussed Calls
 - Fill Up Air Tanks
 - Clean Station
- Fireman Present (13)

June 2025 Emergency Incidents (20)

June 2, 2025 - 0528

- **Call # 2500000080**
1202 Cotton Thompson Rd
Tree Across Road
Out of City
Trucks 58
Diboll Fire personnel responded (3)
7818, 7824, 7836

June 3, 2025 - 2232

- **Call # 2500000081**
1410 Glass Ave.
Controlled Burn
In City
Trucks 55, 58
Diboll Fire personnel responded (9)
7805, 7814, 7817, 7818, 7820, 7825, 7826, 7835, 7836

June 4, 2025 - 1225

- **Call # 2500000082**
HWY 59 / Lumberjack
10 / 50
In City
Trucks 54
Diboll Fire personnel responded (7)
7808, 7817, 7824, 7825, 7827, 7835, 7836



City of Diboll Volunteer Fire Department



June 5, 2025 - 1254

- **Call # 2500000083**
113 North Hendrix
Fire Alarm
In City
Trucks NA
Diboll Fire personnel responded (2)
7805, 7827

June 6, 2025 - 1736

- **Call # 2500000084**
HWY 59 / Burke
Vehicle on Fire
Out of City
Trucks NA
Diboll Fire personnel responded (10)
7803, 7805, 7810, 7814, 7817, 7820, 7824, 7826, 7827, 7836

June 10, 2025 - 1448

- **Call # 2500000090**
2988 Ted Trout Hudson Mutual Aid
Structure Fire
Out of City
Trucks 55 & 62
Diboll Fire personnel responded (8)
7808, 7814, 7817, 7819, 7824, 7825, 7827, 7836

June 11, 2025 - 1320

- **Call # 2500000086**
14780 HWY 59 South
10 / 50
Out of City
Trucks NA
Diboll Fire personnel responded (6)
7805, 7808, 7814, 7817, 7827, 7836



City of Diboll Volunteer Fire Department



June 12, 2025 - 0712

- **Call # 2500000087**
HWY & / Mutual Aid
10 / 50
Out of City
Trucks 62
Diboll Fire personnel responded (2)
7817, 7827

June 16, 2025 - 1030

- **18-Wheeler Tractor on Fire / Training**
Hexion
Training
In City
Trucks NA
Diboll Fire personnel responded (12)
7801, 7805, 7807, 7808, 7810, 7814, 7817, 7824, 7825, 7827, 7835, 7836

June 18, 2025 - 1213

- **Call # 2500000088**
US HWY 59 South
Vehicle Fire
Out of City
Trucks 54
Diboll Fire personnel responded (6)
7805, 7807, 7808, 7814, 7824, 7835

June 19, 2025 - 0537

- **Call # 2500000087**
308 W. Maple
Structure Fire Mutual Aid
Out of City
Trucks 62
Diboll Fire personnel responded (3)
7817, 7827, 7836



City of Diboll Volunteer Fire Department



June 19, 2025 - 1844

- **Call # 2500000117**
US HWY 69 South
Structure Fire / Mutual Aid
Out of City
Trucks NA
Diboll Fire personnel responded (7)
7801, 7808, 7814, 7817, 7818, 7819, 7826

June 20, 2025 - 1835

- **Call # 2500000091**
832 Nelson Dr.
Gas Smell
In City
Trucks 54, 55
Diboll Fire personnel responded (4)
7805, 7820, 7826, 7827

June 20, 2025 - 2133

- **Call # 2500000099**
277 Frosty Lane
Structure Fire
In City
Trucks 54
Diboll Fire personnel responded (8)
7801, 7810, 7817, 7820, 7826, 7827, 7835, 7836

June 21, 2025 - 1115

- **Call # 2500000093**
156 Stenson Rd.
Fire Alarm
Out of City
Trucks NA
Diboll Fire personnel responded (7)
7805, 7808, 7817, 7818, 7825, 7827, 7836



City of Diboll Volunteer Fire Department



June 21, 2025 - 0006

- **Call # 2500000094**
156 Stenson Rd.
Fire Alarm
Out of City
Trucks NA
Diboll Fire personnel responded (7)
7805, 7808, 7817, 7818, 7825, 7827, 7836

June 24, 2025 - 0726

- **Call # 2500000096**
300 Jenna Lou Rd
Smoke Inside Home
Out of City
Trucks 56
Diboll Fire personnel responded (11)
7801, 7805, 7807, 7808, 7814, 7817, 7818, 7824, 7825, 7827, 7836

June 24, 2025 - 1421

- **Call # 2500000097**
156 Stenson Rd.
Faulty Fire Alarm
Out of City
Trucks NA
Diboll Fire personnel responded (6)
7805, 7808, 7818, 7825, 7827, 7836

June 25, 2025 - 0343

- **Call # 2500000098**
917 FM 2497
Tree on Power Line
In City
Trucks NA
Diboll Fire personnel responded (2)
7810, 7836

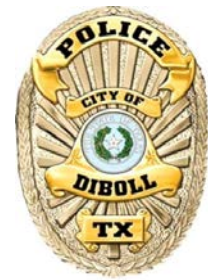


City of Diboll Volunteer Fire Department



June 28, 2025 - 0100

- **Call # 2500000099**
601 Fogg St.
Structure Fire
Out of City
Trucks 54
Diboll Fire personnel responded (9)
7803, 7810, 7814, 7817, 7818, 7820, 7826, 7835, 7836



Diboll Police Department

Monthly DEPT. STATS
June 2025

CALLS FOR SERVICE (DISPATCHED)	275
CALLS FOR SERVICE (SELF-INITIATED)	731
BUSINESS/BUILDING CHECKS	6
EXTRA PATROLS/ PATROL REQUESTS	239
TRAFFIC STOPS	460
TOTAL ARRESTS	6
MISD. ARREST	5
FELONY ARREST	1
INCIDENT REPORTS	25
CRASH REPORTS	6



Public Works Director Council Report – JULY 2025

UCRM-2 SCADA Upgrades: SCADA

Procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

- 1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
- 2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
- 3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
- 4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
- 5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
- 6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
- 7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
- 8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
- 9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
- 10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
- 11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
- 12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.
- 13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.
- 14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging. Scada-work was ongoing this week at lift stations. Hardware installations and cutover to

temporary control panels. New control panel installation at lift stations completed 7/5. Weather stations to be installed this week. Final testing to insure they are working correctly. Work on water well SCADA to begin 7/10.

7/31- 8/4 Reconfigure Radio network with new IPS. Will be replacing Water wells 3, 1, 5 and cut over. 8/7 – 8/11 Will be replacing Water wells 4, and NPS and possibly NEST. Also, will be working at the WWTP to trace and label wiring in preparation for the Panel changeout. 8/14 – 8/18 Install Well 2 panel and Convert OEST to new panel. Continue wire identification and Start process of WTP panel replacement and RIO.

We started to experience communication failures at our well sites on the new SCADA network. This caused a delay of the installation until we were able to diagnose the problem. Our techs boosted our signal strength and coded reboot protocol into the programming. This seems to have fixed the problem. Installation at well 1,5 and old elevated resumed 9/7/2023

Well 1 and 5 SCADA installation completed. Old elevated tower installation ongoing.

SCADA Panel:

The SCADA PLC is installed, wired up, and powered up. Its program has been tested and uploaded. It is communicating with the OEST intermediate PLC. Establish comms with Chlorine PLC loop testing. HMI is installed and its application loaded. The new chlorine analyzer has been installed and is functioning. We found the level GST sensor to be malfunctioning. Initially, we noted some blockage in the plumbing and cleared it out however, the sensor function was intermittent. We tested this by installing another temporary transmitter to the auxiliary line and measuring both readings. We were able to procure another sensor through Schneider Electric today and had it couriered to Diboll and were able to replace the malfunctioning sensor as it is imperative for the system to function as designed. Well 2 is going offline for about 2 days as we work on this cutover process after previously making sure that NPS was performing as expected and everyone involved agreed. It's a crucial step in keeping things running smoothly, but we're aware it might cause some ripples in the regular functionality of the WWTP.

Well 2 panel installs have been completed on 10/19/2023. Turned off well 2 and related wells 3 & 4 feeding into the Old GST.

Testing all the IO to determine functionality. We found we couldn't function pump 3 from the control panel. Well 2 depth measurement was not operational. Chemical pump logic was found to be disabled for adjustment according to aggregate flow from wells 2,3,4. Only one chemical pump is operational, however the sensor wire is cut so it cannot be controlled. This was probably due to unreliability and/or well flow meters going out of service and/or unreliability of controlling pump strokes. Pump 1 and pump 3 flowmeters have water ingress and are corroded – non-operational. Removed the old Well 2 panel and installed the new panel backplane. Started the process of completing all the wiring. Spent a considerable amount of time troubleshooting pump 3 on/off command, this has been corrected and pump 3 is now operational from PLC and SCADA. Replaced the level transmitter on well 2 and now water depth reading from well 2 is available. Completed and organized wiring on the new panel. PLC program was installed and tested. Local HMI application was installed and tested. SCADA operation was tested, and status checks completed. Wells were tested in auto mode by forcing sequences. Pumps were tested in auto mode by forcing sequences. Added additional logic to disable chemical pumps at a level above 3 mg/l and reenable at 1mg/l, this will prevent excessive chlorination of the GST in case one of the wells are out of service. The setpoints tags are also made available to be included in the new SCADA implementation.

Remaining items:

Chemical pump remains flashing on SCADA, however it was tested to physically turn on when needed – need to trouble shoot but we may need to access Wonderware back end.

All cycles need to run in Auto mode (OEST Demand and GST Demand), well calls GST level setpoints, this will be monitored over the next few days as the GST and OEST systems are switched to Alternate or GST only.

Need input to calibrate the scale for the well level sensor.

Wiring the HMI

We found a fill valve in the vault outside of the OEST compound. There is wiring connected to it, but it does not show on the WW SCADA nor is it controlled by the PLC. We will investigate the wiring further and discuss functionality with the city before wiring it back into the new panel.

All water wells, towers and lift stations have been completed. Work is still ongoing at WWTP. Graphics are being updated with points as SOAP is completing work in the field. Working to be completed before the Christmas holidays. A realistic goal would be to have the final walkthrough and acceptance the first week of January.

SCADA - WWTP Functional Performance Testing and Graphics updates are ongoing. Completion week of 1/8/24

SCADA - still adjusting the plant timing and should be completed next week. Then will schedule turnover.

SCADA - waiting on update from climatic on the timing issue with command control at the wastewater treatment plant.

New logic has been updated to correct timing issues with controllers. Meeting scheduled for 4/5/2024 to walkthrough and review system. We will then schedule a final walkthrough and staff training.

Final walkthrough and staff training scheduled for 5/16/2024

During the final walkthrough we found some issues with the SCADA programing at the WWTP. Techs are working with the manufacturers of the system controllers to correct the problem.

SOAP contractors have had issues with completing the scope of work associated with this project. After conferring with PSI, they have decided to hire Prime Controls to come in and perform a complete system analysis of work completed by SOAP. This will be at no additional cost to the city.

Prime controls were on site 9/4/2024. We made site visits to all locations controlled by SCADA. Original scope of work was provided. They are now working on a complete system analysis for us to review.

We are still awaiting the system evaluation from Prime Controls. We have had two system failures this past month. December 6th through December 12th. We lost signal from the level controller at the prison lift station on South First Street. During this 7-day period we were on site 24/7 to control the level in the wet well. We rotated three eight hour shifts per day. The second system failure on December 30th through January 8th. This was a communication failure between the water utilities Scada system and pump controllers. We were on site 24/7 again working there eight-hour shifts.

We were monitoring the tank levels and controlling the pumps to maintain system pressure. Climatic has agreed to reimburse the city for the man hours used to operate the system during these times. Prime controls have been able to identify the issues and will have a full report soon. During this time, they have been very responsive to assisting in this matter.

Prime controls completed the following:

Replaced pressure transducer at OEST and verified wiring

Scaled signal in program to reflect accurate reading of transducer, including signal processing on the analog input card

Clarified logic by changing order of elements in sequences, reassigning data to tags, adding descriptions to tags, and adjusting cycle times of routines for accurate messaging

Added routine and messaging for Well Control

Patched logic to incorporate lead-lag action to pump alternation, removing unnecessary elements

We have received the load analysis and solar panel sizing for the new solar station to be installed at new elevated tank. Site visits are scheduled for 2-23-2025

After continued communication issues with the SCADA system prime controls had suggested that we replace the current radio antennas with cellular routers. Well 2 and Old elevated have been converted to the new system. Routers for the other sites have been ordered and should be installed by 3-13-2025

Solar station components for new elevated have been ordered and installation is scheduled for 3-16-2025

Locates have been called in (ticket #2558524670) for the NEST solar construction. They need to set an 8" pole in the ground with concrete. The pole needs to be minimum 81" deep. We have set a survey flag/painted where this needs to be located. It will be in close proximity of the existing Uni-strut but not directly under the tower.

Solar, the equipment will be ready for (3/27). The crew will be onsite Monday to install the system. They anticipate 1 day completion.

Prime has received and configured all the cell-modems. They will be onsite next week (not sure which day) to install all the modems. They will need the SIM cards at the time of install.

Solar – Installation complete, back online. Report attached

SCADA - Prime working on replacing the radio equipment. All modems have been installed. Climatic/Prime to start testing the timings and alarms/notifications. Climatic working on TOSI issues.

Radio equipment installation estimated completion of 6/13/2025. TOSI issues are still not resolved. We have a meeting scheduled for 6/12/2025. Climatic will provide alternate options for SCADA software and Bas Controls.

[Meeting was rescheduled for 7-3-2024](#)

Estimated completion date TBD .

Status: 95% Complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

5/8x3/4 meters are at Core and Main in Lufkin. Mailer and Door Tag proofs have been provided for review next week. With delivery set for mid-June. Soft start for meter installs next week, likely mid-week. Door tags and mailers have been approved. They will be distributed to the first group of residents to receive new meters. Soft start scheduled for 7/13. Start was delayed due to a programing issue with Neptune and our system software. We are looking at a start date of August 16,2023.

Meters were started installing on 8-28-2003. 474 meters have been installed as of 9/7/2003. The installers are moving fast, and we expect to be completed by the end of the month.

Out of 1523 total meters 1428 meters have been installed. City crews are completing the skip list and helping find all meters that were not locatable. Many are idle accounts that are no longer in use. We have 13 large meters to install. All meters and fixtures will have to be replumbed.

1453 total meters changed. Crews will be back on site to finish the remaining meters 12/15/2023.

We are still waiting on a lead time for the remaining 3 meters that are on order.

Water meters - skip list locates, on 21 remaining meters. Wanting to complete by week of 1/8-1/12. Billing Integration - Ongoing

The second round of interface and field staff training will be scheduled this week.

Water meters -still have 5 meters on order and to install. This will be late April or early May before meters on hand

Customer Portal setup - Neptune is working on setting up the portal. Should be completed by end of next week.

Second training to be scheduled when Portal is completed for Neptune 360 and field troubleshooting.

Develop and send out mailer for water customers regarding Customer Portal

Mailer for portal info being developed. Proof next week for review

The remaining meters have arrived, and installation scheduled for 5/22/2024

Incorrect meters were shipped. Correct meters have been reordered. Our second round of meter testing is scheduled for July.

We are still waiting for the meters to arrive. We have rescheduled the meter testing for after all meters are installed.

Neptune has provided the ship dates for the order.

1	4 x 14	April 11, 2025
1	4 x 20	April 11, 2025
3	1-1/2 x 13	March 7, 2025

Meter testing scheduled for January.

Meter list is approved awaiting start date.

Water meter testing will begin Monday 2-10-2025 and will take approximately 1.5 weeks.

Meter testing has been completed and the accuracy report will be reviewed in April.

Water meters - 2 each 4", and 3 each 1.5" These are on hand. Bronco installed 1 each 1.5" and 1 each 4" meter yesterday. Should be complete 5/16/2025.

Incode - customer portal. Looks like this has "some" movement now.

All of the meter installation has been completed. Customer portal training has been scheduled for 6/15/2025

Estimated completion date of TBD

Status: 95% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response. We are still awaiting the environmental approval that will allow us to move

forward. TWDB is significantly backlogged on environmental reviews. I will be checking in with them next week. The TWDB is going over the engineering plans now. We are waiting on environmental to be processed. TWDB is still backlogged.

We should be receiving approval within the next couple of weeks. Danny will be starting his design team this week on the plans and specifications in advance of that approval.

Environmental approval is working through TWDB management. Once we receive the language for the public notice we can publish and submit proof of publication for final environmental and engineering report approval.

We received the language for the environmental public notice on the WWTP project and will be getting it into the week of 10/2/2023 newspaper and we are proceeding with our design phase.

We are progressing with preparation of plans and specifications.

Plans and specifications are 60% complete. We have a schedule walkthrough of the plant on Dember 11th with KSA.

Plans and specifications are being reviewed by KSA internally. They anticipate scheduling a review meeting with city staff within the next couple of weeks.

KSA is working on the final design phase of the project. Danny will have an update next week on when the plan specs will be submitted to the water board.

Final design is continuing. Major effort now is on electrical design. We anticipate plans submitted to TWDB for review in July.

Proceeding with electrical design. KSA is wrapping up the final pieces of the specifications and contract documents. I anticipate submittal to TWDB for plan review next week.

We are in the TWDB plan review phase. Once approved we can advertise for bids.

Waiting on TWDB review. The TWDB is presently backlogged while working funding applications and closings. I would expect to have review completed in January.

TWDB project team has been backlogged while working to clear deadlines for project funding closings and funding applications. This has impacted review of several of KSA projects. Danny will be checking the project status next week.

We are still waiting of the TWDB for review.

Estimated completion date of 12/1/2025.

Status: 25% Complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Danny is updating the contract documents for transmittal to Grant Works per the various discussions held. I anticipate that transmittal to occur this week. We will set the schedule for re-bidding the project once Grant Works completes their review. Grant Works is currently reviewing the construction contract. At this time Danny stated there had been no return information from Grant Works. Grant Works is reviewing the construction contract.

Bid opening scheduled for Tuesday the 12th at 2:30 pm. We are currently corresponding with TxDOT for the utility permit.

We are ready for the council to make an award for the construction contract.

We are preparing construction contracts for execution by Terry Black.

Construction contracts have been executed. Awaiting the pre-construction meeting.

Preconstruction meeting held on 1/17/2023. Contract time begins February 12, 2024 with substantial completion on or before

May 13, 2024 and final completion on or before June 13, 2024.

Last communication with Terry Black was that the materials have been delivered to his yard in Alto. He has a crew wrapping up a job in Greenville and should be onsite early this month.

Materials have been delivered to the job site and construction has started.

Received Pay Application #2 from Terry Black Construction yesterday. As of the end of June they have installed approximately 1,250 LF of pipe. As of my last conversation with Terry Black, they had completed up to the bypass and were coordinating with the TxDOT contractor for some ROW clearing that had not been completed.

Rite of way clearing completed. Boring of overpass under way week of 10/3/2024

Terry Black is ready to begin the bore under the new bypass. Presently working on bore rig repair to mobilize to site.

Last report is Terry Black getting bore rig repaired. I have a voicemail to Terry to get update.

Terry Black is back onsite to complete the long bore under the bypass. We will check with them regarding an estimated completion date.

Water line installation has been completed. Line flushing completed 2-6-2025. We will collect Bacterial samples and have them processed. Final walk through and punch list should be completed by 3/1/2025.

Pay application #4 has been completed. With the rain the past month we have been delayed. We are currently waiting on Terry Black to complete final punch list.

Terry Black construction is working on final dress up and clean up weather permitting.

Danny has reached out to Terry Black construction to get a completion date on dress up and final inspection. I should have an update at the council meeting.

All punch list items have been completed

Estimated completion date of 7/1/2025.

Status: 100% Complete

Well #1

Well number 1 has had some electric issues. The damaged wiring has been replaced between the well head and the control panel. After repairs were made issues still existed with the submersible pump. We are gathering quotes for repairs. We have completed removal and inspection of the pumping equipment from Well No. 1 and have completed a TV Survey of the well. Listed below are the findings. Pumping Equipment Inspections of the pumping equipment found that the 50 HP submersible motor megs bad on all 3 legs and the rotor is locked. The pump was found to have over-tolerance wear to all the bowl bearings and their respective shaft surfaces. The impeller skirts and their respective intermediate bowl wear rings also contain over-tolerance wear. All the 4" pump columns contain deep rust pits on their external surfaces. The cable on the downhole probe was found to be damaged the existing discharge head was found to be very rusty and corroded on the OD and inside of the electrical box.

TV Survey

A TV Survey was performed on 02/19/2024 to investigate conditions of the well after removing the pumping equipment from the well. The static water level was 225 feet and the total depth viewed was 594 feet. Reviewing the survey video revealed scale build-up at 9' onward. The screen perforations are partially plugged. There were no structural issues noted at this time. Based on available data about the well, it appears that there is about 10 feet of screen covered by fill in the bottom of the well, and a total 30 feet of fill.

We are seeking quotes for

Recommended Pumping Equipment and Services Well Rehabilitation

- Haul work pipe, air compressor, and ancillary equipment necessary for wire brushing and jetting operations.
- Service rig and crew to mechanically wire brush the screen and blank liner with a sodium hypochlorite solution.
- Service rig, crew. And air compressor to jet accumulated debris from the bottom of the well.

Pumping Equipment and Rehabilitation

- New 300 GPM submersible pump with lift nipple
- New 50 HP, 3/60/460-volt, 3600 RPM submersible motor
- 460 ft. new #4/3C WG submersible motor cable with splice kit
- 450 ft. new 4" T&C pump column
- Centralize the lower 3 joints of pump column to protect the submersible motor and downhole probe cables
- New 4" ductile iron check valve
- New 4" submersible discharge head with junction box
- New 1/4" stainless steel airline complete with water level detector kit
- New submersible transducer with display
- Miscellaneous items to make operational
- Shop labor to assemble the new equipment and load for shipment

Staff will be asking the council to consider or act on a task order for engineering services with KSA for the Water Well No. 1 Rehabilitation project.

Final Design - Prepare contract documents and technical specifications for public bidding. This will include all required agreement forms and other forms required by the city and/or state for inclusion in a public works construction contract. The technical specifications will detail the well rehabilitation process and pump installation for compliance with TCEQ and TDLR regulations. This phase is estimated to be completed within 30 calendar days.

Bidding - These services will include coordination of placing bid advertisements in the Lufkin Daily News, posting the bidding documents to civcastusa.com for distribution to potential bidders,

conducting the bid opening, reviewing & tabulating bids received, and presentation of bidding summary to the city council for potential award of a construction contract. This phase is estimated to be completed within 25 calendar days subject to newspaper publication dates/deadlines and the city council meeting schedule.

Construction Administration - These services will include preparation of the final construction contract documents, coordinating execution of the construction contract, conducting a pre-construction conference, reviewing contractor submittals (materials, equipment, procedures, etc.), monthly site visits by Engineer, review and processing of monthly contractor pay applications, and final inspection upon completion of the project. This phase is estimated to be completed within 130 calendar days which includes estimated time for execution of the construction contract, scheduling of the pre-construction conference, and a 3-month construction duration.

Specifications are at KSA for review. We should be ready to advertise next week 5/13/2024

Bid opening scheduled for Jun 13th.

Construction agreements have been sent to Smith Pump for execution. Once we have them back, we will review for completeness and send for execution by the mayor.

Preconstruction meeting scheduled for 8-9-2024. Notice to Proceed date will be set then.

Site visits completed 8/14/2024. Smith pump mobilizing and scheduling crews to be began work. They are planning to be on site by the middle of September.

Smith Pump has provided submittals and we are presently reviewing them. Final review should be returned to them the week of November 11th.

Submittals approved and returned to contractor. Awaiting equipment delivery.

While performing the casing brushing the contractors discovered a hole in the casing wall. They were also having issues scrubbing past the casing transition. We have a meeting on 3-13-2025 to review the camera findings and disuses options. It appears the casing has become misaligned causing an offset that will cause problems setting the new pump.

The quote for the additional repairs to Well 1. The total for all items completed with a single mobilization is \$47,442.00. Repairs will include field Service to patch hole in the 14" well casing at 330 feet with stainless steel patch, flaring and expansion of the 7" liner at the bottom where the transition exist form 14-inch pipe into 7-inch pipe, installing new soleplate to allow for pump offset in the well including steel soleplate, blasting and paint, installation, anchor bolts, adjusting discharge piping.

Danny is working on submitting the change order for work to proceed.

[Crews will be onsite week of 7-1-2025 to TV the well and expand the casing transition.](#)

Estimated completion date unknown

Status: 20% completed

MOCKINGBIRD LANE DITCH CLEANING

Ditch cleaning Mockingbird Lane– Approximately 10,812 LF. Pull ditches, remove debris and clear flow lines using grader. Dispose sediment in designated area. We are currently waiting for a few weeks of dry weather to complete the dress up and final grading of this project.

While working on the White Oak Creek debris removal we were able to clear approximately 1,400 feet of the creek that crosses Mockingbird Lane. This will help significantly with the drainage issue in this low-lying area of Mockingbird Lane.

Estimated completion 7/1/2025

Status: 85% complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

We have started sanding and prepping the bridge next to pavilion 3 for paint.

Bridge by pavilion three is complete. We will continue remaining two bridges as weather permits.

We will finish painting as soon as we complete the golf course gates.

For extra visibility and safety concerns we prioritized painting the curb stops and railings in Old Orchard Park and at the Civic Center. Once complete we will start on the bridges again.

Estimated completion date of 7/30/2025.

Status: 15% complete

Lead and Copper Water System Inventory

The new Federal Lead and Copper Rule Revisions (LCRR). While the effective date of the new LCRR is December 16th, 2021, the date water systems are expected to comply is not until October 16th, 2024. This all came down from the EPA. The EPA is doing something called Lead and Copper Rule Improvements (LCRI). It appears this will encompass the strengthening of rules such as the sampling requirements, action and trigger levels, public notice and education, and numerous other aspects of the rule. The big emphasis has been on developing a Lead Service Line Inventory (LSLI), both public and private side service lines. The EPA goal is to “get the lead out” so this inventory list will have to identify all the material, whether PVC, copper, lead, etc.

Inventories must include the following:

All service lines (public and private) are connected to the public water distribution system.

Categorization of each service line, or portion of the service line where ownership is split.

The four categories for service lines in the Inventory are:

“Lead” where the service line is made of lead.

“Galvanized Requiring Replacement” where a galvanized service line is or was at any time downstream of a lead service line or is currently downstream of a “Lead Status Unknown” service line. If the water system is unable to demonstrate that the galvanized service line was never downstream of a lead service line, it must presume there was an upstream lead service line.

“Non-lead” where the service line is determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement. The water system may classify the actual material of the service line (i.e., plastic or copper) as an alternative to classifying it as “non-lead.”

“Lead Status Unknown” where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line, such as where there is no documented evidence supporting material classification.

We will be completing the initial lead service line inventory by 1-17-2025.

The initial LSLI TCEQ/ EPA spreadsheet will be submitted 4/8/2025. After submission we will need to get the public notice done and there are several steps that will need to take place.

Completion date of 4/30/2025

Park Pavilion Handicap Ramps

We have completed installation of 2 ADA compliant concrete ramps in old Orchard Park at the two remaining pavilions. Ramps are 10 foot long with a 1-to-12-foot ratio used for sloping with joint traction lines for surface topping. We have ordered hand railing and will install once received.

Handrails arrived but the bases were in correct size. They have been exchanged and should be arriving by 5/9/2025

Bases were exchanged but would not work with our application. We have ordered a different style and will install once they arrive.

Estimated completion 6-14-2025

Status: 100% complete

Golf Course Driving Range Sprinklers/Well repair

We have located approximately 60 sprinkler heads on the Golf Course driving range. After all sprinklers were tested and repairs that could be made, we were left with six heads that need full replacement. We have ordered those heads and will install once they arrive.

Sprinklers have arrived. A 2-inch air relief valve started leaking on the #14 hole. We ordered and replaced the valve. This delayed the instillation of the sprinklers.

We have been delayed with the amount of rain fall we have received over the past month. The production well for the golf course has stopped pumping. We megged the motor and found it to be bad. We have hired Weisinger Incorporated to mobilize a service rig and crew to pull the pumping equipment. They will perform disassembly and an inspection report of their findings. They will also perform a TV survey.

Estimated completion 8/20/2025

Status 60% complete

Water leaks/Sewer Repairs

800 North Temple 2-inch water leak

400 Jackson 2-inch water leak

702 Nelson 1 inch water leak

LBJ Housing Authority 6-inch main water leak

511 South Temple 2-inch water leak

6205 South Temple sewer main repair

Ditch excavation and culvert replacement:

Lawrence St. Ditches- Replaced 4 out 5 culverts and excavated approximately 650 feet of ditch line.

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

Borden and North First- We will be excavating approximately 450ft of ditch line that has silted in. This ditch line primarily serves as drainage for the detention pond at Atlas Roofing. We will also be repairing the catch basin at the intersection of Borden and N First.

Glass Street – We need to bring in approximately six loads of rip-rap to repair and prevent further soil erosion. Remove fallen and dead trees preventing water flow.

Culvert installation 601 Mulberry

Work Order Report

6/5/2025-6/30/2025

Service Order #	Service Address	Job Date	Job Code	Status	Account Number
SO0006313	1007 OAK HOLW	6/30/2025	Connect	Open	03-000048-01
SO0006314	300 RUTLAND	6/30/2025	Connect	Open	02-000772-02
SO0006311	208 RHONE	6/27/2025	Reinstate	Open	03-000681-01
SO0006312	1101 RYAN CHAPEL RD	6/26/2025	Disconnect	Open	02-000194-02
SO0006305	208 S FIRST	6/26/2025	Reinstate	Completed	03-000684-00
SO0006306	1427 RYAN CHAPEL RD	6/26/2025	Reinstate	Completed	02-000484-02
SO0006307	205 CROSS	6/26/2025	Reinstate	Completed	01-000641-00
SO0006308	510 WESTCHESTER	6/26/2025	Connect	Completed	01-001161-03
SO0006304	703 DENNIS	6/25/2025	Service Action	Completed	01-001357-03
SO0006286	510 WESTCHESTER	6/24/2025	Disconnect	Completed	01-001161-02
SO0006287	413 BOX FACTORY	6/24/2025	Reinstate	Completed	03-001047-04
SO0006288	500 BOX FACTORY	6/24/2025	Reinstate	Completed	03-001064-00
SO0006291	732 DENNIS	6/24/2025	Water Repairs/Maint	Open	
SO0006292	815 S MDWS	6/24/2025	Water Repairs/Maint	Completed	01-001541-00
SO0006293	1307 RYAN CHAPEL RD	6/24/2025	Water Repairs/Maint	Completed	02-000372-02
SO0006294	1403 GLASS	6/24/2025	Reinstate	Completed	02-000419-00
SO0006295	305 SAXTON	6/24/2025	Reinstate	Completed	01-000854-04
SO0006296	611 S TEMPLE	6/24/2025	Reinstate	Completed	05-001309-06
SO0006298	703 DENNIS	6/24/2025	Water Repairs/Maint	Completed	01-001357-03
SO0006299	709 ARRINGTON	6/24/2025	Reinstate	Completed	01-001397-02
SO0006300	812 WELLS	6/24/2025	Reinstate	Completed	01-001535-00
SO0006301	608 N SECOND	6/24/2025	Reinstate	Completed	05-001291-12
SO0006303	1500 N HENDRICK A 3	6/24/2025	Reinstate	Completed	02-000512-23
SO0006244	400 JACKSON	6/23/2025	Water Repairs/Maint	Completed	01-000941-00

SO0006245	806 CYPRESS	6/23/2025	Cutoff	Void	03-001513-02
SO0006246	LIFT STATION/HOLUBEC	6/23/2025	Cutoff	Void	02-001771-00
SO0006247	502 DEVEREAUX	6/23/2025	Cutoff	Void	02-001093-02
SO0006248	277 FROSTY Ln	6/23/2025	Cutoff	Void	03-000460-04
SO0006249	812 WELLS	6/23/2025	Cutoff	Completed	01-001535-00
SO0006250	500 BOX FACTORY	6/23/2025	Cutoff	Completed	03-001064-00
SO0006251	305 SAXTON	6/23/2025	Cutoff	Completed	01-000854-04
SO0006252	611 S TEMPLE	6/23/2025	Cutoff	Completed	05-001309-06
SO0006253	208 RHONE	6/23/2025	Cutoff	Completed	03-000681-01
SO0006254	729 BOOKER	6/23/2025	Cutoff	New	01-001475-01
SO0006255	1101 RYAN CHAPEL RD	6/23/2025	Cutoff	Completed	02-000194-02
SO0006256	605 DEVEREAUX	6/23/2025	Cutoff	Void	02-001259-02
SO0006257	303 CARTER HEALTH CTR	6/23/2025	Cutoff	Void	01-000809-00
SO0006258	208 S FIRST	6/23/2025	Cutoff	Completed	03-000684-00
SO0006259	709 ARRINGTON	6/23/2025	Cutoff	Completed	01-001397-02
SO0006260	205 CROSS	6/23/2025	Cutoff	Completed	01-000641-00
SO0006261	300 PARK BLDG	6/23/2025	Cutoff	Void	02-000770-00
SO0006262	500 S TEMPLE	6/23/2025	Cutoff	Void	01-001072-02
SO0006263	1419 RYAN CHAPEL RD	6/23/2025	Cutoff	Void	02-000475-00
SO0006264	413 BOX FACTORY	6/23/2025	Cutoff	Completed	03-001047-04
SO0006265	1114 CYPRESS	6/23/2025	Cutoff	Completed	03-000246-02
SO0006266	700 LUMBERJACK Dr # A	6/23/2025	Cutoff	Void	99-001330-00
SO0006267	110 HINES	6/23/2025	Cutoff	Void	02-000186-00
SO0006268	1427 RYAN CHAPEL RD	6/23/2025	Cutoff	Completed	02-000484-02
SO0006269	1500 N HENDRICK A 3	6/23/2025	Cutoff	Completed	02-000512-23
SO0006270	608 N SECOND	6/23/2025	Cutoff	Completed	05-001291-12
SO0006271	1403 GLASS	6/23/2025	Cutoff	Completed	02-000419-00
SO0006272	700 LUMBERJACK Dr # B	6/23/2025	Cutoff	Void	99-001331-00
SO0006273	806 CYPRESS	6/23/2025	Water Repairs/Maint	Open	03-001513-02

SO0006274	700 LUMBERJACK Dr # B	6/23/2025	Reinstate	Completed	99-001331-00
SO0006275	605 DEVEREAUX	6/23/2025	Reinstate	Completed	02-001259-02
SO0006276	726 NELSON	6/23/2025	Sewer Repairs/Maint	Completed	01-001468-08
SO0006285	801 CYPRESS	6/23/2025	Service Action	Completed	03-001493-08
SO0006241	618 S TEMPLE	6/18/2025	Sewer Repairs/Maint	Open	01-001321-04
SO0006242	300 FULLER	6/18/2025	Water Repairs/Maint	Open	
SO0006243	800 N TEMPLE HYDRANT	6/18/2025	Water Repairs/Maint	Completed	99-001489-00
SO0006239	620 S TEMPLE	6/17/2025	Sewer Repairs/Maint	Open	01-001322-04
SO0006240	400 KENLEY CITY HALL	6/17/2025	Water Repairs/Maint	Completed	99-000942-00
SO0006234	1409 FAIRCHILD	6/17/2025	Connect	Completed	02-000444-02
SO0006149	309 N HENDRICK	6/17/2025	Connect	Open	02-000884-02
SO0006233	618 S TEMPLE	6/16/2025	Sewer Repairs/Maint	Completed	01-001321-04
SO0006236	102 WILLIE OAKS RD	6/16/2025	Water Repairs/Maint	Completed	01-000113-00
SO0006237	608 HALL	6/16/2025	Sewer Repairs/Maint	Open	02-001288-07
SO0006238	217 RHONE B	6/16/2025	Water Repairs/Maint	Completed	03-000720-00
SO0006231	1008 LYNN	6/13/2025	Connect	Completed	03-000051-10
SO0006232	208 RHONE	6/13/2025	Water Repairs/Maint	Completed	03-000681-01
SO0006227	403 S FIRST	6/12/2025	Reinstate	Completed	03-000979-15
SO0006228	800 N TEMPLE	6/12/2025	Service Action	Completed	02-001488-06
SO0006221	807 WELLS	6/11/2025	Reinstate	Completed	01-001518-04
SO0006222	105 MAGNOLIA	6/11/2025	Service Action	Completed	99-101336-01
SO0006224	105 MAGNOLIA	6/11/2025	Service Action	Completed	99-101336-01
SO0006225	407 RUTLAND	6/11/2025	Connect	Completed	05-001020-06
SO0006213	407 RUTLAND	6/10/2025	Water Repairs/Maint	Completed	05-001020-05
SO0006217	204 THOMPSON	6/10/2025	Disconnect	Completed	01-000638-11
SO0006218	605 N NEAL PICKETT	6/10/2025	Disconnect	Completed	03-001263-02
SO0006219	905 DOGWOOD RIDGE Dr	6/10/2025	Disconnect	Completed	02-001623-08
SO0006202	708 CYPRESS	6/9/2025	Water Repairs/Maint	Completed	03-001391-00
SO0006203	301 FULLER	6/9/2025	Sewer Repairs/Maint	Completed	01-000783-03

SO0006204	511 S TEMPLE	6/9/2025	Sewer Repairs/Maint	Completed	01-001165-00
SO0006205	1011 HOLUBEC	6/9/2025	Connect	Completed	02-000079-20
SO0006206	300 WHITE OAK	6/9/2025	Connect	Completed	03-000776-03
SO0006207	608 S TEMPLE	6/9/2025	Water Repairs/Maint	Completed	01-001293-01
SO0006208	801 CYPRESS	6/9/2025	Connect	Completed	03-001493-08
SO0006209	1500 N HENDRICK C 1	6/9/2025	Water Repairs/Maint	Completed	02-000523-00
SO0006210	105 MAGNOLIA	6/9/2025	Disconnect	Completed	99-101336-00
SO0006211	105 MAGNOLIA	6/9/2025	Connect	Completed	99-101336-01
SO0006230	300 WHITE OAK	6/9/2025	Service Action	Completed	03-000776-03
SO0006201	165 LARGENT	6/6/2025	Water Repairs/Maint	Completed	02-000556-01
SO0006199	601 MULBERRY	6/5/2025	Street Repair/Maint	Open	01-001211-00
SO0006200	1411 GANDY	6/5/2025	Street Repair/Maint	Open	02-000455-00

Code Compliance Report – June 2025

Bank and Post Office- Daily

New Addresses- 1426 N. Hendrick St.

Electrical permit- 608 Hall St.

Gas pressure test permit- 300 Rutland St.

Residential Remodel Permit- 608 Hall St., 704 Pine Valley Rd., 102 Ballenger St., 811 April Ave.

Residential New Construction- (No entries this month)

Storage Building Permit- 409 Devereaux

Fence Permit- (No entries this month)

Roofing Permit- 106 Hines

Solar Permit- 116 N. Hines, 114 N. Hines

Vendor Permit- Alton Johnson

Inspections – 500 Westchester, 1306 Ryan Chapel Rd., 1099 Lawrence, 105 Magnolia St.(6), 116 N. Hines St., 1099 Lawrence, 608 Hall St. (Failed), 106 N. Hines St.

Dog & Cat complaint- Ashford St., Neil Pickett, Winder, Booker St, Office, Fuller St.

Certificate of Occupancy- One Stop Tire & Auto, Diboll Fitness

Tall Grass Letter- 50167 Cypress St., triangle @ Lynn & Neil Pickett, 101 Stubblefield, 59940 Hendrick St., 711 Lynn St., 601 N Temple Dr.

Wrote a letter for 210 Rios Ln stating the property is outside the city limits and the city does not issue electrical permits outside the city limits. Oncor would not connect them without proof.

I am gathering quotes to have properties mowed that the owners have not responded to my letters and have not taken care of the ordinance violation.

I have received a few complaints about property owners blowing grass into the road and not cleaning it when finished mowing. I will begin addressing this issue with a courtesy knock and speaking with the owner. If this does not correct the issue, I will begin sending out ordinance violation letters.

Spoke with the owner of 608 Hall St. and advised him the house failed the electrical service inspection and give him the list of changes to be made before the inspector can perform a new inspection.

Went for a walk through of the new business being built on Lumberjack Dr. It should be finished soon. They will contact me when ready for the certificate of occupancy.

Samantha Durham
Director of Finance



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CITY OF DIBOLL

Interoffice Memorandum

DATE: July 8, 2025
TO: Mayor and Council Members
THRU: Jason Arnold, City Manager
SUBJ: Finance Department Reports

FINANCE

Including June 2025 Financials Report for your review.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages form FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Customer Meter Interface

Estimated Completion Date: July 1 2025

Status: 100% Complete

Test Accounts began in April and included:

<i>Account No.</i>	<i>Description of Service Account</i>
01-001467-00	Residential - R Olvera
02-000101-03	Residential - J Hopper
02-000098-04	Residential - J Arnold
01-001016-06	Residential - T Lopez
99-000650-00	Commercial - Wilkerson LLC

03-001483-00
01-001207-00

City - Service Center
City - Civic Center

All accounts were live beginning July 1, 2025.

Fond regards,

Sam Pritchard