

**NOTICE OF MEETING
OF THE
CITY OF DIBOLL CITY COUNCIL**

The City Council will meet in a regular session meeting in the City Hall Council Chambers, located at 400 Kenley, Diboll, Texas, on Tuesday, May 9, 2023 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from April 11, 2023, Regular Session Meeting
- b. Financial Statement for April 2023
- c. 12-Month Attendance Record for April 2023

Item #2: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Juan Ruben Terrazas - At Large Place 5.

Item #3: Presentation of plaque to outgoing City Council Member Benita Sheffield Duffield. She has 4 years of dedicated service to the City of Diboll.

Item #4: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Nora L. Munoz - District 3.

Item #5: Presentation of plaque to outgoing City Council Member Brian Moreno. He has 2 years of dedicated service to the City of Diboll.

Item #6: Mayor Trey Wilkerson to present the Oath of Office to unopposed City Council Member Jana A. Coulter - District 1

Item #7: Consideration and possible action to approve a package containing resolutions, policies, proclamations and plans as required by the Texas Department of Agriculture related to TxCDBG Contract No. CDV21-0352.

Item #8: Consideration and possible action to approve Ordinance 2023-05-001 for the fourth (4th) amendment to the 2022-2023 Operating Budget.

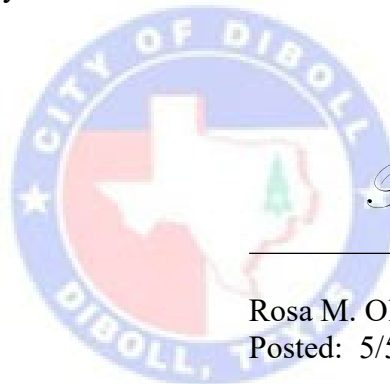
Item #9: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report

Adjournment

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:15 p.m. on May 5, 2023, as well as at the City's website.



Rosa M. Olvera

Rosa M. Olvera - City Secretary

Posted: 5/5/2023



**MINUTES OF THE GOVERNING BODY OF THE CITY OF DIBOLL, TEXAS
REGULAR SESSION MEETING ON TUESDAY, APRIL 11, 2023, AT 5:15 P.M., IN
THE DIBOLL CITY HALL CHAMBERS.**

COUNCIL PRESENT

Mayor Trey Wilkerson, Mayor Pro Tem Daniel Lopez, Councilmembers Benita Sheffield Duffield, Brian Moreno, Luis Maldonado, Ruben Terrazas and Ray Williams, Jr. (Ray Williams, Jr. arrived during presentation of Item 4)

COUNCIL ABSENT

None

STAFF PRESENT

City Manager Jason A. Arnold, City Secretary Rosa Olvera, Finance Director Sam Durham, Chief of Police Michael Skillern, Public Works Director Joshua Richard and Fire Chief Aaron Smith.

Call to Order: Mayor Trey Wilkerson called the meeting to order at 5:15p.m.

Mayor Trey Wilkerson gave the invocation, then led the Pledge of Allegiance which was recited by those in attendance.

CITIZENS PRESENTATION: (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it is posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution, or referral to Council on a future agenda.

Public Participation: NONE

Item #1: CONSENT AGENDA: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approval of the following reports:

- a. Minutes from March 14, 2023, Regular Session Meeting
- b. Financial Statement for March 2023
- c. 12-Month Attendance Record for March 2023
- d. Investment Report for Quarter ending March 2023

Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #2: Consideration and possible action to approve proposed Interlocal Agreement, between Angelina County and the City of Diboll, regarding repair and maintenance work on streets and roads located within the corporate limits of the City of Diboll.

Daniel Lopez made a motion to approve and Brian Moreno second. All in Favor, none opposed, motion carries.

Item #3: Consideration and possible action to approve Ordinance 2023-04-001 prohibiting smoking and tobacco use, including e-cigarettes and vapes, in all municipal buildings, the municipal golf course, Old Orchard Park and municipal vehicles in the city of Diboll, Texas.

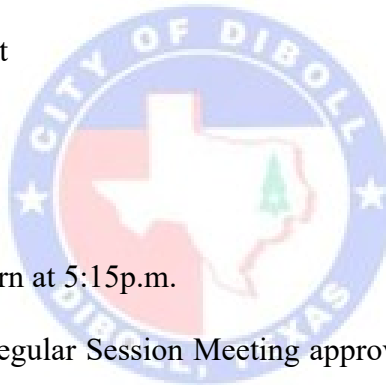
Brian Moreno made a motion to approve and Ruben Terrazas second. All in Favor, none opposed, motion carries.

Item #4: Consideration and possible action to approve Street Overlay Program for 2023.

Brian Moreno made a motion to approve and Luis Maldonado second. All in Favor, none opposed, motion carries.

Item #5: DEPARTMENT HEAD REPORTS

- a. Fire Department Report
- b. Police Department Report
- c. Public Works Report
- d. Code Compliance Report
- e. Finance & Court Report
- f. City Manager Report



Adjournment

Mayor Wilkerson called to adjourn at 5:15p.m.

Minutes of the April 11, 2023 Regular Session Meeting approved by council on this the 9th day of May, 2023.

Trey Wilkerson, Mayor

ATTEST BY:

Rosa M. Olvera, City Secretary

STATE OF TEXAS §
ANGELINA COUNTY §
CITY OF DIBOLL §



City of Diboll

Financial Report

Group Summary

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 01 - General Fund						
Revenue						
3100 - Charges for Service	5,000.00	5,000.00	500.00	4,000.00	4,000.00	1,000.00
3200 - Fines and Fees	485,500.00	485,500.00	18,994.15	160,598.57	160,598.57	324,901.43
3210 - Licenses & Permits	15,119.41	15,119.41	250.96	12,555.14	12,555.14	2,564.27
3500 - Franchise Tax	399,969.77	399,969.77	6,841.39	84,809.49	84,809.49	315,160.28
3550 - Property Tax	1,293,593.32	1,293,593.32	6,680.65	1,292,330.84	1,292,330.84	1,262.48
3700 - Sales Tax	616,909.05	616,909.05	62,906.24	445,560.52	445,560.52	171,348.53
3800 - Interest	2,500.00	2,500.00	1,485.65	11,866.10	11,866.10	-9,366.10
3805 - Miscellaneous	1,000.00	-9,990.00	10,273.55	12,739.57	12,739.57	-22,729.57
3940 - Contributions & Grants	10,400.00	26,783.00	0.00	10,815.35	10,815.35	15,967.65
3960 - Donations	0.00	3,000.00	0.00	3,000.00	3,000.00	0.00
Revenue Total:	2,829,991.55	2,838,384.55	107,932.59	2,038,275.58	2,038,275.58	800,108.97
Expense						
4000 - Insurance	69,193.10	69,193.10	3,377.00	59,596.97	59,596.97	9,596.13
4010 - Grant Expense	13,000.00	29,383.00	0.00	0.00	16,383.00	13,000.00
4030 - Fines & Fees	450.00	450.00	0.00	138.00	138.00	312.00
4040 - Administrative	262,101.00	264,101.00	13,181.35	253,173.33	253,373.05	10,727.95
4080 - Capital Purchase	127,500.00	138,395.00	18,020.15	37,310.15	138,394.15	0.85
4100 - Contractual & Professional Services	244,659.00	244,659.00	20,434.32	122,794.40	122,794.40	121,864.60
4110 - Intergov't Contracts	169,751.94	169,751.94	81,750.00	105,701.06	105,701.06	64,050.88
4210 - Project Expense	0.00	0.00	10,928.75	11,937.81	11,937.81	-11,937.81
4300 - Utility	79,372.00	79,372.00	6,859.81	59,040.58	59,040.58	20,331.42
4400 - Repairs & Maintenance	226,600.00	238,855.00	20,293.74	89,800.83	91,668.78	147,186.22
4460 - Materials & Supplies	198,070.53	202,870.53	8,560.45	69,037.83	90,563.73	112,306.80
4500 - Miscellaneous	3,500.00	11,400.00	908.58	7,108.65	7,321.78	4,078.22
4800 - Payroll Expense	2,084,115.94	2,084,115.94	152,541.84	1,256,912.83	1,256,912.83	827,203.11
4860 - Personnel	39,950.00	39,950.00	518.75	10,479.88	10,479.88	29,470.12
9999 - Transfers	-698,972.00	-698,972.00	0.00	0.00	0.00	-698,972.00
Expense Total:	2,819,291.51	2,873,524.51	337,374.74	2,083,032.32	2,224,306.02	649,218.49
Fund: 01 - General Fund Surplus (Deficit):	10,700.04	-35,139.96	-229,442.15	-44,756.74	-186,030.44	150,890.48

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 02 - Utility Fund						
Revenue						
3100 - Charges for Service	3,309,117.00	3,309,117.00	628,274.39	2,235,874.65	2,235,874.65	1,073,242.35
3130 - Penalties & Interest	25,000.00	25,000.00	49,634.60	216,575.03	216,575.03	-191,575.03
3200 - Fines and Fees	1,000.00	1,000.00	0.00	3,492.70	3,492.70	-2,492.70
3800 - Interest	300.00	300.00	0.00	8,064.53	8,064.53	-7,764.53
3805 - Miscellaneous	0.00	0.00	1,709.30	10,423.91	10,423.91	-10,423.91
3940 - Contributions & Grants	0.00	0.00	0.00	34,500.00	34,500.00	-34,500.00
Revenue Total:	3,335,417.00	3,335,417.00	679,618.29	2,508,930.82	2,508,930.82	826,486.18
Expense						
4000 - Insurance	26,335.98	26,335.98	0.00	27,328.66	27,328.66	-992.68
4030 - Fines & Fees	9,360.00	9,360.00	1,169.18	6,502.55	6,502.55	2,857.45
4040 - Administrative	60,922.00	62,522.00	1,187.50	46,381.91	46,496.50	16,025.50
4080 - Capital Purchase	26,000.00	94,738.00	5,920.00	10,030.62	82,634.93	12,103.07
4100 - Contractual & Professional Services	889,850.00	901,050.00	82,924.72	490,631.34	491,265.68	409,784.32
4110 - Intergov't Contracts	15,000.00	15,000.00	477.79	3,357.02	3,357.02	11,642.98
4300 - Utility	150,180.00	150,180.00	11,676.55	81,465.71	81,465.71	68,714.29
4400 - Repairs & Maintenance	273,000.00	260,200.00	21,566.05	75,966.45	93,389.20	166,810.80
4460 - Materials & Supplies	191,040.00	191,040.00	8,379.05	89,897.04	91,742.73	99,297.27
4800 - Payroll Expense	568,353.74	568,353.74	44,667.30	332,871.12	332,871.12	235,482.62
4860 - Personnel	5,100.00	5,100.00	110.00	1,241.43	1,241.43	3,858.57
9999 - Transfers	1,116,149.50	1,116,149.50	0.00	0.00	0.00	1,116,149.50
Expense Total:	3,331,291.22	3,400,029.22	178,078.14	1,165,673.85	1,258,295.53	2,141,733.69
Fund: 02 - Utility Fund Surplus (Deficit):	4,125.78	-64,612.22	501,540.15	1,343,256.97	1,250,635.29	-1,315,247.51

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 03 - Recreation Fund						
Revenue						
3100 - Charges for Service	0.00	0.00	405.00	952.50	952.50	-952.50
3900 - Rentals & Leases	58,100.00	58,100.00	0.00	30,903.67	30,903.67	27,196.33
3960 - Donations	0.00	7,700.00	0.00	7,700.00	7,700.00	0.00
Revenue Total:	58,100.00	65,800.00	405.00	39,556.17	39,556.17	26,243.83
Expense						
4000 - Insurance	630.13	630.13	0.00	675.93	675.93	-45.80
4040 - Administrative	3,310.00	3,310.00	225.80	566.91	566.91	2,743.09
4100 - Contractual & Professional Services	4,550.00	4,550.00	45.00	645.00	645.00	3,905.00
4300 - Utility	53,247.40	53,247.40	4,719.11	32,999.59	32,999.59	20,247.81
4400 - Repairs & Maintenance	34,800.00	41,500.00	1,173.89	17,543.89	18,043.89	23,456.11
4460 - Materials & Supplies	400.00	1,400.00	0.00	0.00	0.00	1,400.00
4800 - Payroll Expense	42,624.40	42,624.40	1,369.01	11,912.54	11,912.54	30,711.86
9999 - Transfers	-82,200.00	-82,200.00	0.00	0.00	0.00	-82,200.00
Expense Total:	57,361.93	65,061.93	7,532.81	64,343.86	64,843.86	218.07
Fund: 03 - Recreation Fund Surplus (Deficit):	738.07	738.07	-7,127.81	-24,787.69	-25,287.69	26,025.76

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 05 - Restricted Fund						
Revenue						
3805 - Miscellaneous	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
3940 - Contributions & Grants	0.00	0.00	0.00	1,281.31	1,281.31	-1,281.31
Revenue Total:	1,200.00	1,200.00	0.00	1,281.31	1,281.31	-81.31
Expense						
4010 - Grant Expense	60,000.00	78,937.36	4,088.25	36,712.51	36,712.51	42,224.85
4210 - Project Expense	1,200.00	2,403.93	0.00	0.00	0.00	2,403.93
Expense Total:	61,200.00	81,341.29	4,088.25	36,712.51	36,712.51	44,628.78
Fund: 05 - Restricted Fund Surplus (Deficit):	-60,000.00	-80,141.29	-4,088.25	-35,431.20	-35,431.20	-44,710.09

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 06 - Hotel/Motel Tax Fund						
Revenue						
3400 - Hotel Motel Tax	20,000.00	20,000.00	0.00	6,972.63	6,972.63	13,027.37
Revenue Total:	20,000.00	20,000.00	0.00	6,972.63	6,972.63	13,027.37
Expense						
4040 - Administrative	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
9999 - Transfers	66,000.00	66,000.00	0.00	0.00	0.00	66,000.00
Expense Total:	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00
Fund: 06 - Hotel/Motel Tax Fund Surplus (Deficit):	-50,000.00	-50,000.00	0.00	6,972.63	6,972.63	-56,972.63

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 07 - Seized Fund						
Revenue						
3800 - Interest	0.00	0.00	1.25	7.08	7.08	-7.08
Revenue Total:	0.00	0.00	1.25	7.08	7.08	-7.08
Fund: 07 - Seized Fund Total:	0.00	0.00	1.25	7.08	7.08	-7.08

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 09 - MC Security Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	453.43	3,715.66	3,715.66	3,284.34
Revenue Total:	7,000.00	7,000.00	453.43	3,715.66	3,715.66	3,284.34
Expense						
9999 - Transfers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Expense Total:	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
Fund: 09 - MC Security Fund Surplus (Deficit):	0.00	0.00	453.43	3,715.66	3,715.66	-3,715.66

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 10 - MC Tech Fund						
Revenue						
3200 - Fines and Fees	7,000.00	7,000.00	478.73	3,959.21	3,959.21	3,040.79
Revenue Total:	7,000.00	7,000.00	478.73	3,959.21	3,959.21	3,040.79
Expense						
4300 - Utility	5,070.00	5,070.00	631.89	1,363.07	1,363.07	3,706.93
Expense Total:	5,070.00	5,070.00	631.89	1,363.07	1,363.07	3,706.93
Fund: 10 - MC Tech Fund Surplus (Deficit):	1,930.00	1,930.00	-153.16	2,596.14	2,596.14	-666.14

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 11 - PEG Fund						
Revenue						
3500 - Franchise Tax	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Revenue Total:	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
Fund: 11 - PEG Fund Total:	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 12 - Red Light Fund						
Revenue						
3800 - Interest	0.00	0.00	24.78	152.71	152.71	-152.71
Revenue Total:	0.00	0.00	24.78	152.71	152.71	-152.71
Expense						
9999 - Transfers	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Expense Total:	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
Fund: 12 - Red Light Fund Surplus (Deficit):	-25,000.00	-25,000.00	24.78	152.71	152.71	-25,152.71

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 13 - Debt Service Fund						
Revenue						
3550 - Property Tax	145,318.75	145,318.75	808.14	140,983.17	140,983.17	4,335.58
3800 - Interest	0.00	0.00	26.51	333.25	333.25	-333.25
Revenue Total:	145,318.75	145,318.75	834.65	141,316.42	141,316.42	4,002.33
Expense						
4015 - Bond Expense	605,268.25	605,268.25	0.00	506,610.38	506,610.38	98,657.87
4020 - Note Expense	22,978.00	22,978.00	0.00	0.00	0.00	22,978.00
4030 - Fines & Fees	1,500.00	1,500.00	0.00	475.00	475.00	1,025.00
9999 - Transfers	-434,427.50	-434,427.50	0.00	0.00	0.00	-434,427.50
Expense Total:	195,318.75	195,318.75	0.00	507,085.38	507,085.38	-311,766.63
Fund: 13 - Debt Service Fund Surplus (Deficit):	-50,000.00	-50,000.00	834.65	-365,768.96	-365,768.96	315,768.96

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 14 - Endowment Fund						
Revenue						
3800 - Interest	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Revenue Total:	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense						
9999 - Transfers	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Expense Total:	8,050.00	8,050.00	0.00	0.00	0.00	8,050.00
Fund: 14 - Endowment Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 15 - Restricted Project Fund						
Expense						
9999 - Transfers	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Expense Total:	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13
Fund: 15 - Restricted Project Fund Total:	-83,009.13	-83,009.13	0.00	0.00	0.00	-83,009.13

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 16 - MC Local Truancy Prevention & Diversion Fund						
Revenue						
3200 - Fines and Fees	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53
Revenue Total:	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53
Fund: 16 - MC Local Truancy Prevention & Diversion Fund Total:	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 17 - MC Municipal Jury Fund						
Revenue						
3200 - Fines and Fees	150.00	150.00	9.25	72.76	72.76	77.24
Revenue Total:	150.00	150.00	9.25	72.76	72.76	77.24
Expense						
9999 - Transfers	400.00	400.00	0.00	0.00	0.00	400.00
Expense Total:	400.00	400.00	0.00	0.00	0.00	400.00
Fund: 17 - MC Municipal Jury Fund Surplus (Deficit):	-250.00	-250.00	9.25	72.76	72.76	-322.76

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 18 - Keep Diboll Beautiful Fund						
Revenue						
3960 - Donations	0.00	0.00	59.39	156.69	156.69	-156.69
Revenue Total:	0.00	0.00	59.39	156.69	156.69	-156.69
Expense						
4210 - Project Expense	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Expense Total:	34,841.38	26,780.69	0.00	6,387.57	6,387.57	20,393.12
Fund: 18 - Keep Diboll Beautiful Fund Surplus (Deficit):	-34,841.38	-26,780.69	59.39	-6,230.88	-6,230.88	-20,549.81

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 19 - Street Project Fund						
Revenue						
3800 - Interest	0.00	0.00	83.42	522.30	522.30	-522.30
Revenue Total:	0.00	0.00	83.42	522.30	522.30	-522.30
Fund: 19 - Street Project Fund Total:	0.00	0.00	83.42	522.30	522.30	-522.30

Financial Report

For Fiscal: 2022-2023 Period Ending: 04/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 20 - ARPA Fund						
Revenue						
3800 - Interest	0.00	0.00	572.50	3,727.73	3,727.73	-3,727.73
Revenue Total:	0.00	0.00	572.50	3,727.73	3,727.73	-3,727.73
Expense						
4210 - Project Expense	0.00	0.00	7,488.00	59,237.19	59,237.19	-59,237.19
Expense Total:	0.00	0.00	7,488.00	59,237.19	59,237.19	-59,237.19
Fund: 20 - ARPA Fund Surplus (Deficit):	0.00	0.00	-6,915.50	-55,509.46	-55,509.46	55,509.46
Total Surplus (Deficit):	-107,588.36	-234,246.96	255,742.09	828,453.79	594,058.41	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
01 - General Fund	10,700.04	-35,139.96	-229,442.15	-44,756.74	-186,030.44	150,890.48
02 - Utility Fund	4,125.78	-64,612.22	501,540.15	1,343,256.97	1,250,635.29	-1,315,247.51
03 - Recreation Fund	738.07	738.07	-7,127.81	-24,787.69	-25,287.69	26,025.76
05 - Restricted Fund	-60,000.00	-80,141.29	-4,088.25	-35,431.20	-35,431.20	-44,710.09
06 - Hotel/Motel Tax Fund	-50,000.00	-50,000.00	0.00	6,972.63	6,972.63	-56,972.63
07 - Seized Fund	0.00	0.00	1.25	7.08	7.08	-7.08
09 - MC Security Fund	0.00	0.00	453.43	3,715.66	3,715.66	-3,715.66
10 - MC Tech Fund	1,930.00	1,930.00	-153.16	2,596.14	2,596.14	-666.14
11 - PEG Fund	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
12 - Red Light Fund	-25,000.00	-25,000.00	24.78	152.71	152.71	-25,152.71
13 - Debt Service Fund	-50,000.00	-50,000.00	834.65	-365,768.96	-365,768.96	315,768.96
14 - Endowment Fund	0.00	0.00	0.00	0.00	0.00	0.00
15 - Restricted Project Fund	83,009.13	83,009.13	0.00	0.00	0.00	83,009.13
16 - MC Local Truancy Prevent...	8,000.00	8,000.00	462.64	3,642.47	3,642.47	4,357.53
17 - MC Municipal Jury Fund	-250.00	-250.00	9.25	72.76	72.76	-322.76
18 - Keep Diboll Beautiful Fund	-34,841.38	-26,780.69	59.39	-6,230.88	-6,230.88	-20,549.81
19 - Street Project Fund	0.00	0.00	83.42	522.30	522.30	-522.30
20 - ARPA Fund	0.00	0.00	-6,915.50	-55,509.46	-55,509.46	55,509.46
Total Surplus (Deficit):	-107,588.36	-234,246.96	255,742.09	828,453.79	594,058.41	

DIBOLL CITY COUNCIL 12-MONTH ATTENDANCE RECORD

Council Member	9/30/2021	10/6/2021	10/12/2021	11/9/2021	12/14/2021	1/11/2022	2/8/2022	3/8/2022	4/12/2022	5/18/2022	5/10/2022	6/14/2022
Brian Moreno										0	0	0
Ruben Terrazas										1	0	0
Daniel Lopez										0	0	0
Ray Williams, Jr.										0	0	0
Benita Sheffield Duffield										0	0	0
Luis Maldonado										0	0	1
Trey Wilkerson										0	0	0
Total Absences										1	0	1

Council Member	6/21/2022	7/12/2022	8/9/2022	9/13/2022	10/11/2022	11/15/2022	12/13/2022	1/10/2023	2/14/2023	3/14/2023	4/11/2023	TOTAL TO-DATE
Brian Moreno	0	0	0	0	0	1	0	0	1	0	0	2
Ruben Terrazas	0	1	0	0	1	0	0	0	0	0	0	3
Daniel Lopez	0	1	0	0	0	0	0	0	0	0	0	1
Ray Williams, Jr.	0	0	0	0	0	0	0	1	0	0	0	1
Benita Sheffield Duffield	0	0	0	0	0	1	0	0	1	0	0	2
Luis Maldonado	0	0	0	0	0	1	0	0	1	0	0	3
Trey Wilkerson	0	0	0	0	0	0	0	0	0	0	0	0
Total Absences	0	2	0	0	1	3	0	1	3	0	0	12



Rosa M. Olvera
Rosa M. Olvera - City Secretary

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, J. Ruben Terrazas, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council, At-Large Place 5 for the City of Diboll of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Trey Wilkerson

Printed or Typed Name

Form #2204 Rev 9/2017

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Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Nora L. Munoz, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council, District 3 of the City of Diboll of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Trey Wilkerson

Printed or Typed Name

Form #2204 Rev 9/2017

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Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Jana A. Coulter, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council, District 1 of the City of Diboll of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas

County of Angelina

Sworn to and subscribed before me on this 9th day of May, 2023.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Trey Wilkerson

Printed or Typed Name

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS, ENVIRONMENTAL REVIEW DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER CDV21-0352.

WHEREAS, the City of Diboll, Texas has received a 2021 Texas Community Development Block Grant award to provide Sewer improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents, environmental review documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, the City of Diboll, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, AS FOLLOWS:

The Mayor, Mayor Pro-Tem and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute related contractual documents;

The Mayor, Mayor Pro-Tem and City Manager is authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and

The Mayor, Mayor Pro-Tem, City Manager and City Finance Director is authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS on **May 9, 2023**.

Trey Wilkerson, Mayor

Attest:

Rosa Olvera, City Secretary

CODE OF CONDUCT POLICY

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) & (h), and 2 CFR 200.318.

CODE OF CONDUCT

As a Grant Recipient of a TxCDBG contract, CITY OF DIBOLL shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the CITY OF DIBOLL shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the CITY OF DIBOLL shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

A1002

Any alleged violations of these standards of conduct shall be referred to the CITY OF DIBOLL Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 9th day of May, 2023.

Trey Wilkerson, Mayor
City of Diboll

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Diboll hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Diboll to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of City of Diboll to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. City of Diboll will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Diboll, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

Mayor

Title

5/9/2023

Date

Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Diboll hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Diboll does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Diboll's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Diboll shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Diboll shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Diboll to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to: Rosa Olvera, City Secretary, 400 Kenley Street, Diboll, TX 75941 and 936-829-4757 or 936-829-6802, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by Rosa Olvera, City Secretary. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Rosa Olvera, City Secretary and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Diboll relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Diboll within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Diboll complies with Section 504 and HUD regulations.

Mayor

May 9, 2023
Date

Section 504 Self-Evaluation Form

Grant Recipient: City of Diboll **TxCDBG Contract No.:** CDV21-0352

Brief Description of Project: Sewer Line Replacement Project

1. Identify individual(s) responsible for collecting information for the Section 504 Self-Evaluation Review.

Ms. Rosa Olvera, City Secretary

2. Identify the individual(s) with disabilities and/or organizations (representing persons with disabilities) that were consulted for the self-evaluation review. Describe how they participated in the self-evaluation review.

Not Applicable

3. Describe Section 504 nondiscrimination notification procedures (example: newspaper advertisements, utility inserts, flyers, postings at public facilities).

Newspaper Advertisements and Postings.

4. List policies that may limit participation of individuals with disabilities in Contractor programs, projects, and activities.

1) None

5. Identify and list public facilities that limit accessibility.

1) None

6. Describe contractor in-house procedures for circulating information on Section 504 and procedures for staff training on Section 504.

None Required.

7. Identify Section 504 contractor complaint procedures.

1) The City asks that all complaints be submitted in writing.

2) The Mayor or appointed equal opportunity officer cannot resolve the problem, then they are referred to the next City Council Meeting.

3) If the complaint is not resolved at this time, the matter is referred to the Governing Body as a whole at the next City Council Meeting.

8. Describe Contractor's efforts to ensure compliance of Section 504 by third party contractors (Construction Contractors, Engineers, Administrators etc.).

City procurement policies require compliance with equal employment opportunity and nondiscrimination of handicapped persons.

9. Describe Contractor's efforts to make documents and publications available to individuals with special needs (examples: large print, audio tape, Braille, computer disks).

Copies of any advertisements by the City and City Council Meeting minutes are available from the Mayor's Office or City Manager's Office. The City does not have an office to in-house Braille, however, documents may and will be read to blind persons.

10. List special information services that are available (examples: telephone listening devices, information sheet on TDD Relay Texas Service Center for the deaf, interpreters, readers, listening devices, audio visual presentations, automated electronic devices, assistive listening devices, documents in Braille etc.).

None

11. List emergency evacuation procedures.

- 1) All staff and others shall immediately evacuate the building and proceed to the designated evacuation area or at least 500 feet from the affected building(s).

12. How many people does the Grant Recipient employ?

23

A1007

**Fair Housing Month Proclamation
Proclamation of April as Fair Housing Month**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Diboll, do proclaim April as Fair Housing Month in the City of Diboll and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the

9th day of May, 2023.

Witness:

Title: Mayor

Witness:

Title: City Secretary

09/01/2020

A1008



Designation Form for Civil Rights Officer



City: City of Diboll

Address: 400 Kenley Street
Diboll, TX 75941

Telephone Number: 936-829-4757

TxCDBG Contract # CDV21-0352

I, Trey Wilkerson, do hereby appoint Rosa Olvera, City Secretary, as the Civil Rights Officer for the City of Diboll.

The Civil Rights Officer shall be responsible for the oversight and compliance of fair housing and equal opportunity activities to be performed by the City of Diboll, as required by the Texas Community Development Block Grant Program Contract No. CDV21-0352.

The Civil Rights Officer is responsible for being familiar with and adhering to all civil rights laws and regulations pertaining to the Texas Community Development Block Grant Program, including those described in the TxCDBG Implementation Manual and those listed in the TxCDBG contract.

Civil Rights Officer: _____
(Signature)



Appointed by: _____
(Signature)

Date: _____

Limited English Proficiency Plan

Name Grantee:	City of Diboll
Community Population:	4,089
LEP population:	13.3%
Languages spoken: 1) by more than 5% of the eligible population or beneficiaries and has more than 50 in number; or 2) By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or 3) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries.	English and Spanish

Program activities to be accessible to LEP persons:	
<input type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
<input type="checkbox"/>	Publications regarding TxCDBG application, grievance procedures, <i>complaint procedures, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action</i> , and other vital hearings, documents, and program requirements
<input type="checkbox"/>	Other program documents: _____

Resources available to Grant Recipient:	
<input type="checkbox"/>	Translation services: <u>The City Secretary is able to translate English to Spanish.</u> _____
<input type="checkbox"/>	Interpreter services: _____ _____
<input type="checkbox"/>	Other resources: _____ _____

Language Assistance to be provided:	
<input type="checkbox"/>	Translation (oral and/or written) of advertised notices and vital documents for: _____
<input type="checkbox"/>	Referrals to community liaisons proficient in the language of LEP persons _____
<input type="checkbox"/>	Public meetings conducted in multiple languages: _____
<input type="checkbox"/>	Notices to recipients of the availability of LEP services: _____
<input type="checkbox"/>	Other services: _____

Date: _____

Signature - Chief Elected Official or Civil Rights Officer

THE CITY OF DIBOLL
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have ‘meaningful access’ to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Diboll, 400 Kenley Street, Diboll, TX 75941, 936-829-4757, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City of Diboll, 400 Kenley Street, Diboll, TX 75941 or may call 936-829-4757.
2. A copy of the complaint or grievance shall be transmitted by the City of Diboll to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City of Diboll shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Trey Wilkerson, Mayor

5/9/2023
Date

LA CIUDAD DE DIBOLL
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG . Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Diboll, 400 Kenley Street, Diboll, TX 75941, 936-829-4757, en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Diboll, 400 Kenley Street, Diboll, TX 75941 o puede llamar a 936-829-4757.
2. Una copia de la queja o reclamación se transmitirá por el Ciudad de Diboll a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Ciudad de Diboll deberá cumplir una investigación de la queja o reclamación, si es posible, y dara una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia sera notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se debera completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

Trey Wilkerson, Alcalde de la ciudad

5/9/2023
Fecha

**RESOLUTION No. 2023-05-001
Regarding Civil Rights**

The City of Diboll, Texas

Whereas, the City of Diboll, Texas, (hereinafter referred to as “City of Diboll”) has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as “TDA”);

Whereas, the City of Diboll, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Diboll, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Diboll, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the City of Diboll, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Diboll, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Diboll, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City of Diboll, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the City of Diboll, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, that:

The City of Diboll reaffirms the following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City of Diboll affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to Affirmatively Further Fair Housing choice.

Passed and approved this 9th day of May, 2023.

Signature of Elected Official

Trey Wilkerson, Mayor
Printed Name of Elected Official

City of Diboll

Date 5/9/2023

Fair Housing Policy

In accordance with Fair Housing Act, the City of Diboll hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Diboll *agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Diboll *agrees to* plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Diboll will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Diboll, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

Mayor

Title

5/9/2023

Date

ORDINANCE NO. 2023-05-001

AN APPROPRIATIONS ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 04), PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, UTILITY FUND, RECREATION FUND, HOTEL & MOTEL FUND, PEG FUND, & DEBT SERVICE FUND; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City Charter of the City of Diboll requires an Appropriations Ordinance be passed by the City Council each year showing revenue of the City from all sources and the expenditures to the various purposes for the fiscal year;

WHEREAS, City Council approved the 2022/2023 Operating Budget and appropriated the necessary funds out of the General, Utility, Recreation, Hotel Motel, PEG & Debt Service Fund revenues for the maintenance and operation of various offices, departments and agencies of the City; and

WHEREAS, Council has reviewed and approves the report establishing the need to adjust appropriations in the General, Utility, Recreation, Hotel Motel, PEG & Debt Service Funds.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DIBOLL, TEXAS, THAT:

Section I

The City Council of the City of Diboll, Texas, hereby authorizes and approves an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 04) for the purpose and in the amounts shown in the attached report, the amounts to be appropriated from Fund Balances:

The following are fund summaries of these adjustments for the budget line items that are affected:

General Fund

Current Expenditure Budget -	2,873,524.51
Proposed Expenditure Budget -	2,969,538.17
Decrease to Fund Balance	(96,013.66)
Current Revenue Budget -	2,838,384.55
Proposed Revenue Budget -	2,952,249.28
Increase to Fund Balance	113,864.73
Net effect to fund balance is an increase of	17,851.07

Utility Fund

Current Expenditure Budget -	3,400,030.23
Proposed Expenditure Budget -	3,429,134.42
Decrease to Fund Balance	(29,105.20)
Current Revenue Budget -	3,335,417.00
Proposed Revenue Budget -	3,364,861.70
Increase to Fund Balance	29,444.70
Net effect to fund balance is an increase of	339.50

Recreation Fund

Current Expenditure Budget -	65,061.93
Proposed Expenditure Budget -	64,751.94,
Increase to Fund Balance	309.98
Current Revenue Budget -	65,800.00
Proposed Revenue Budget -	66,452.50
Increase to Fund Balance	652.50
Net effect to fund balance is an increase of	962.48

Hotel & Motel Fund

Current Expenditure Budget -	70,000.00
Proposed Expenditure Budget -	57,000.00
Increase to Fund Balance	13,000.000
Current Revenue Budget -	20,000.00
Proposed Revenue Budget -	14,000.00
Decrease to Fund Balance	(6,000.00)
Net effect to fund balance is an increase of	7,000.00

PEG Fund

Current Expenditure Budget -	0.00
Proposed Expenditure Budget -	0.00
Increase to Fund Balance	0.00
Current Revenue Budget -	4,000.00
Proposed Revenue Budget -	0.00
Decrease to Fund Balance	(4,000.00)
Net effect to fund balance is a decrease of	(4,000.00)

Debt Service Fund

Current Expenditure Budget -	195,318.75
Proposed Expenditure Budget -	195,318.75
Increase to Fund Balance	0.00
Current Revenue Budget -	145,318.75
Proposed Revenue Budget -	140,966.46
Decrease to Fund Balance	(4,352.29)
Net effect to fund balance is a decrease of	(4,352.29)

Section II

The City Council of the City of Diboll, Texas, hereby amends the 2022/2023 Operating Budget in the General and Recreation Funds, adjusting appropriations as stated in Section 1 above.

Section III

That this ordinance shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED by the City Council of the City of Diboll, Texas on this the 9th day of May, 2023

Trey Wilkerson, Mayor

ATTEST:

Rosa Olvera, City Secretary



City of Diboll

Budget Comparison Report

Account Summary

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 01 - General Fund								
Department: 01 - General Govt								
Revenue								
01-01-3210	Licenses & Permits	13,322.89	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-3300	Credit Card Fees	0.00	0.00	761.16	0.00	1,000.00	1,000.00	0.00%
01-01-3500	Franchise Tax	400,000.00	399,969.77	84,809.49	399,969.77	399,969.77	0.00	0.00%
01-01-3550	Payments in Lieu of Tax	78,031.46	75,754.05	58,956.26	75,754.05	71,671.97	-4,082.08	-5.39%
01-01-3600	Property Tax - Current	1,142,559.51	1,195,839.27	1,223,016.23	1,195,839.27	1,220,921.99	25,082.72	2.10%
01-01-3610	Property Tax - Delinquent	11,000.00	11,000.00	315.85	11,000.00	0.00	-11,000.00	-100.00%
01-01-3620	Property Tax - Penalties & Intere	11,000.00	11,000.00	10,042.50	11,000.00	9,717.32	-1,282.68	-11.66%
01-01-3700	Sales Tax	629,499.03	616,909.05	445,560.52	616,909.05	714,000.00	97,090.95	15.74%
01-01-3800	Interest Income	2,500.00	2,500.00	10,380.45	2,500.00	16,500.00	14,000.00	560.00%
01-01-3930	Cemetery Lots	5,000.00	5,000.00	4,000.00	5,000.00	4,000.00	-1,000.00	-20.00%
01-01-3940	Grant Proceeds	0.00	0.00	8,015.35	0.00	8,015.35	8,015.35	0.00%
01-01-3950	Miscellaneous	1,000.00	1,000.00	3,682.28	1,000.00	3,890.00	2,890.00	289.00%
01-01-3970	Reimbursements	0.00	0.00	8,370.47	0.00	8,370.47	8,370.47	0.00%
	Total Revenue:	2,293,912.89	2,318,972.14	1,857,910.56	2,318,972.14	2,458,056.87	139,084.73	6.00%
Expense								
01-01-4000	Insurance - General Liability	8,643.00	8,920.80	6,552.06	8,920.80	6,552.06	-2,368.74	-26.55%
01-01-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,057.08	91.76	9.51%
01-01-4003	Insurance - Public Officials	538.00	553.60	527.24	553.60	527.24	-26.36	-4.76%
01-01-4030	Bank Fees	460.00	450.00	138.00	450.00	120.00	-330.00	-73.33%
01-01-4040	Dues & Associations	4,964.00	4,236.00	2,697.00	4,236.00	4,236.00	0.00	0.00%
01-01-4041	Software & Subscriptions	78,373.00	106,393.00	174,015.18	106,393.00	242,435.00	136,042.00	127.87%
01-01-4043	Office & Janitorial Supplies	6,500.00	6,500.00	2,479.03	6,500.00	6,500.00	0.00	0.00%
01-01-4044	Postage & Shipping	3,798.00	2,803.00	2,759.49	2,803.00	7,500.00	4,697.00	167.57%
01-01-4045	Copy & Printing	2,640.00	2,640.00	937.24	2,640.00	2,640.00	0.00	0.00%
01-01-4046	Legal Notices	3,375.00	6,750.00	827.96	6,750.00	6,750.00	0.00	0.00%
01-01-4047	Elections	11,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00%
01-01-4048	Meetings	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4060	Contributions	25,150.00	26,220.00	4,779.56	26,220.00	26,780.00	560.00	2.14%
01-01-4070	Reimbursables	0.00	0.00	2,390.00	0.00	2,390.00	2,390.00	0.00%
01-01-4100	Contractual Services	804.00	904.00	1,979.76	904.00	7,394.00	6,490.00	717.92%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01-01-4110	Intergov't Contract - Ambulance	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4120	Intergov't Contract - Transportat	21,000.00	21,000.00	12,250.00	21,000.00	21,000.00	0.00	0.00%
01-01-4150	Intergov't Contract - County	26,732.00	28,751.94	13,451.06	28,751.94	28,751.94	0.00	0.00%
01-01-4200	Professional Services	400.00	300.00	2,925.00	300.00	6,500.00	6,200.00	2,066.67%
01-01-4201	Professional Services - Legal	15,000.00	25,000.00	172.00	25,000.00	25,000.00	0.00	0.00%
01-01-4202	Professional Services - Finance	17,000.00	17,000.00	9,475.00	17,000.00	18,500.00	1,500.00	8.82%
01-01-4203	Professional Services - Engineer	500.00	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-01-4204	Professional Services - Equipmer	3,120.00	3,240.00	0.00	3,240.00	0.00	-3,240.00	-100.00%
01-01-4205	Professional Services - Inspectio	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4208	Professional Services - IT	2,900.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4210	Project Expense	0.00	0.00	11,937.81	0.00	12,000.00	12,000.00	0.00%
01-01-4300	Telephone & Internet Services	15,702.00	20,112.00	11,752.73	20,112.00	35,870.00	15,758.00	78.35%
01-01-4310	Utility Services	4,500.00	4,980.00	2,438.06	4,980.00	4,980.00	0.00	0.00%
01-01-4320	Security Services	0.00	0.00	16.19	0.00	16.19	16.19	0.00%
01-01-4400	Building Repairs & Maint.	2,200.00	14,200.00	7,615.54	14,200.00	14,200.00	0.00	0.00%
01-01-4430	Ground Repairs & Maint.	750.00	4,750.00	670.00	4,750.00	4,750.00	0.00	0.00%
01-01-4461	Small Equipment	1,000.00	1,000.00	10.79	1,000.00	1,000.00	0.00	0.00%
01-01-4480	Uniforms	0.00	450.00	0.00	450.00	450.00	0.00	0.00%
01-01-4500	Miscellaneous	0.00	0.00	-373.01	0.00	-533.01	-533.01	0.00%
01-01-4800	Payroll - Salaries	265,136.56	301,361.76	171,959.40	301,361.76	305,000.00	3,638.24	1.21%
01-01-4810	Payroll - Overtime	200.00	161.00	185.68	161.00	300.00	139.00	86.34%
01-01-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4815	Payroll - Auto Allowance	7,800.00	7,800.00	4,500.00	7,800.00	7,800.00	0.00	0.00%
01-01-4816	Payroll - Certificate & Longevity	2,472.00	4,172.00	4,172.00	4,172.00	4,172.00	0.00	0.00%
01-01-4817	Payroll - Taxes	21,679.58	24,665.40	13,228.02	24,665.40	23,250.00	-1,415.40	-5.74%
01-01-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-01-4830	Payroll - Retirement Expense	40,414.84	48,772.47	27,284.78	48,772.47	46,975.00	-1,797.47	-3.69%
01-01-4840	Payroll - Health Benefits	20,400.00	21,614.94	9,401.72	21,614.94	25,200.00	3,585.06	16.59%
01-01-4850	Payroll - Workman's Comp	5,365.85	5,789.47	5,789.47	5,789.47	5,789.47	0.00	0.00%
01-01-4855	TX Unemployment	0.00	0.00	724.67	0.00	724.67	724.67	0.00%
01-01-4860	HR Onboarding	13,100.00	160.00	40.00	160.00	160.00	0.00	0.00%
01-01-4865	Personnel Screening	280.00	80.00	120.00	80.00	160.00	80.00	100.00%
01-01-4870	Training	5,800.00	8,780.00	2,290.00	8,780.00	9,400.00	620.00	7.06%
01-01-4880	Travel & Meals	14,300.00	14,880.00	2,598.81	14,880.00	16,400.00	1,520.00	10.22%
01-01-4895	Appreciation / Benevolence	1,000.00	3,500.00	2,923.32	3,500.00	3,500.00	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01-01-9999	Transfer / Balance	-215,283.80	-698,572.00	0.00	-698,572.00	-820,772.00	-122,200.00	17.49%
	Total Expense:	472,152.14	68,284.70	518,698.64	68,284.70	132,425.64	64,140.94	93.93%
	Total Department: 01 - General Govt:	1,821,760.75	2,250,687.44	1,339,211.92	2,250,687.44	2,325,631.23	74,943.79	3.33%
Department: 02 - Municipal Court								
Revenue								
01-02-3200	Fines & Fees	459,866.94	450,000.00	143,954.90	450,000.00	400,000.00	-50,000.00	-11.11%
01-02-3201	Time Payment Reimbursement F	0.00	1,000.00	1,037.51	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	459,866.94	451,000.00	144,992.41	451,000.00	401,000.00	-50,000.00	-11.09%
Expense								
01-02-4040	Dues & Associations	225.00	75.00	0.00	75.00	75.00	0.00	0.00%
01-02-4041	Software & Subscriptions	0.00	9,220.00	9,220.00	9,220.00	9,220.00	0.00	0.00%
01-02-4043	Office & Janitorial Supplies	1,500.00	1,500.00	359.05	1,500.00	1,500.00	0.00	0.00%
01-02-4044	Postage & Shipping	0.00	0.00	5.28	0.00	25.00	25.00	0.00%
01-02-4100	Contractual Services	432.00	1,620.00	36.00	1,620.00	1,620.00	0.00	0.00%
01-02-4200	Professional Services	0.00	0.00	93.15	0.00	7,500.00	7,500.00	0.00%
01-02-4201	Professional Services - Legal	5,000.00	10,000.00	2,662.50	10,000.00	10,000.00	0.00	0.00%
01-02-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4300	Telephone & Internet Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4461	Small Equipment	500.00	500.00	0.00	500.00	500.00	0.00	0.00%
01-02-4800	Payroll - Salaries	50,091.72	55,335.00	31,176.06	55,335.00	54,000.00	-1,335.00	-2.41%
01-02-4810	Payroll - Overtime	300.00	232.00	274.13	232.00	232.00	0.00	0.00%
01-02-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4816	Payroll - Certificate & Longevity	206.00	254.00	150.00	254.00	150.00	-104.00	-40.94%
01-02-4817	Payroll - Taxes	4,184.36	4,430.91	2,714.19	4,430.91	4,720.00	289.09	6.52%
01-02-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-02-4830	Payroll - Retirement Expense	7,675.43	8,761.53	2,948.21	8,761.53	5,100.00	-3,661.53	-41.79%
01-02-4840	Payroll - Health Benefits	5,100.00	7,204.98	3,143.86	7,204.98	5,675.00	-1,529.98	-21.24%
01-02-4850	Payroll - Workman's Comp	1,341.46	2,894.74	2,894.74	2,894.74	2,894.74	0.00	0.00%
01-02-4855	TX Unemployment	0.00	0.00	240.19	0.00	240.19	240.19	0.00%
01-02-4870	Training	1,200.00	350.00	350.00	350.00	350.00	0.00	0.00%
01-02-4880	Travel & Meals	1,600.00	1,200.00	457.25	1,200.00	1,200.00	0.00	0.00%
01-02-9999	Transfer / Balance	0.00	-400.00	0.00	-400.00	-400.00	0.00	0.00%
	Total Expense:	79,855.97	103,178.16	56,724.61	103,178.16	104,601.93	1,423.77	1.38%
	Total Department: 02 - Municipal Court:	380,010.97	347,821.84	88,267.80	347,821.84	296,398.07	-51,423.77	-14.78%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Department: 03 - Police								
Revenue								
01-03-3940	Grant Proceeds	0.00	26,783.00	2,800.00	26,783.00	29,583.00	2,800.00	10.45%
01-03-3960	Donations	0.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
01-03-3970	Reimbursements	0.00	-10,990.00	0.00	-10,990.00	10,990.00	21,980.00	-200.00%
Total Revenue:		0.00	18,793.00	5,800.00	18,793.00	43,573.00	24,780.00	131.86%
Expense								
01-03-4001	Insurance - Property	3,283.40	3,378.62	3,699.79	3,378.62	3,699.79	321.17	9.51%
01-03-4002	Insurance - Fleet & equipment	7,880.02	8,178.67	6,844.15	8,178.67	6,844.15	-1,334.52	-16.32%
01-03-4005	Insurance - PD	12,517.00	12,879.99	9,119.88	12,879.99	9,119.88	-3,760.11	-29.19%
01-03-4010	Grant Expense	0.00	29,383.00	0.00	29,383.00	18,883.00	-10,500.00	-35.73%
01-03-4040	Dues & Associations	620.00	630.00	285.00	630.00	285.00	-345.00	-54.76%
01-03-4041	Software & Subscriptions	28,039.00	68,009.00	40,610.17	68,009.00	63,000.00	-5,009.00	-7.37%
01-03-4043	Office & Janitorial Supplies	3,000.00	3,500.00	2,381.03	3,500.00	3,500.00	0.00	0.00%
01-03-4044	Postage & Shipping	100.00	100.00	128.78	100.00	250.00	150.00	150.00%
01-03-4045	Copy & Printing	800.00	800.00	0.00	800.00	800.00	0.00	0.00%
01-03-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4080	Capital Improvements	0.00	121,650.00	20,566.00	121,650.00	121,650.00	0.00	0.00%
01-03-4100	Contractual Services	2,685.00	2,510.00	2,666.75	2,510.00	4,666.75	2,156.75	85.93%
01-03-4170	Intergov't Contract - Dispatch Se	0.00	120,000.00	80,000.00	120,000.00	80,000.00	-40,000.00	-33.33%
01-03-4204	Professional Services - Equipmer	1,150.00	1,350.00	1,159.50	1,350.00	1,350.00	0.00	0.00%
01-03-4208	Professional Services - IT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4210	Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4300	Telephone & Internet Services	27,000.00	12,520.00	17,271.55	12,520.00	29,000.00	16,480.00	131.63%
01-03-4310	Utility Services	3,900.00	3,900.00	2,376.37	3,900.00	3,900.00	0.00	0.00%
01-03-4400	Building Repairs & Maint.	1,000.00	1,000.00	908.17	1,000.00	1,000.00	0.00	0.00%
01-03-4440	Equipment Repairs & Maint.	4,000.00	2,000.00	95.00	2,000.00	2,000.00	0.00	0.00%
01-03-4450	Fleet Repairs & Maint.	12,000.00	12,000.00	7,641.36	12,000.00	12,000.00	0.00	0.00%
01-03-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4461	Small Equipment	1,000.00	15,000.00	190.98	15,000.00	15,000.00	0.00	0.00%
01-03-4462	PD Equipment	3,000.00	7,500.00	5,309.84	7,500.00	7,500.00	0.00	0.00%
01-03-4463	PD Firing Range	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4464	PD Ammo	2,500.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%
01-03-4471	Fuel	35,000.00	50,000.00	24,227.36	50,000.00	50,000.00	0.00	0.00%
01-03-4480	Uniforms	3,500.00	3,815.00	3,585.17	3,815.00	3,815.00	0.00	0.00%
01-03-4485	Uniform Maintenance	6,600.00	6,600.00	3,850.00	6,600.00	6,600.00	0.00	0.00%
01-03-4500	Miscellaneous	600.00	7,900.00	4,558.34	7,900.00	7,900.00	0.00	0.00%
01-03-4800	Payroll - Salaries	898,171.28	808,367.00	478,775.19	808,367.00	850,000.00	41,633.00	5.15%
01-03-4810	Payroll - Overtime	35,400.00	25,000.00	74,028.25	25,000.00	80,000.00	55,000.00	220.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01-03-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4816	Payroll - Certificate & Longevity	18,748.00	15,352.00	11,946.00	15,352.00	11,946.00	-3,406.00	-22.19%
01-03-4817	Payroll - Taxes	77,652.77	66,452.68	42,957.37	66,452.68	75,000.00	8,547.32	12.86%
01-03-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-03-4830	Payroll - Retirement Expense	142,197.27	131,401.14	79,563.70	131,401.14	140,000.00	8,598.86	6.54%
01-03-4840	Payroll - Health Benefits	96,900.00	100,869.72	40,365.89	100,869.72	78,960.00	-21,909.72	-21.72%
01-03-4850	Payroll - Workman's Comp	25,487.80	20,263.16	20,443.97	20,263.16	20,443.89	180.73	0.89%
01-03-4855	TX Unemployment	0.00	0.00	2,532.66	0.00	2,532.66	2,532.66	0.00%
01-03-4860	HR Onboarding	800.00	1,000.00	39.05	1,000.00	1,000.00	0.00	0.00%
01-03-4870	Training	3,500.00	3,500.00	55.00	3,500.00	3,500.00	0.00	0.00%
01-03-4880	Travel & Meals	3,500.00	3,500.00	4,440.77	3,500.00	12,000.00	8,500.00	242.86%
01-03-9999	Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:		1,464,031.54	1,673,309.98	992,623.04	1,673,309.98	1,731,146.12	57,836.14	3.46%
Total Department: 03 - Police:		-1,464,031.54	-1,654,516.98	-986,823.04	-1,654,516.98	-1,687,573.12	-33,056.14	2.00%
Department: 04 - Code Compliance								
Revenue								
01-04-3210	Licenses & Permits	0.00	15,119.41	12,555.14	15,119.41	15,119.41	0.00	0.00%
Total Revenue:		0.00	15,119.41	12,555.14	15,119.41	15,119.41	0.00	0.00%
Expense								
01-04-4002	Insurance - Fleet & equipment	773.67	803.12	669.68	803.12	803.12	0.00	0.00%
01-04-4041	Software & Subscriptions	1,929.38	3,000.00	7,207.00	3,000.00	7,207.00	4,207.00	140.23%
01-04-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4200	Professional Services	0.00	30,000.00	535.00	30,000.00	30,000.00	0.00	0.00%
01-04-4205	Professional Services - Inspection	0.00	5,000.00	5,100.00	5,000.00	5,000.00	0.00	0.00%
01-04-4207	Professional Services - Animal	1,500.00	1,500.00	1,105.00	1,500.00	1,500.00	0.00	0.00%
01-04-4450	Fleet Repairs & Maint.	1,000.00	1,000.00	45.82	1,000.00	1,000.00	0.00	0.00%
01-04-4461	Small Equipment	400.00	400.00	135.98	400.00	400.00	0.00	0.00%
01-04-4470	Materials & Supplies	1,000.00	1,000.00	69.27	1,000.00	1,000.00	0.00	0.00%
01-04-4471	Fuel	1,500.00	1,800.00	1,151.60	1,800.00	1,800.00	0.00	0.00%
01-04-4480	Uniforms	300.00	200.00	0.00	200.00	200.00	0.00	0.00%
01-04-4800	Payroll - Salaries	27,989.65	37,128.00	21,921.31	37,128.00	38,700.00	1,572.00	4.23%
01-04-4810	Payroll - Overtime	0.00	229.00	274.02	229.00	300.00	71.00	31.00%
01-04-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	%
01-04-4816	Payroll - Certificate & Longevity	330.00	150.00	150.00	150.00	150.00	0.00	0.00%
01-04-4817	Payroll - Taxes	2,556.70	2,978.85	1,868.40	2,978.85	3,300.00	321.15	10.78%
01-04-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-04-4830	Payroll - Retirement Expense	4,476.50	5,890.26	3,332.12	5,890.26	5,875.00	-15.26	-0.26%
01-04-4840	Payroll - Health Benefits	5,100.00	7,204.98	3,163.86	7,204.98	5,700.00	-1,504.98	-20.89%
01-04-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	1,447.37	0.00	0.00%
01-04-4855	TX Unemployment	0.00	0.00	76.27	0.00	76.27	76.27	0.00%
01-04-4870	Training	1,000.00	300.00	0.00	300.00	300.00	0.00	0.00%
01-04-4880	Travel & Meals	1,200.00	900.00	0.00	900.00	900.00	0.00	0.00%
	Total Expense:	52,397.36	100,931.58	48,252.70	100,931.58	105,658.76	4,727.18	4.68%
	Total Department: 04 - Code Compliance:	-52,397.36	-85,812.17	-35,697.56	-85,812.17	-90,539.35	-4,727.18	5.51%
Department: 05 - Fire								
Expense								
01-05-4001	Insurance - Property	938.11	965.32	1,057.08	965.32	1,057.08	91.76	9.51%
01-05-4002	Insurance - Fleet & equipment	8,653.69	8,981.79	7,513.83	8,981.79	7,513.83	-1,467.96	-16.34%
01-05-4004	Insurance - DVFD	4,757.55	8,222.55	7,281.00	8,222.55	7,300.00	-922.55	-11.22%
01-05-4040	Dues & Associations	1,575.00	1,825.00	0.00	1,825.00	1,825.00	0.00	0.00%
01-05-4100	Contractual Services	41,500.00	50,000.00	49,081.39	50,000.00	56,325.00	6,325.00	12.65%
01-05-4200	Professional Services	1,500.00	1,560.00	0.00	1,560.00	1,560.00	0.00	0.00%
01-05-4205	Professional Services - Inspection	6,000.00	5,100.00	4,205.45	5,100.00	5,100.00	0.00	0.00%
01-05-4300	Telephone & Internet Services	2,040.00	2,700.00	2,727.48	2,700.00	2,700.00	0.00	0.00%
01-05-4310	Utility Services	5,700.00	5,760.00	2,845.22	5,760.00	5,760.00	0.00	0.00%
01-05-4400	Building Repairs & Maint.	2,000.00	16,000.00	7,565.50	16,000.00	16,000.00	0.00	0.00%
01-05-4410	System & Structure Repairs & M	1,500.00	1,000.00	4,650.00	1,000.00	1,000.00	0.00	0.00%
01-05-4440	Equipment Repairs & Maint.	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00%
01-05-4450	Fleet Repairs & Maint.	5,100.00	5,100.00	1,085.99	5,100.00	5,100.00	0.00	0.00%
01-05-4460	Fleet Equipment	36,315.53	36,315.53	0.00	36,315.53	36,315.53	0.00	0.00%
01-05-4461	Small Equipment	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4462	FD Equipment	10,000.00	14,900.00	2,325.39	14,900.00	14,900.00	0.00	0.00%
01-05-4470	Materials & Supplies	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4471	Fuel	2,000.00	3,000.00	1,881.55	3,000.00	3,000.00	0.00	0.00%
01-05-4472	Chemicals	3,500.00	3,500.00	3,439.93	3,500.00	3,500.00	0.00	0.00%
01-05-4480	Uniforms	1,000.00	810.00	0.00	810.00	810.00	0.00	0.00%
01-05-4800	Payroll - Salaries	23,283.15	7,985.25	8,008.19	7,985.25	11,305.00	3,319.75	41.57%
01-05-4817	Payroll - Taxes	2,083.44	636.74	388.26	636.74	730.00	93.26	14.65%
01-05-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-05-4835	Fireman's Pension	8,000.00	8,000.00	3,744.00	8,000.00	3,744.00	-4,256.00	-53.20%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01-05-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.37	1,447.37	1,447.37	0.00	0.00%
01-05-4855	TX Unemployment	0.00	0.00	70.29	0.00	70.29	70.29	0.00%
01-05-4870	Training	5,000.00	5,000.00	0.00	5,000.00	2,500.00	-2,500.00	-50.00%
	Total Expense:	179,787.93	190,809.55	109,317.92	190,809.55	191,563.10	753.55	0.39%
	Total Department: 05 - Fire:	179,787.93	190,809.55	109,317.92	190,809.55	191,563.10	753.55	0.39%
Department: 06 - Parks								
Expense								
01-06-4001	Insurance - Property	7,504.91	7,722.56	8,456.67	7,722.56	8,456.67	734.11	9.51%
01-06-4002	Insurance - Fleet & equipment	2,693.90	2,786.05	2,518.49	2,786.05	2,518.49	-267.56	-9.60%
01-06-4043	Office & Janitorial Supplies	750.00	2,400.00	1,749.53	2,400.00	2,400.00	0.00	0.00%
01-06-4080	Capital Improvements	0.00	16,745.00	16,744.15	16,745.00	16,745.00	0.00	0.00%
01-06-4200	Professional Services	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4300	Telephone & Internet Services	13,140.00	12,000.00	8,700.11	12,000.00	12,000.00	0.00	0.00%
01-06-4310	Utility Services	12,000.00	13,200.00	8,634.20	13,200.00	13,200.00	0.00	0.00%
01-06-4400	Building Repairs & Maint.	3,500.00	6,255.00	3,536.46	6,255.00	6,255.00	0.00	0.00%
01-06-4410	System & Structure Repairs & M	2,500.00	2,300.00	2,089.08	2,300.00	2,300.00	0.00	0.00%
01-06-4430	Ground Repairs & Maint.	4,500.00	4,200.00	3,447.76	4,200.00	4,200.00	0.00	0.00%
01-06-4440	Equipment Repairs & Maint.	2,000.00	2,800.00	1,250.98	2,800.00	2,800.00	0.00	0.00%
01-06-4450	Fleet Repairs & Maint.	3,500.00	3,200.00	2,098.45	3,200.00	3,200.00	0.00	0.00%
01-06-4460	Fleet Equipment	0.00	0.00	25.58	0.00	25.58	25.58	0.00%
01-06-4461	Small Equipment	5,600.00	3,180.00	2,459.42	3,180.00	3,180.00	0.00	0.00%
01-06-4470	Materials & Supplies	3,750.00	3,250.00	2,441.28	3,250.00	3,250.00	0.00	0.00%
01-06-4471	Fuel	5,400.00	7,000.00	5,647.94	7,000.00	7,000.00	0.00	0.00%
01-06-4472	Chemicals	3,500.00	5,500.00	2,199.78	5,500.00	5,500.00	0.00	0.00%
01-06-4480	Uniforms	2,000.00	2,425.00	1,099.94	2,425.00	2,425.00	0.00	0.00%
01-06-4800	Payroll - Salaries	49,510.86	87,469.20	48,484.14	87,469.20	85,600.00	-1,869.20	-2.14%
01-06-4810	Payroll - Overtime	800.00	801.00	3,910.00	801.00	5,400.00	4,599.00	574.16%
01-06-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4816	Payroll - Certificate & Longevity	1,384.00	1,180.00	1,382.00	1,180.00	1,382.00	202.00	17.12%
01-06-4817	Payroll - Taxes	4,457.09	7,038.67	4,090.64	7,038.67	7,250.00	211.33	3.00%
01-06-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-06-4830	Payroll - Retirement Expense	7,663.12	13,918.00	8,116.90	13,918.00	15,300.00	1,382.00	9.93%
01-06-4840	Payroll - Health Benefits	10,200.00	21,614.94	9,431.58	21,614.94	17,050.00	-4,564.94	-21.12%
01-06-4850	Payroll - Workman's Comp	2,682.93	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01-06-4870	Training	150.00	150.00	89.00	150.00	150.00	0.00	0.00%
	Total Expense:	163,186.81	231,477.53	152,946.19	231,477.53	231,929.85	452.32	0.20%
	Total Department: 06 - Parks:	163,186.81	231,477.53	152,946.19	231,477.53	231,929.85	452.32	0.20%
Department: 07 - Street								
Revenue								
01-07-3200	Fines & Fees	34,680.00	34,500.00	14,845.00	34,500.00	34,500.00	0.00	0.00%
	Total Revenue:	34,680.00	34,500.00	14,845.00	34,500.00	34,500.00	0.00	0.00%
Expense								
01-07-4002	Insurance - Fleet & equipment	4,671.20	4,834.71	4,300.02	4,834.71	4,300.02	-534.69	-11.06%
01-07-4043	Office & Janitorial Supplies	500.00	1,500.00	773.87	1,500.00	1,500.00	0.00	0.00%
01-07-4070	Reimbursables	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4100	Contractual Services	250.00	250.00	0.00	250.00	250.00	0.00	0.00%
01-07-4102	Contractual Services - Lighting	75,000.00	88,325.00	41,597.90	88,325.00	71,600.00	-16,725.00	-18.94%
01-07-4300	Telephone & Internet Services	2,280.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4310	Utility Services	3,900.00	4,200.00	2,278.67	4,200.00	4,200.00	0.00	0.00%
01-07-4400	Building Repairs & Maint.	1,200.00	4,200.00	254.75	4,200.00	4,200.00	0.00	0.00%
01-07-4420	Street Repairs & Maint.	71,139.00	139,200.00	42,978.01	139,200.00	152,525.00	13,325.00	9.57%
01-07-4440	Equipment Repairs & Maint.	8,600.00	10,450.00	1,579.81	10,450.00	10,450.00	0.00	0.00%
01-07-4450	Fleet Repairs & Maint.	7,000.00	7,200.00	2,288.15	7,200.00	7,200.00	0.00	0.00%
01-07-4461	Small Equipment	10,000.00	9,100.00	2,389.08	9,100.00	9,100.00	0.00	0.00%
01-07-4470	Materials & Supplies	9,000.00	10,200.00	613.15	10,200.00	10,200.00	0.00	0.00%
01-07-4471	Fuel	10,000.00	10,000.00	4,974.02	10,000.00	10,000.00	0.00	0.00%
01-07-4480	Uniforms	2,000.00	2,425.00	1,009.78	2,425.00	2,425.00	0.00	0.00%
01-07-4800	Payroll - Salaries	108,524.88	142,214.26	66,195.09	142,214.26	126,500.00	-15,714.26	-11.05%
01-07-4810	Payroll - Overtime	600.00	1,791.00	646.10	1,791.00	1,791.00	0.00	0.00%
01-07-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4816	Payroll - Certificate & Longevity	2,652.00	2,142.00	2,142.00	2,142.00	2,142.00	0.00	0.00%
01-07-4817	Payroll - Taxes	9,294.18	11,482.98	5,824.04	11,482.98	11,200.00	-282.98	-2.46%
01-07-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-07-4830	Payroll - Retirement Expense	16,621.40	22,706.03	10,388.27	22,706.03	20,200.00	-2,506.03	-11.04%
01-07-4840	Payroll - Health Benefits	15,300.00	28,819.92	10,108.60	28,819.92	17,720.00	-11,099.92	-38.51%
01-07-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%
01-07-4855	TX Unemployment	0.00	0.00	217.64	0.00	217.64	217.64	0.00%
01-07-4870	Training	950.00	150.00	0.00	150.00	150.00	0.00	0.00%

Budget Comparison Report

Account Number	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Transfer / Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expense:	363,507.05	505,533.01	204,901.06	505,533.01	472,212.77	-33,320.24	-6.59%
Total Department: 07 - Street:	-328,827.05	-471,033.01	-190,056.06	-471,033.01	-437,712.77	33,320.24	-7.07%
Total Fund: 01 - General Fund:	13,541.03	-35,139.96	-47,361.05	-35,139.96	-17,288.89	17,851.07	-50.80%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 02 - Utility Fund								
Department: 08 - Wastewater								
Revenue								
02-08-3110	Utility - Sewer	767,140.00	1,154,201.00	1,330,405.29	1,154,201.00	1,154,201.00	0.00	0.00%
02-08-3970	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Revenue:	767,140.00	1,154,201.00	1,330,405.29	1,154,201.00	1,154,201.00	0.00	0.00%
Expense								
02-08-4001	Insurance - Property	9,381.14	9,653.20	10,570.84	9,653.20	10,570.84	917.64	9.51%
02-08-4002	Insurance - Fleet & equipment	1,690.66	1,753.72	1,486.74	1,753.72	1,486.74	-266.98	-15.22%
02-08-4043	Office & Janitorial Supplies	1,575.00	1,600.00	1,196.10	1,600.00	1,600.00	0.00	0.00%
02-08-4080	Capital Improvements	0.00	79,463.00	4,110.62	79,463.00	79,463.00	0.00	0.00%
02-08-4100	Contractual Services	2,020.00	2,220.00	1,260.00	2,220.00	2,020.00	-200.00	-9.01%
02-08-4200	Professional Services	22,000.00	0.00	269.44	0.00	0.00	0.00	0.00%
02-08-4205	Professional Services - Inspection	16,000.00	15,510.00	13,909.67	15,510.00	14,419.00	-1,091.00	-7.03%
02-08-4206	Professional Services - Systems M	111,000.00	117,500.00	73,868.08	117,500.00	151,933.00	34,433.00	29.30%
02-08-4208	Professional Services - IT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4300	Telephone & Internet Services	6,000.00	600.00	923.80	600.00	1,700.00	1,100.00	183.33%
02-08-4310	Utility Services	75,600.00	75,600.00	36,397.17	75,600.00	75,600.00	0.00	0.00%
02-08-4400	Building Repairs & Maint.	6,500.00	2,000.00	275.02	2,000.00	2,000.00	0.00	0.00%
02-08-4410	System & Structure Repairs & M	0.00	0.00	22.29	0.00	0.00	0.00	0.00%
02-08-4440	Equipment Repairs & Maint.	1,200.00	2,700.00	727.11	2,700.00	2,700.00	0.00	0.00%
02-08-4450	Fleet Repairs & Maint.	6,600.00	5,800.00	3,154.80	5,800.00	5,800.00	0.00	0.00%
02-08-4460	Fleet Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4461	Small Equipment	2,000.00	3,240.00	479.97	3,240.00	3,240.00	0.00	0.00%
02-08-4470	Materials & Supplies	10,000.00	10,000.00	3,448.02	10,000.00	10,000.00	0.00	0.00%
02-08-4471	Fuel	9,000.00	15,000.00	3,728.79	15,000.00	15,000.00	0.00	0.00%
02-08-4472	Chemicals	50,000.00	65,200.00	30,995.37	65,200.00	75,700.00	10,500.00	16.10%
02-08-4480	Uniforms	2,500.00	3,350.00	938.09	3,350.00	3,350.00	0.00	0.00%
02-08-4800	Payroll - Salaries	111,063.30	124,562.76	70,919.67	124,562.76	125,100.00	537.24	0.43%
02-08-4810	Payroll - Overtime	15,000.00	9,243.00	3,638.12	9,243.00	9,243.00	0.00	0.00%
02-08-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4814	Payroll - Comp	0.00	0.00	270.24	0.00	270.24	270.24	0.00%
02-08-4816	Payroll - Certificate & Longevity	3,118.00	3,662.00	3,662.00	3,662.00	3,662.00	0.00	0.00%
02-08-4817	Payroll - Taxes	10,606.91	10,669.67	6,523.69	10,669.67	11,250.00	580.33	5.44%
02-08-4820	Payroll - FICA Expense	0.00	0.00	-10.46	0.00	-10.46	-10.46	0.00%
02-08-4825	Payroll - SUTA Expense	0.00	0.00	10.46	0.00	10.46	10.46	0.00%
02-08-4830	Payroll - Retirement Expense	19,201.38	21,097.82	11,892.17	21,097.82	20,500.00	-597.82	-2.83%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
02-08-4840	Payroll - Health Benefits	15,300.00	21,614.94	8,538.74	21,614.94	16,150.00	-5,464.94	-25.28%
02-08-4850	Payroll - Workman's Comp	4,024.39	4,342.11	4,342.11	4,342.11	4,342.11	0.00	0.00%
02-08-4855	TX Unemployment	0.00	0.00	214.65	0.00	214.65	214.65	0.00%
02-08-4860	HR Onboarding	400.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-08-4870	Training	2,100.00	1,650.00	400.00	1,650.00	1,650.00	0.00	0.00%
02-08-4880	Travel & Meals	3,100.00	1,000.00	483.91	1,000.00	1,000.00	0.00	0.00%
	Total Expense:	516,980.78	609,032.22	298,647.22	609,032.22	649,964.58	40,932.36	6.72%
	Total Department: 08 - Wastewater:	250,159.22	545,168.78	1,031,758.07	545,168.78	504,236.42	-40,932.36	-7.51%
Department: 09 - Utility								
Revenue								
02-09-3100	Utility - Water	1,202,233.00	1,434,916.00	598,332.11	1,434,916.00	1,434,916.00	0.00	0.00%
02-09-3120	Utility - Garbage	720,000.00	720,000.00	307,037.25	720,000.00	720,000.00	0.00	0.00%
02-09-3130	Penalties & Interest	21,750.00	25,000.00	216,575.03	25,000.00	30,000.00	5,000.00	20.00%
02-09-3300	Credit Card Fees	1,000.00	1,000.00	3,492.70	1,000.00	3,492.70	2,492.70	249.27%
02-09-3800	Interest Income	400.00	300.00	8,064.53	300.00	13,500.00	13,200.00	4,400.00%
02-09-3803	Endowment / Investment Intere	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-3945	Loan Proceeds	0.00	0.00	34,500.00	0.00	0.00	0.00	0.00%
02-09-3950	Miscellaneous	0.00	0.00	10,423.91	0.00	8,752.00	8,752.00	0.00%
	Total Revenue:	1,945,383.00	2,181,216.00	1,178,425.53	2,181,216.00	2,210,660.70	29,444.70	1.35%
Expense								
02-09-4001	Insurance - Property	10,319.26	10,618.51	11,627.92	10,618.51	11,627.92	1,009.41	9.51%
02-09-4002	Insurance - Fleet & equipment	4,154.99	4,310.55	3,643.16	4,310.55	3,643.16	-667.39	-15.48%
02-09-4020	Note Payable Expense	32,997.45	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4025	Interest Expense	1,440.33	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4030	Bank Fees	6,600.00	9,360.00	6,502.55	9,360.00	11,500.00	2,140.00	22.86%
02-09-4041	Software & Subscriptions	39,000.00	59,322.00	44,379.44	59,322.00	53,000.00	-6,322.00	-10.66%
02-09-4043	Office & Janitorial Supplies	1,500.00	1,600.00	806.37	1,600.00	1,600.00	0.00	0.00%
02-09-4080	Capital Improvements	50,000.00	15,275.00	5,920.00	15,275.00	15,275.00	0.00	0.00%
02-09-4100	Contractual Services	0.00	520.00	45.00	520.00	520.00	0.00	0.00%
02-09-4101	Contractual Services - Garbage	672,000.00	700,000.00	343,267.54	700,000.00	700,000.00	0.00	0.00%
02-09-4130	Intergov't Contract - Utility Purcl	40,000.00	15,000.00	3,357.02	15,000.00	15,000.00	0.00	0.00%
02-09-4200	Professional Services	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4203	Professional Services - Engineer	0.00	0.00	30,750.00	0.00	0.00	0.00	0.00%
02-09-4204	Professional Services - Equipmer	6,000.00	15,900.00	8,736.17	15,900.00	15,900.00	0.00	0.00%
02-09-4205	Professional Services - Inspectio	4,000.00	3,800.00	3,618.65	3,800.00	3,618.65	-181.35	-4.77%
02-09-4206	Professional Services - Systems	8,400.00	45,600.00	14,906.79	45,600.00	45,600.00	0.00	0.00%
02-09-4208	Professional Services - IT	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4300	Telephone & Internet Services	5,100.00	8,460.00	7,199.04	8,460.00	9,060.00	600.00	7.09%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
02-09-4310	Utility Services	65,520.00	65,520.00	36,945.70	65,520.00	65,520.00	0.00	0.00%
02-09-4400	Building Repairs & Maint.	8,000.00	11,300.00	424.75	11,300.00	11,300.00	0.00	0.00%
02-09-4410	System & Structure Repairs & M	155,000.00	121,200.00	63,327.77	121,200.00	121,200.00	0.00	0.00%
02-09-4411	Sanitary Sewer Overflow (SSO)	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00%
02-09-4440	Equipment Repairs & Maint.	1,000.00	9,800.00	4,205.84	9,800.00	9,800.00	0.00	0.00%
02-09-4450	Fleet Repairs & Maint.	8,000.00	7,400.00	3,828.87	7,400.00	7,400.00	0.00	0.00%
02-09-4461	Small Equipment	15,000.00	16,000.00	2,623.20	16,000.00	16,000.00	0.00	0.00%
02-09-4470	Materials & Supplies	10,000.00	4,800.00	2,856.89	4,800.00	4,800.00	0.00	0.00%
02-09-4471	Fuel	13,000.00	20,000.00	8,785.29	20,000.00	20,000.00	0.00	0.00%
02-09-4472	Chemicals	42,000.00	49,800.00	34,186.61	49,800.00	71,185.00	21,385.00	42.94%
02-09-4480	Uniforms	2,750.00	3,650.00	1,854.81	3,650.00	3,650.00	0.00	0.00%
02-09-4800	Payroll - Salaries	222,912.31	244,133.40	144,964.50	244,133.40	263,000.00	18,866.60	7.73%
02-09-4810	Payroll - Overtime	14,700.00	11,937.00	7,951.59	11,937.00	11,937.00	0.00	0.00%
02-09-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4814	Payroll - Comp	0.00	0.00	149.42	0.00	0.00	0.00	0.00%
02-09-4816	Payroll - Certificate & Longevity	3,486.00	4,382.00	4,082.00	4,382.00	4,082.00	-300.00	-6.85%
02-09-4817	Payroll - Taxes	20,088.95	20,419.05	12,185.84	20,419.05	22,300.00	1,880.95	9.21%
02-09-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-09-4830	Payroll - Retirement Expense	36,192.01	40,375.90	25,655.36	40,375.90	44,300.00	3,924.10	9.72%
02-09-4840	Payroll - Health Benefits	30,600.00	43,229.88	18,576.93	43,229.88	36,300.00	-6,929.88	-16.03%
02-09-4850	Payroll - Workman's Comp	8,048.78	8,684.21	8,684.21	8,684.21	8,684.21	0.00	0.00%
02-09-4855	TX Unemployment	0.00	0.00	619.88	0.00	619.88	619.88	0.00%
02-09-4870	Training	2,100.00	2,350.00	110.00	2,350.00	2,350.00	0.00	0.00%
02-09-4880	Travel & Meals	3,100.00	100.00	247.52	100.00	247.52	147.52	147.52%
02-09-9999	Transfer / Balance	629,975.00	1,116,149.50	0.00	1,116,149.50	1,068,149.50	-48,000.00	-4.30%
	Total Expense:	2,195,485.08	2,790,997.00	867,026.63	2,790,997.00	2,779,169.84	-11,827.16	-0.42%
	Total Department: 09 - Utility:	-250,102.08	-609,781.00	311,398.90	-609,781.00	-568,509.14	41,271.86	-6.77%
	Total Fund: 02 - Utility Fund:	57.14	-64,612.22	1,343,156.97	-64,612.22	-64,272.72	339.50	-0.53%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 03 - Recreation Fund								
Department: 11 - Civic Center								
Revenue								
03-11-3300	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-3900	Rental Fees	20,138.29	28,000.00	12,377.05	28,000.00	28,000.00	0.00	0.00%
03-11-3960	Donations	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00%
	Total Revenue:	20,138.29	29,000.00	13,377.05	29,000.00	29,000.00	0.00	0.00%
Expense								
03-11-4001	Insurance - Property	469.06	482.66	528.54	482.66	528.54	45.88	9.51%
03-11-4002	Insurance - Fleet & equipment	143.32	147.47	147.39	147.47	147.39	-0.08	-0.05%
03-11-4040	Dues & Associations	225.00	125.00	75.00	125.00	125.00	0.00	0.00%
03-11-4042	Advertising & Promotions	1,700.00	375.00	181.86	375.00	375.00	0.00	0.00%
03-11-4043	Office & Janitorial Supplies	2,500.00	2,810.00	310.05	2,810.00	2,810.00	0.00	0.00%
03-11-4100	Contractual Services	2,560.00	4,550.00	645.00	4,550.00	4,550.00	0.00	0.00%
03-11-4200	Professional Services	15,000.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
03-11-4208	Professional Services - IT	250.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4300	Telephone & Internet Services	4,632.00	3,312.00	3,185.30	3,312.00	5,500.00	2,188.00	66.06%
03-11-4310	Utility Services	18,960.00	19,080.00	11,039.62	19,080.00	19,080.00	0.00	0.00%
03-11-4320	Security Services	720.00	855.40	1,714.85	855.40	2,455.00	1,599.60	187.00%
03-11-4400	Building Repairs & Maint.	2,500.00	2,500.00	2,091.41	2,500.00	2,500.00	0.00	0.00%
03-11-4430	Ground Repairs & Maint.	2,000.00	1,000.00	76.23	1,000.00	500.00	-500.00	-50.00%
03-11-4440	Equipment Repairs & Maint.	500.00	0.00	353.15	0.00	353.15	353.15	0.00%
03-11-4450	Fleet Repairs & Maint.	500.00	1,100.00	1,711.03	1,100.00	1,711.03	611.03	55.55%
03-11-4461	Small Equipment	500.00	1,300.00	0.00	1,300.00	1,300.00	0.00	0.00%
03-11-4471	Fuel	0.00	100.00	0.00	100.00	0.00	-100.00	-100.00%
03-11-4800	Payroll - Salaries	25,044.66	26,339.04	6,415.35	26,339.04	6,415.35	-19,923.69	-75.64%
03-11-4810	Payroll - Overtime	300.00	399.00	44.44	399.00	45.00	-354.00	-88.72%
03-11-4811	Payroll - Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4812	Payroll - Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4813	Payroll - Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4816	Payroll - Certificate & Longevity	838.00	886.00	886.00	886.00	886.00	0.00	0.00%
03-11-4817	Payroll - Taxes	2,243.21	2,132.09	516.25	2,132.09	516.25	-1,615.84	-75.79%
03-11-4820	Payroll - FICA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4825	Payroll - SUTA Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-11-4830	Payroll - Retirement Expense	3,860.38	4,215.92	1,106.95	4,215.92	1,106.95	-3,108.97	-73.74%
03-11-4840	Payroll - Health Benefits	5,100.00	7,204.98	1,496.26	7,204.98	2,000.00	-5,204.98	-72.24%
03-11-4850	Payroll - Workman's Comp	1,341.46	1,447.37	1,447.29	1,447.37	1,447.29	-0.08	-0.01%
03-11-4855	TX Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
03-11-9999	Transfer / Balance	-86,780.00	-82,200.00	0.00	-82,200.00	-58,000.00	24,200.00	-29.44%
	Total Expense:	5,107.09	-1,838.07	33,971.97	-1,838.07	-2,148.05	-309.98	16.86%
	Total Department: 11 - Civic Center:	15,031.20	30,838.07	-20,594.92	30,838.07	31,148.05	309.98	1.01%
Department: 12 - Recreation								
Revenue								
03-12-3910	Lease Fees	30,001.00	30,100.00	18,526.62	30,100.00	30,100.00	0.00	0.00%
03-12-3920	Sports Fees	0.00	0.00	952.50	0.00	652.50	652.50	0.00%
03-12-3960	Donations	0.00	6,700.00	6,700.00	6,700.00	6,700.00	0.00	0.00%
	Total Revenue:	30,001.00	36,800.00	26,179.12	36,800.00	37,452.50	652.50	1.77%
Expense								
03-12-4310	Utility Services	30,000.00	30,000.00	17,059.82	30,000.00	30,000.00	0.00	0.00%
03-12-4400	Building Repairs & Maint.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
03-12-4410	System & Structure Repairs & M	14,000.00	36,900.00	13,312.07	36,900.00	36,900.00	0.00	0.00%
	Total Expense:	45,000.00	66,900.00	30,371.89	66,900.00	66,900.00	0.00	0.00%
	Total Department: 12 - Recreation:	-14,999.00	-30,100.00	-4,192.77	-30,100.00	-29,447.50	652.50	-2.17%
	Total Fund: 03 - Recreation Fund:	32.20	738.07	-24,787.69	738.07	1,700.55	962.48	130.40%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 06 - Hotel/Motel Tax Fund								
Department: 01 - General Govt								
Revenue								
06-01-3400	Hotel / Motel Tax	20,000.00	20,000.00	6,972.63	20,000.00	14,000.00	-6,000.00	-30.00%
	Total Revenue:	20,000.00	20,000.00	6,972.63	20,000.00	14,000.00	-6,000.00	-30.00%
Expense								
06-01-4042	Advertising & Promotions	4,000.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
06-01-9999	Transfer / Balance	16,000.00	66,000.00	0.00	66,000.00	57,000.00	-9,000.00	-13.64%
	Total Expense:	20,000.00	70,000.00	0.00	70,000.00	57,000.00	-13,000.00	-18.57%
	Total Department: 01 - General Govt:	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%
	Total Fund: 06 - Hotel/Motel Tax Fund:	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%

Budget Comparison Report

Account Number	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 11 - PEG Fund							
Department: 01 - General Govt							
Revenue							
11-01-3500 Franchise Tax	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Revenue:	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Department: 01 - General Govt:	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Fund: 11 - PEG Fund:	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%

Budget Comparison Report

Account Number		2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 13 - Debt Service Fund								
Department: 01 - General Govt								
Revenue								
13-01-3600	Property Tax - Current	139,768.76	145,318.75	137,616.71	145,318.75	137,381.00	-7,937.75	-5.46%
13-01-3610	Property Tax - Delinquent	0.00	0.00	577.42	0.00	527.42	527.42	0.00%
13-01-3620	Property Tax - Penalties & Intere	0.00	0.00	2,789.04	0.00	2,751.30	2,751.30	0.00%
13-01-3800	Interest Income	0.00	0.00	306.74	0.00	306.74	306.74	0.00%
	Total Revenue:	139,768.76	145,318.75	141,289.91	145,318.75	140,966.46	-4,352.29	-2.99%
Expense								
13-01-4015	Bond Expense	85,000.00	95,000.00	95,000.00	95,000.00	95,000.00	0.00	0.00%
13-01-4016	Bond Interest Expense	54,518.76	50,018.75	26,196.88	50,018.75	50,018.75	0.00	0.00%
13-01-4030	Bank Fees	250.00	600.00	150.00	600.00	600.00	0.00	0.00%
13-01-9999	Transfer / Balance	-378,228.00	-434,427.50	0.00	-434,427.50	-434,427.50	0.00	0.00%
	Total Expense:	-238,459.24	-288,808.75	121,346.88	-288,808.75	-288,808.75	0.00	0.00%
	Total Department: 01 - General Govt:	378,228.00	434,127.50	19,943.03	434,127.50	429,775.21	-4,352.29	-1.00%
Department: 07 - Street								
Expense								
13-07-4020	Note Payable Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
	Total Expense:	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
	Total Department: 07 - Street:	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
Department: 09 - Utility								
Expense								
13-09-4015	Bond Expense	190,000.00	305,000.00	305,000.00	305,000.00	305,000.00	0.00	0.00%
13-09-4016	Bond Interest Expense	165,250.00	155,249.50	80,413.50	155,249.50	155,249.50	0.00	0.00%
13-09-4030	Bank Fees	0.00	900.00	325.00	900.00	900.00	0.00	0.00%
	Total Expense:	355,250.00	461,149.50	385,738.50	461,149.50	461,149.50	0.00	0.00%
	Total Department: 09 - Utility:	355,250.00	461,149.50	385,738.50	461,149.50	461,149.50	0.00	0.00%
	Total Fund: 13 - Debt Service Fund:	0.00	-50,000.00	-365,795.47	-50,000.00	-54,352.29	-4,352.29	8.70%
	Report Total:	17,130.37	-195,014.11	912,185.39	-195,014.11	-177,213.35	17,800.76	-9.13%

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 01 - General Fund							
Department: 01 - General Govt							
Revenue	2,293,912.89	2,318,972.14	1,857,910.56	2,318,972.14	2,458,056.87	139,084.73	6.00%
Expense	472,152.14	68,284.70	518,698.64	68,284.70	132,425.64	64,140.94	93.93%
Total Department: 01 - General Govt:	1,821,760.75	2,250,687.44	1,339,211.92	2,250,687.44	2,325,631.23	74,943.79	3.33%
Department: 02 - Municipal Court							
Revenue	459,866.94	451,000.00	144,992.41	451,000.00	401,000.00	-50,000.00	-11.09%
Expense	79,855.97	103,178.16	56,724.61	103,178.16	104,601.93	1,423.77	1.38%
Total Department: 02 - Municipal Court:	380,010.97	347,821.84	88,267.80	347,821.84	296,398.07	-51,423.77	-14.78%
Department: 03 - Police							
Revenue	0.00	18,793.00	5,800.00	18,793.00	43,573.00	24,780.00	131.86%
Expense	1,464,031.54	1,673,309.98	992,623.04	1,673,309.98	1,731,146.12	57,836.14	3.46%
Total Department: 03 - Police:	-1,464,031.54	-1,654,516.98	-986,823.04	-1,654,516.98	-1,687,573.12	-33,056.14	2.00%
Department: 04 - Code Compliance							
Revenue	0.00	15,119.41	12,555.14	15,119.41	15,119.41	0.00	0.00%
Expense	52,397.36	100,931.58	48,252.70	100,931.58	105,658.76	4,727.18	4.68%
Total Department: 04 - Code Compliance:	-52,397.36	-85,812.17	-35,697.56	-85,812.17	-90,539.35	-4,727.18	5.51%
Department: 05 - Fire							
Expense	179,787.93	190,809.55	109,317.92	190,809.55	191,563.10	753.55	0.39%
Total Department: 05 - Fire:	179,787.93	190,809.55	109,317.92	190,809.55	191,563.10	753.55	0.39%
Department: 06 - Parks							
Expense	163,186.81	231,477.53	152,946.19	231,477.53	231,929.85	452.32	0.20%
Total Department: 06 - Parks:	163,186.81	231,477.53	152,946.19	231,477.53	231,929.85	452.32	0.20%
Department: 07 - Street							
Revenue	34,680.00	34,500.00	14,845.00	34,500.00	34,500.00	0.00	0.00%
Expense	363,507.05	505,533.01	204,901.06	505,533.01	472,212.77	-33,320.24	-6.59%
Total Department: 07 - Street:	-328,827.05	-471,033.01	-190,056.06	-471,033.01	-437,712.77	33,320.24	-7.07%
Total Fund: 01 - General Fund:	13,541.03	-35,139.96	-47,361.05	-35,139.96	-17,288.89	17,851.07	-50.80%

Budget Comparison Report

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 02 - Utility Fund							
Department: 08 - Wastewater							
Revenue	767,140.00	1,154,201.00	1,330,405.29	1,154,201.00	1,154,201.00	0.00	0.00%
Expense	516,980.78	609,032.22	298,647.22	609,032.22	649,964.58	40,932.36	6.72%
Total Department: 08 - Wastewater:	250,159.22	545,168.78	1,031,758.07	545,168.78	504,236.42	-40,932.36	-7.51%
Department: 09 - Utility							
Revenue	1,945,383.00	2,181,216.00	1,178,425.53	2,181,216.00	2,210,660.70	29,444.70	1.35%
Expense	2,195,485.08	2,790,997.00	867,026.63	2,790,997.00	2,779,169.84	-11,827.16	-0.42%
Total Department: 09 - Utility:	-250,102.08	-609,781.00	311,398.90	-609,781.00	-568,509.14	41,271.86	-6.77%
Total Fund: 02 - Utility Fund:	57.14	-64,612.22	1,343,156.97	-64,612.22	-64,272.72	339.50	-0.53%

Budget Comparison Report

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 03 - Recreation Fund							
Department: 11 - Civic Center							
Revenue	20,138.29	29,000.00	13,377.05	29,000.00	29,000.00	0.00	0.00%
Expense	5,107.09	-1,838.07	33,971.97	-1,838.07	-2,148.05	-309.98	16.86%
Total Department: 11 - Civic Center:	15,031.20	30,838.07	-20,594.92	30,838.07	31,148.05	309.98	1.01%
Department: 12 - Recreation							
Revenue	30,001.00	36,800.00	26,179.12	36,800.00	37,452.50	652.50	1.77%
Expense	45,000.00	66,900.00	30,371.89	66,900.00	66,900.00	0.00	0.00%
Total Department: 12 - Recreation:	-14,999.00	-30,100.00	-4,192.77	-30,100.00	-29,447.50	652.50	-2.17%
Total Fund: 03 - Recreation Fund:	32.20	738.07	-24,787.69	738.07	1,700.55	962.48	130.40%

Budget Comparison Report

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 06 - Hotel/Motel Tax Fund							
Department: 01 - General Govt							
Revenue	20,000.00	20,000.00	6,972.63	20,000.00	14,000.00	-6,000.00	-30.00%
Expense	20,000.00	70,000.00	0.00	70,000.00	57,000.00	-13,000.00	-18.57%
Total Department: 01 - General Govt:	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%
Total Fund: 06 - Hotel/Motel Tax Fund:	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%

Budget Comparison Report

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 11 - PEG Fund							
Department: 01 - General Govt							
Revenue	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Department: 01 - General Govt:	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
Total Fund: 11 - PEG Fund:	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%

Budget Comparison Report

Account Typ...	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
Fund: 13 - Debt Service Fund							
Department: 01 - General Govt							
Revenue	139,768.76	145,318.75	141,289.91	145,318.75	140,966.46	-4,352.29	-2.99%
Expense	-238,459.24	-288,808.75	121,346.88	-288,808.75	-288,808.75	0.00	0.00%
Total Department: 01 - General Govt:	378,228.00	434,127.50	19,943.03	434,127.50	429,775.21	-4,352.29	-1.00%
Department: 07 - Street							
Expense	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
Total Department: 07 - Street:	22,978.00	22,978.00	0.00	22,978.00	22,978.00	0.00	0.00%
Department: 09 - Utility							
Expense	355,250.00	461,149.50	385,738.50	461,149.50	461,149.50	0.00	0.00%
Total Department: 09 - Utility:	355,250.00	461,149.50	385,738.50	461,149.50	461,149.50	0.00	0.00%
Total Fund: 13 - Debt Service Fund:	0.00	-50,000.00	-365,795.47	-50,000.00	-54,352.29	-4,352.29	8.70%
Report Total:	17,130.37	-195,014.11	912,185.39	-195,014.11	-177,213.35	17,800.76	-9.13%

Fund	2021-2022 Total Budget ADOPTED	2022-2023 Total Budget ADOPTED	2022-2023 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2022-2023 ADOPTED	2022-2023 MID PROPOSED	Increase / (Decrease)	
01 - General Fund	13,541.03	-35,139.96	-47,361.05	-35,139.96	-17,288.89	17,851.07	-50.80%
02 - Utility Fund	57.14	-64,612.22	1,343,156.97	-64,612.22	-64,272.72	339.50	-0.53%
03 - Recreation Fund	32.20	738.07	-24,787.69	738.07	1,700.55	962.48	130.40%
06 - Hotel/Motel Tax Fund	0.00	-50,000.00	6,972.63	-50,000.00	-43,000.00	7,000.00	-14.00%
11 - PEG Fund	3,500.00	4,000.00	0.00	4,000.00	0.00	-4,000.00	-100.00%
13 - Debt Service Fund	0.00	-50,000.00	-365,795.47	-50,000.00	-54,352.29	-4,352.29	8.70%
Report Total:	17,130.37	-195,014.11	912,185.39	-195,014.11	-177,213.35	17,800.76	-9.13%



City of Diboll Volunteer Fire Department



April 2023 Council Report

April 4th

- Pledge
 - Incident Reports
 - Put new foam in main station
 - Clean up at station
- Firemen present (13)

April 11th

- Pledge
 - Incident reports
 - Discussed spring clean-up in Diboll community
 - Truck inspections
 - Clean station
- Fireman present (13)

April 18th

- Pledge
 - Incident Reports
 - Discussion of Hexion drill
 - Truck and hose inspections
 - Cleaned fire station
- Fireman present (13)

April 25th

- Pledge
 - Incident reports
 - Discussions on fire calls
 - Briefing over Hexion drill
- Fireman Present (10)



City of Diboll Volunteer Fire Department



April 2023 Emergency Incidents (12)

April 1, 2023 - 2130

- **Call # 2300000028**
601 Dennis
Smoke Alarm
In City
Trucks 54
Diboll Fire personnel responded (4)
7805,7814,7815,7822

April 1, 2023 - 2356

- **Call # 2300000030**
217 Sherwood Forest
10-50 Automobile accident
Out of City
Trucks - None
Diboll Fire personnel responded (2)
7814,7836

April 11, 2023 - 2259

- **Call # 2300000035**
906 Grimes Cemetery Rd
Assist med unit
Out of City
Trucks – None
Diboll Fire personnel responded (1)
7836

April 14, 2023 - 2239

- **Call # 2300000035**
490 Fern St
Brush fire
Out of City
Trucks 54
Diboll Fire personnel responded (5)
7820,7822,7829,7835,7836



City of Diboll Volunteer Fire Department



April 14, 2023 - 2234

- **Call # 2300000035**
1604 S. First St
Brush fire
Out of city
Trucks 54
Diboll Fire personnel responded (5)
7820, 7822, 7829, 7835, 7836

April 14, 2023 - 1120

- **Call # 2300000034**
101 West Borden
Fire alarm
In City
Trucks – None
Diboll Fire personnel responded (4)
7801,7805,7827,7835

April 23, 2023 - 1051

- **Call # 2300000029**
Lumberjack Drive / HWY 59
10-50 / 2 Vehicle accident
In City
Trucks – None
Diboll Fire personnel responded (6)
7805, 7810, 7814, 7815, 7827, 7835

April 26, 2023 - 2129

- **Call # 2300000039**
1818 and construction sight
Grass fire
Out of city
Trucks 54,63
Diboll Fire personnel responded (7)
7801,7808,7814,7819,7820,7822,7836



City of Diboll Volunteer Fire Department



April 28, 2023 - 2032

- **Call # 2300000040**
8600 HWY 59 South
Powerline down
Out of city
Trucks 54
Diboll Fire personnel responded (2)
7819, 7822

April 28, 2023 - 2057

- **Call # 2300000041**
590 Sherwood Forest
Tree limb on power line
Out of city
Trucks 54
Diboll Fire personnel responded (2)
7819, 7822

April 28, 2023 - 2213

- **Call # 2300000042**
1818 / R. Hannah Rd
10-50 / Car vs Tree
Out of city
Trucks 54
Diboll Fire personnel responded (3)
7819, 7822, 7836

April 29, 2023 - 2028

- **Call # 2300000043**
601 Dennis St
Smoke alarm
In city
Trucks 54
Diboll Fire personnel responded (3)
7805, 7814, 7822



Diboll Police Department

Monthly DEPT. STATS

April 2023

CALLS FOR SERVICE	172
INCIDENT REPORTS	23
CRASH REPORTS	20
EXTRA PATROLS/ PATROL REQUESTS	7
TRAFFIC STOPS	225
TOTAL ARRESTS	5
• MISD. ARREST	1
• FELONY ARREST	4



Public Works Director Project Status Report – May 2023

UCRM-2 SCADA Upgrades: SCADA procurement underway. Some items face very long lead times. Scada procurement and remote programming started. The control panels have a six-month lead time of production. This will put the Scada installation of hardware around 6/10/2023. Scada elevated storage tank hardware scheduled for late January. Scada contractor will be making site visits over the next few weeks. Scope review meeting scheduled at WWTP on 2/15 at 1:30 PM. The scope review meeting went very well. We discussed automated process control based on defined set-points. We then discussed programming to perform certain control decisions based on the parameters received from connected sensors on our equipment. Control functions include turning power on or off, increasing or decreasing speed and flow, raising, or lowering levels in tanks. Flowmeters and data loggers are installed in strategic locations to send data to remote terminal units, then send their collected data to the treatment plant operators. With this data, the operators have an opportunity to see problems like leaks, overflows, or chemical imbalance. Access to up-to-date information on these potential problems gives water operations a chance to fix these issues in advance, reducing downtime. Scada ongoing. Radio tower schedule below.

- 1 WWTP* 100ft Tower Install Radios & Antennas 22-Mar, Duration 2 days.
- 2 OEST Install Radios & Sector Antennas on tower rails 24-Mar, Duration 2 days.
- 3 North Pump Station Install Radio & Antenna on existing 60 ft tower 27-Mar, Duration 1 days.
- 4 NEST Install Radio & Antenna on tower rails 6-Apr, Duration 2 days.
- 5 Well 1 Install 20ft tower extension, Radio and Antenna 28-Mar, Duration 1 days.
- 6 Well 2 Install 20ft tower extension, Radio and Antenna 29-Mar, Duration 1 days.
- 7 Well 3 Install 20ft tower extension, Radio and Antenna 30-Mar, Duration 1 days.
- 8 Well 4 Install 20ft tower extension, Radio and Antenna 31-Mar, Duration 1 days.
- 9 Well 5 Install new 60ft tower, Radio and Antenna 22-Mar, Duration 10 days.
- 10 Prison LS Install Radio & Antenna on Existing tower 3-Apr, Duration 2 days.
- 11 Lynn LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.
- 12 Neil Pickett LS Install Radio & Antenna on Existing tower 4-Apr, Duration 2 days.

13 AS Davis LS Install Radio & Antenna on Existing tower 5-Apr, Duration 2 days.

14 Lumberjack LS Install new 40ft tower, Radio and Antenna 23-Mar, Duration 10 days.

Radio tower and equipment installation 80% through 4/7 – has been delayed due to rain. Plan to resume 4/10 and complete installation, radio programming, and testing by 4/14 weather permitting. Radio/Network Items and radio towers all received and dispatched to site. Procurement for all Control Panels ongoing, expected completion 4/30. Assembly of panels planned 4/17 start staging.

Estimated completion date of 8/1/23.

Status: 60% Complete

Urcm-4 HVAC/BAS Upgrades: City Hall and safety center HVAC complete. Civic Center HVAC will start in December. Contractors have prepped the building for unit installation. Full install to start 1/25/2023. City staff needs to clean out maintenance and mechanical rooms the week prior to installation. Mechanical room has been cleaned out. HVAC work in ongoing. Install should be completed 2/20/22. Startup and commissioning to be scheduled for 2/13/2023. All HVAC systems have been installed at all locations. BAS integration is ongoing. BAS is a network that connects and controls all your facility's utilities, such as mechanical and electrical systems as well as heating, ventilating, and air conditioning.

HVAC BAS and integration ongoing. Building Automation Systems (BAS) City Hall, Safety Center, Civic Center, Northside Pump Station, Wastewater Treatment Plant Office.

HVAC BAS and integration ongoing. Scheduled for takeover on 4/19. The contractor will provide training to be able to use the new controls.

Estimated completion date of 6/15/2022.

Status: 95% complete

UCRM-5 Water Meter AMI: Neptune AMI Meter System

Timeline has been moved back to March of 2023 due to delay in meter production. Meter boxes and lids have been received at the warehouse. We have started receiving shipments of antennas for the meters. PSI will have proofs of the mailers and door hangers ready for review on 2/8/2023. Conex container delivered and prepped for continued receiving of meters and antennas. Door tags and mailer proofs were delayed and expected to be available for review by the end of March. Expected meter delivery dates on chart below.

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and PSI is having to develop that marketing material for the door tags. Meters trickling in. Looks like all the endpoints have been delivered. 5/8x3/4 meters still tracking first week of June.

Description	Part Number	Quantity	Expected Delivery Date
R900 CELL PIT NICOR 6'	.13966-600	70.00	1/13/2023
11/2 X 13 ULTRASONIC	EU2A1G1SG71	12.00	1/13/2023
2 X 17 ULTRASONIC	EU2E1G1SG71	41.00	1/13/2023
3 FLG 17 LEN ULTRA/MACH	EU3B1G1SG72	1.00	1/13/2023
4 FLG 14 LEN ULTRA/MACH	EU3C1G1SG72	9.00	1/13/2023
8 FLG 20 LEN ULTRA/MACH	EU4A1G1SG72	1.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	50.00	1/13/2023
6 FLG 18 LEN ULTRA/MACH	EU3E1G1SG73	6.00	1/13/2023
R900 CELL PIT NICOR 6'	.13966-600	20.00	4/28/2023
1 ULTRASONIC	EU1F1G1SG71	20.00	4/28/2023
R900 CELL PIT NICOR 6'	.13966-600	1373.00	6/9/2023
5/8X3/4 ULTRASONIC	EU1B1G1SG71	1373.00	6/9/2023

Door tags and mailers proof is ongoing. The Neptune Customer portal is new, and they having to develop that marketing material for the door tags. 5/8x3/4 meters still tracking first week of June.

Estimated completion date of 9/1/2023.

Status: 15% Complete

WWTP/TWBD Project

We are still working on the environmental clearance with TWDB. KSA is working on map exhibits and some other documents for the environmental study and should have that to them this week along with the engineering report. The engineering report will be submitted to TWDB by 12/8/2022. This will contain certain information/exhibits that are required for the environmental review to move forward at TWDB. We plan to begin the preliminary design phase (construction plans and specifications) in January. This will run concurrently with TWDB review of the engineering report and environmental to speed up the schedule. The engineering report and environmental documents are under review by TWDB. I do not know what their current backlog is but will be reaching out to them for an update. I would expect to begin preparing design plans/specifications in March. The project is under review by TWDB staff. They have the Engineering Feasibility Report and the environmental documents. These reviews run concurrently, but the environmental must be approved before the engineering report can be approved. TWDB requested some supplemental environmental information that was submitted at the end of January. Including the 30-day public comment period, I would expect to have environmental approval by the end of April. This is based upon my last conversation with our environmental reviewer. The engineering report approval will follow shortly thereafter. The TWDB is still reviewing the engineering report on the WWTP project. Based on the email below, KSA should have comments by the end of next week. They should know more about the environmental status early next week.

Good morning Mr. Hays,

I had started to review the EFR but had to prioritize a few other deadlines so I will need to get back to that review and finish it. I plan to send you review comments or to let you know that the EFR satisfies TWDB requirements before the end of next week.

I know Gayla has a few environmental reviews that she is working on currently and one of those should be for the City of Diboll. I will have a meeting with her on this coming Monday to get an update then one of us will report back to you on the environmental status.

Please feel free to reach out to our team with any questions on this project or any others. I would also like to thank you for your patience with us as we work through our heavy workloads.

Thanks,

Cody

KSA have some minor comments to respond to on the engineering report. They have asked for a detailed cost estimate and a statement indicating how we will address any budgetary constraints. Danny's plan for that statement is to indicate that the City will decide between securing additional funding or prioritizing project components to remain within available construction funds. We still have not received any information regarding the environmental approval. The TWDB has all the information we need, and I believe that it is just going through the review and approval process. While things like engineering reports, plans, and specifications can be reviewed and approved by the project team, environmental items go through additional layers of approval as well as a public comment process. We are checking in with them routinely on the environmental but have not yet received a response.

Estimated completion date of 6/1/2024.

Status: 25% Complete

Neil Pickett Drive Sanitary Sewer Line Replacement

The sewer collection system that serves the residents on Neil Pickett Drive is made up of old, vitrified clay tile pipe and brick manholes. This system has outlived its useful life and is the result of frequent maintenance issues and infiltration an inflow problem. Construction shall replace sewer lines with approximately 1500 linear feet of new eight-inch sewer pipe, three (3) four feet (4') diameter manholes, and all associated appurtenances. Site visit and plan overview held on 2/2/2023.

Estimated completion date TBD.

Status: 5% complete

ARPA Project

Plans on the Lumberjack Drive are ready for review. Meeting with KSA 11-10-2022 to complete the preliminary design phase. We found the last easement/ROW document and have confirmed a complete ROW from the existing Lumberjack Drive to the TxDOT bypass. With this final ROW we are making one alignment change to avoid a road crossing within the TxDOT ROW and should be complete by 12/16/2023. Once we have the final plans, we can submit them to TxDOT for permit approval. We have received the required ARPA contract provisions from Grant Works and are incorporating it into our contract documents. Our estimate for completion of all plans, contract, specifications, and permitting is 1/1/2023. We are currently reviewing the sample construction contract sent to us by Grant Works. It is unlike anything we have seen from them before. We are reviewing it against more standard construction contracts we use and/or have seen in our industry. This is high on the priority list and I'm targeting to complete the review by 2/10/23. Danny from KSA will be putting together the final construction contract documents this week. He anticipates advertising for bids within the next couple of weeks. KSA is working with grant works to sort out bid advertisement requirements.

We have not heard from Grant Works regarding revised language on the Lumberjack Dr. Waterline bid advertisement. Danny has been communicating with Jason on this and we are proceeding with the advertisement beginning this Friday 5/5/2023 in the Lufkin Daily News.

Estimated completion date of 8/1/2023.

Status: 30% Complete

Sanitary Sewer Overflow Program Project

Scheduled demos for manhole rehab with Fuquay and Southern Trenchless. We Attended project demonstration for manhole and pipe rehabilitation on 12/1/2023 with Fuquay Inc. We were very impressed with the professionalism and quality of work they demonstrated. We will be starting our manhole lining for phase one of our five-year project beginning in January. Contractors will be onsite beginning 1/16/2023 to begin review and implementation of phase one of the SSO plan. We are working with the division manager of JD Fuquay on schedule. First thing we will do is visit each of the manholes in section C and see what needs to be done on them and then figure out which crews we need to start actual work. [Manholes in section C were accessed on 5-1-2023 thru 5-3/2023. Mr. Kallfelz will have a full report and schedule completed 5/12/2023.](#)

Estimated completion date of [TBD](#).

Status: 20% Complete

Department Projects

LBJ Signs

At our last council meeting we had a request for mph and children at play signs placed on LBJ street. We installed a 10 mph sign on 3-17-2023. We have ordered the children at play signs and will install them as soon as they arrive.

Estimated completion date of 5-4-2023.

Status: 100% complete

Ryan Chapel and Gandy Service Road

We will be placing a small rock driveway service access entry at this sewer main location. We have trouble accessing our manholes and main line in this area during wet conditions. This is a clay tile line that is very prone to blockages and hard to access. The installation should take no more than 4 hours.

Estimated completion date of 5-10-2023.

Status 0% complete

Ryan Chapel and Gandy Sewer Main Extension

The new construction on Gandy Street required 160ft of sewer main extension and a road bore. Work was completed on 4/17/2023.

Status 100% Complete

TCEQ Water Inspection

We were notified on 3-23-2023 That TCEQ would be doing our state inspection on 3-30-2023. All preparations for the inspection were completed at all well sites and city facilities. All documents and reports including:

Daily and Weekly Monitoring Record, Sampling locations, Well Flow Meter Readings, Disinfectant Residual Readings, Amount of Water and Chemical(s) used, Coliform Sampling Results, Flushing Events Records, Flush Dead-End Mains, Length of Flushing, Volume of Water Flushed, Beginning and Ending Residual, Quarterly Operating Records, Data on your Disinfectant Residual Analyzers, Copies of Disinfectant Level Quarterly Operating Reports, Annual Operating Records, Tank Inspection Records, Copies of Water Operator Notice forms, Update Operator Information, Well Meter Calibration Records, Consumer Confidence Reports, Lead and Copper Records, Chemical Analysis Results, Public Notice Records, Maintenance Records, Facility Cleaning Logs, Distribution Maps, Monitoring Plans, Sample Siting Plans,

Plans and Specifications, Engineering Reports, Well Completion Data, NSF Certifications, Plumbing Ordinance/Service Agreements, Backflow Prevention Assembly Records, Customer Service Inspection Reports, Purchase Water Contract, Notices of Violation and Corrective Actions Taken, Sanitary Survey, Compliance Records, Groundwater Rule Compliance Records, Revised Total Coliform Rule Records, Drought Contingency Plan, Emergency Preparedness Plan, Complaints

The inspection went very well. We should receive a copy of any potential violations by 4-10-2023. We will have 30 days to correct any issues.

Estimated completion date of 5-10-2023.

Status: 100% complete

Baseball Complex Restrooms

The restrooms at the baseball fields have ductile iron pipes. Over the years these lines have corroded and are in need of being replaced. We have had several sewer backups as a result. With the lines in poor condition and continued flushing of excessive amounts of paper towels we will continue to have problems. We plan to get several quotes on replacing the lines and installing hand blowers instead of continuing to use paper towels. We have placed temporary portable restrooms at this location until permanent repairs can be made.

Estimated completion date TBD.

Status 100% complete

Replacement of Inner Fence at Ground Storage

Planned start 11/21/2022. We have removed the rubbish and brush from the inner fence to gain access for repairs. We plan to start removal of old fence on 1/2/2023. We have made the necessary repairs to keep the fence secure. We are in the process of ordering new lumber and installation. This project has been put on hold until we finish the reconstruction of field 4 at the baseball complex.

Estimated completion date of 6/30/2023.

Status: 25% Complete

Roof repairs at Service center

Ordering materials. We have made point repairs on leaking overlaps in the metal on the roof. We are now sourcing bids for new sky light replacements.

Estimated completion date of 5/19/23.

Status: 50% Complete

Locate all valves on 8-inch water line Arrington and Westchester

Located one valve with pothole machine. This will be a slow moving and time-consuming project. The valves we are trying to locate are covered with years of sediment and in most of the back yards of property owners. We have been able to locate three more vales and have two more to find. We were able to locate another valve on Arrington and Lumberjack. We located the last valve on Lumberjack drive. We will now be able to better isolate leaks down Jack and Arrington without major disruptions to the water supply system.

Estimated completion date of 4/15/2023.

Status: 100% Complete

City of Diboll Welcome Banner Frame

We have currently procured the materials for building the new frame for the signs. Measurements have been made and materials cut. We are ready to start welding the frame. We will resume work on the frame once we complete the dugout/score box canopy replacements.

Estimated completion date of 4/21/2023.

Status: 20% Complete

#18 Golf Course Bridge

The water line has started leaking in another spot. Repairs were delayed. Waiting on parts to replace a 1/2 sprinkler valve on the front nine pump house. Repairs to bridge scheduled. Planning to install sprinkler valve 12/13/2023. Sprinkler valve was received and installation complete. Bridge crossing repairs were delayed due to weather. Due to weather and other project prioritization we have moved the completion date of this project. [The water well on #18 has developed another leak. We plan to completely replace 200ft of supply line from the well head before bridge crossing repairs are made.](#)

Estimated completion date of 6-15-2023.

Status: 65%Complete

Repaint Park Bridges

We will be repainting the four bridges in Old Orchard Park. Two of the bridges will require us to remove all the rust before painting will begin. We have started sourcing materials. Rust remover has been delivered. The parks department will be working on the bridges throughout the month as the weather permits. We will resume painting the bridges once the baseball complex project is completed.

Estimated completion date of 6/30/2023.

Status: 15% complete

Floating Food Dispensers and Benches

We are ordering two new park benches to replace those past the point of repair. We are also adding floating food dispensers at the fishing pier will provide another opportunity for all to enjoy the park. The floating food will be good for fish, ducks, and geese. [The benches and food dispenser will be ordered in next year's funding cycle.](#)

Estimated completion date of 3/12/2024.

Status: 5% Complete

Arrington Service Line Repair

The water service line at 606 Arrington continued to develop pin hole leaks. This required 60ft of service line to be replaced along with a road bore. The line for service was completed on 5/2/2023 with a new tap. We received the full circle clamp required to repair the old tap and plan on installing on 5/17/2023. No distributions in service are predicted to complete repairs.

Estimated completion date of 5-12-2023.

Status 75% complete

6inch Water Main Repair Wells and Arrington

The water main developed a leak in the 90-degree joint at this location. We were able to isolate the section of the water system so that only 50 customers service was interrupted. We notified effected customers the evening prior to repairs being made. Once excavation began, we discovered that the knock on 90 had developed a leak. We replaced it with a 90-degree mega lug. All lines were flushed at end points prior to placing this section of water main back in service. Service interruption lasted from 9:00am-12:30pm. Crews backfilled the excavated area and plan to dress up on 5-5-2023.

Estimated completion date of 5-5-2023.

Status 90% complete

Clean up Week.

The street crews processed over 92 eight-yard dump truck loads of trash from 4/17/2023-5/5/2023. We received several loads of illegal dumping at the staging area. This included 26 tires that will require separate processing/transportation to a recycling center in Cleveland Texas. Animal carcasses and fish cleaning remains dumped near the containers were the cause of foul odor. We have disinfected the area with quatricide disinfectant. The roll offs should be removed on 5/5/2023 and we will disinfect the area again. This is the first year we have experienced these types of issues. We have plans to place the containers in a secure location so we can avoid these types of problems in the future.

Estimated completion date of 5-11-2023.

Status 90% complete

100 E Borden Dr. 2-inch meter and 6-inch Sewer Tap.

Water and sewer mains have been located. We are in the process of requesting quotes for the road bore required under Borden St. Once we receive the quotes, we will schedule an installation date.

Estimated completion date of 5-18-2023.

Status 40% complete

Lynn Street Water and Sewer line Extension/Taps

We will be extending the water main and sewer main on Lynn St. providing service at the newly developed duplexes on the corner of Lynn and Robert Nash. The sewer main will be extended 100ft and taps installed. The water line will require 3 one-inch taps with double bridal meters/boxes.

Estimated completion date of 5-25-2023.

Status 10% complete

Well Number 1

Well number 1 developed a pump overload fault. Control/operation panels were diagnosed, and no problems were found. We inspected the well and found no issues with well screens. The motor was pulled and found to be locked up. We are expecting to receive a quote on 5-10-2023 for repairs.

Estimated completion date of TBD.

Status 50% complete

Ditch excavation and culvert replacement:

Lawrence Street- Removal of 7 culverts and re-set to grade. Excavate 1310 feet of ditch line. Locates have been called in and marked. Work to begin on 12/12/2023. We have removed and replaced 4 culverts and set to grade. We have excavated approximately 380 feet of ditch line as well. We have experienced delays due to weather. We resumed work on 4/4/2020 and installed the remaining culverts. We were delayed due to the water inspection and clean up week. Work was resumed on 5/4/2023.

Estimated completion date of 5/12/2023.

Status: 85% Complete

Cozy Circle - Removal of 6 culverts and re-set to grade. Excavate 410 feet of ditch line.

OC Scott and Lynn- Benita Duffield asked me to investigate the drainage issue at this location. It appears that Lynn St. catches all the drainage from Ash St. and the housing authority. I suggest that we cut a ditch behind the houses on Lynn St. and try to divert the drainage toward Maynard.

Work Order Report

4/5/2023 – 05/4/2023

SO0000469	906 S MDWS	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00
SO0000470	698 N TEMPLE	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-001325-01
SO0000471	607 ARRINGTON	5/4/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001275-00
SO0000463	605 DEVEREAUX	5/3/2023	5/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-001259-02
SO0000464	104 BALLENGER	5/3/2023	5/3/2023	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	02-000135-00
SO0000465	797 WELLS	5/3/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001484-07
SO0000468	1410 RYAN CHAPEL RD	5/3/2023		Sewer Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000452-00
SO0000449	600 CARTER	5/2/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001198-01
SO0000450	1500 N HENDRICK # G	5/2/2023	5/2/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000529-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000451	303 N NEAL PICKETT	5/2/2023	5/3/2023	Disconnect	Disconnect	Completed	WATER	Public Works	99-000820-00
SO0000452	906 S MDWS	5/2/2023		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	01-101633-00
SO0000444	2381 MOCKINGBIRD LN	5/2/2023		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	01-000730-02
SO0000447	1207 LYNN	5/2/2023	5/3/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000306-00
SO0000431	265 DEER TRACE BLVD	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	99-000739-00
SO0000433	500 HACKBERRY	5/1/2023	5/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001068-02
SO0000435	1108 CYPRESS	5/1/2023	5/1/2023	Service Action	Service Action	Completed	WATER	Public Works	99-000221-01
SO0000436	601 N SECOND	5/1/2023	5/1/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-001213-09
SO0000438	302 CHANDLER	5/1/2023	5/1/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000795-00
SO0000440	511 S TEMPLE	5/1/2023	5/1/2023	Misc	Miscellaneous	Completed		Public Works	01-001165-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000441	301 DEVEREAUX	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	02-000780-02
SO0000442	711 PINEWOOD	5/1/2023	5/1/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-001416-14
SO0000443	3832 MOCKINGBIRD LN	5/1/2023	5/3/2023	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00
SO0000428	407 RUTLAND	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	05-001020-05
SO0000429	1210 PINECREST	#####	#####	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-000316-11
SO0000430	400 KENLEY CITY HALL	#####		Misc	Miscellaneous	Open	GENERAL	Public Works	99-000942-00
SO0000426	1108 CYPRESS	#####	#####	Occupant Change	Occupant Change	Completed	WATER	Public Works	99-000221-00
SO0000460	901 WILLOW OAK	#####	5/3/2023	Inactivate	Inactivate	Completed	WATER	Public Works	02-001601-03
SO0000427	1302 BROWN	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000353-00
SO0000448	303 1/2 HINES	#####	5/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-000806-05

Work Order Report

4/5/2023 – 05/4/2023

SO0000419	510 WESTCHESTER	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-001161-02
SO0000420	412 BIRDSONG	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-001043-09
SO0000421	412 BIRDSONG	#####	#####	Misc	Miscellaneous	Completed		Public Works	01-001043-09
SO0000422	3832 MOCKINGBIRD LN	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-000931-00
SO0000424	901 WILLOW OAK	#####	5/2/2023	Occupant Change	Occupant Change	Completed	WATER	Public Works	02-001601-03
SO0000402	707 LYNN	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	03-001385-00
SO0000403	525 LYNN	#####	#####	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-001186-00
SO0000404	423 FROSTY LN	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	03-001057-01
SO0000405	295 MARTIN LUTHER KING JR ST	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	99-000753-04
SO0000406	1190 MAYNARD	#####	#####	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	03-000285-06

Work Order Report

4/5/2023 – 05/4/2023

SO0000408	211 HAMNER	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-000700-11
SO0000409	304 PINE St	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	99-000834-01
SO0000410	202 STUBBLEFIELD	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-000609-00
SO0000411	416 BIRDSONG	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-001055-04
SO0000412	306 PINE St	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	99-000860-00
SO0000413	401 JACKSON	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-000953-03
SO0000415	1415 FROSTY LN	#####	#####	Misc	Miscellaneous	Completed		Public Works	03-000464-01
SO0000416	297 GOSSETT RD	#####	#####	Misc	Miscellaneous	Completed		Public Works	01-000754-01
SO0000418	1001 MAYNARD	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	03-000025-01
SO0000462	1431 RYAN CHAPEL RD	#####	5/3/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000488-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000366	1500 N HENDRICK # G	#####	5/2/2023	Cutoff	Cutoff	Completed	WATER	Public Works	02-000529-00
SO0000367	301 FARRINGTON	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	02-000782-09
SO0000368	605 DEVEREAUX	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	02-001259-02
SO0000369	423 FROSTY LN	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	03-001057-01
SO0000370	1500 N HENDRICK A 4	#####		Cutoff	Cutoff	New	WATER	Public Works	05-000513-22
SO0000371	306 PINE St	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	99-000860-00
SO0000372	700 PINEWOOD	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001336-04
SO0000373	510 WESTCHESTER	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001161-02
SO0000374	202 STUBBLEFIELD	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-000609-00
SO0000375	1110 LAWRENCE	#####		Cutoff	Cutoff	New	WATER	Public Works	02-000234-03

Work Order Report

4/5/2023 – 05/4/2023

SO0000376	401 JACKSON	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-000953-03
SO0000377	1500 N HENDRICK B 5	#####		Cutoff	Cutoff	New	WATER	Public Works	05-000522-29
SO0000378	211 HAMNER	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-000700-11
SO0000379	802 ASH	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	99-001495-03
SO0000380	301 DEVEREAUX	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	02-000780-02
SO0000381	3832 MOCKINGBIRD LN	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-000931-00
SO0000382	412 BIRDSONG	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001043-09
SO0000383	416 BIRDSONG	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001055-04
SO0000384	102 MAGNOLIA	#####		Cutoff	Cutoff	New	WATER	Public Works	99-000109-00
SO0000385	703 ASHFORD	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001355-09

Work Order Report

4/5/2023 – 05/4/2023

SO0000386	295 MARTIN LUTHER KING JR ST	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	99-000753-04
SO0000387	103 MAGNOLIA	#####		Cutoff	Cutoff	New	WATER	Public Works	99-000126-00
SO0000388	308 PINE	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	99-000877-00
SO0000389	1501 N TEMPLE	#####		Cutoff	Cutoff	New	WATER	Public Works	02-000541-05
SO0000390	407 RUTLAND	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	05-001020-05
SO0000391	1013 S FIRST	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	03-000090-03
SO0000392	1001 MAYNARD	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	03-000025-01
SO0000393	608 N SECOND	#####		Cutoff	Cutoff	New	WATER	Public Works	05-001291-11
SO0000394	311 WHITE OAK	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	03-000899-00
SO0000395	711 PINEWOOD	#####	#####	Cutoff	Cutoff	Completed	WATER	Public Works	01-001416-14

Work Order Report

4/5/2023 – 05/4/2023

SO0000396	1407 FAIRCHILD	#####		Cutoff	Cutoff	New	WATER	Public Works	02-000434-02
SO0000397	700 PINEWOOD	#####	#####	Reinstate	Reinstate	Completed	WATER	Public Works	01-001336-04
SO0000398	217 BOX FACTORY	#####	#####	Disconnect	Disconnect	Completed	WATER	Public Works	03-000717-01
SO0000400	1004 LYNN	#####	#####	Connect	Connect	Open	WATER	Public Works	03-000036-11
SO0000401	601 DENNIS	#####	#####	Park Repairs/Maint	Miscellaneous	Completed	PARKS	Public Works	01-001207-00
SO0000365	203 HINES	#####	5/1/2023	Connect	Connect	Open	WATER	Public Works	01-000621-01
SO0000359	700 PINEWOOD	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001336-04
SO0000360	1118 LYNN	#####	5/1/2023	Misc	Miscellaneous	Completed		Public Works	03-000255-07
SO0000362	203 HINES	#####	#####	Disconnect	Disconnect	Completed	WATER	Public Works	01-000621-00
SO0000342	603 S TEMPLE	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	05-001241-03

Work Order Report

4/5/2023 – 05/4/2023

SO0000345	606 ARRINGTON	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-001268-01
SO0000346	400 KENLEY CITY HALL	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	99-000942-00
SO0000348	1005 OAK HOLW	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000039-00
SO0000349	1005 OAK HOLW	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000039-00
SO0000355	908 LYNN	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001641-00
SO0000356	291 FM 1818	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-000750-00
SO0000336	824 WELLS	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001554-00
SO0000337	810 S MDWS	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001526-00
SO0000338	613 CARTER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001315-03
SO0000339	104 C ST	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000136-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000341	1409 RYAN CHAPEL RD	#####	5/1/2023	Service Action	Service Action	Completed	WATER	Public Works	02-000448-02
SO0000331	410 BIRDSONG	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001036-00
SO0000332	727 NELSON	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001470-00
SO0000333	216 BEECH	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000715-00
SO0000328	315 MARGIE HARREL	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000914-00
SO0000131	310 S FIRST	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000890-00
SO0000334	517 WESTCHESTER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001179-06
SO0000335	214 HAMNER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000712-02
SO0000321	1409 RYAN CHAPEL RD	#####	#####	Clean Up Week	Miscellaneous	Completed	GENERAL	Annual Cleanup Week	02-000448-02
SO0000322	407 JACKSON	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001016-06

Work Order Report

4/5/2023 – 05/4/2023

SO0000323	725 PINEWOOD	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001467-00
SO0000324	205 DEVEREAUX	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000643-05
SO0000325	707 ASHFORD	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001381-02
SO0000326	1106 LYNN	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000213-11
SO0000327	109 BALLENGER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	02-000175-00
SO0000330	408 BOX FACTORY	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001023-00
SO0000310	415 S TEMPLE	#####	#####	Misc	Miscellaneous	Completed		Public Works	01-001054-02
SO0000311	1124 PINECREST	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000266-00
SO0000312	925 DENMAN	#####	#####	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001682-02
SO0000313	201 COSEY CIR	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000587-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000315	505 BOOKER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001120-02
SO0000316	1122 PINECREST	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-000264-00
SO0000317	509 CARTER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001150-03
SO0000318	706 ASHFORD	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001375-00
SO0000319	106 HINES	#####	#####	Connect	Connect	Completed	WATER	Public Works	02-000159-05
SO0000320	602 N NEAL PICKETT	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001226-02
SO0000299	200 S FIRST	#####	#####	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-000581-01
SO0000300	1083 LAWRENCE	#####		Street Repair/Maint	Miscellaneous	Open	STREET	Public Works	02-000171-02
SO0000302	507 CARTER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001139-00
SO0000303	908 LYNN	#####	#####	Sewer Repairs/Maint	Miscellaneous	Completed	WASTEWATER	Public Works	03-001641-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000304	805 CYPRESS	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-001508-00
SO0000307	208 HAMNER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000679-00
SO0000308	209 HAMNER	#####	5/1/2023	Misc	Miscellaneous	Completed		Public Works	05-000688-02
SO0000309	204 CHANDLER	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-000629-00
SO0000291	101 WEBER	#####	#####	Misc	Miscellaneous	Completed		Public Works	02-000073-12
SO0000292	201 COSEY CIR	#####	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000587-00
SO0000293	826 WELLS	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001556-02
SO0000294	102 OC SCOTT	#####	#####	Sewer Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	03-000111-00
SO0000295	109 BALLENGER	#####		Water Repairs/Maint	Miscellaneous	Open	WATER	Public Works	02-000175-00
SO0000296	606 ARRINGTON	#####		Misc	Miscellaneous	Open		Public Works	01-001268-01

Work Order Report

4/5/2023 – 05/4/2023

SO0000298	607 N NEAL PICKETT	#####		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001282-00
SO0000288	1605 N TEMPLE	4/6/2023	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000554-01
SO0000279	702 NELSON	4/5/2023	#####	Connect	Connect	Completed	WATER	Public Works	01-001349-14
SO0000280	712 ASHFORD	4/5/2023	#####	Misc	Miscellaneous	Completed		Public Works	01-001417-00
SO0000281	1311 GLASS	4/5/2023	#####	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-000379-02
SO0000283	906 S MDWS	4/5/2023	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	01-101633-00
SO0000284	1419 GANDY	4/5/2023	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000474-00
SO0000285	114 HINES	4/5/2023	#####	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-000277-02
SO0000286	603 N NEAL PICKETT	4/5/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	03-001237-02
SO0000287	505 WESTCHESTER	4/5/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001125-00

Work Order Report

4/5/2023 – 05/4/2023

SO0000208	618 S TEMPLE	4/4/2023		Disconnect	Disconnect	Void	WATER	Public Works	01-001321-03
SO0000271	1412 RYAN CHAPEL RD	4/4/2023	#####	Misc	Miscellaneous	Completed		Public Works	02-000459-00
SO0000272	705 PINEWOOD	4/4/2023		Clean Up Week	Miscellaneous	Open	GENERAL	Annual Cleanup Week	01-001374-00
SO0000274	LUMBERJACK DR (UNDER SIGN) SPRINKLER	4/4/2023	4/4/2023	Water Repairs/Maint	Miscellaneous	Completed	WATER	Public Works	02-001773-00
SO0000277	618 S TEMPLE	4/4/2023	#####	Occupant Change	Occupant Change	Completed	WATER	Public Works	01-001321-03
SO0000278	604 COOPER	4/4/2023	4/4/2023	Street Repair/Maint	Miscellaneous	Completed	STREET	Public Works	02-001245-00

Code Compliance
Monthly Report
April 2023

Mail and Bank Deposit – Daily

Planning and Zoning – Customer came in about putting Manufactured home on property gave him info on what to do. Midway Investments called about building a Mobile Home Park I let know what to do. 708 N Hendrick Variance to building restrooms for his church. Measurements for restroom cross building line for rear yard. Sent email to PNZ Committee I have only received 1

911 Addressing – 405 S Hines St, 781 Pine valley wanted to verify their address but they are not inside city limits.

Demolition Permit – 1106 N Temple Dr

Inspections – Magnolia Electrical, Plumbing, HVAC, Building. Lynn Plumbing. N Temple Electrical Underground.

Solar Permit – 200 Chandler

Fence Permit – 106 N Hines

Electric Permit – 501 N Temple Dr

Weed and Grass Certified Letters – 200 North Temple, North Temple, 203 Cosey Circle

Code Compliance – 304 Office called about possible Demolition for her mom's house. She wants to meet me there to determine if the house need to be tore down.

Dog Complaints – Booker

Stray Dog pick up – 1 Booker

Samantha Durham
Director of Finance



400 Kenley
PO Box 340
Diboll TX, 75941
(936)829-4757
Fax: (936)829-1179
Email: sdurham@cityofdiboll.com

CITY OF DIBOLL

Interoffice Memorandum

DATE: May 9, 2023
TO: Mayor and Council Members
THRU: Jason Arnold
City Manager
SUBJ: Finance Department Reports

FINANCE

Including April 2023 Financials for you review.

MUNICIPAL COURT

Operations are good, nothing to report.

PROJECT STATUS REPORT

Incode 10 Software Conversion

The City of Diboll relies heavily on its IT Infrastructure in order to provide services to our community and maintain financial transparency. Our current system includes software packages from FAST, IWORQ, Paychex, Smartsheet, Blackboard, and USTI. Each system manages a separate component including Core Financials, Accounts Payable, Purchasing, Payroll, Time & Attendance, Employee Management, Utility Billing, Municipal Court, Permitting, Budgeting, Cemetery Management, Credit Card Processing, and Customer Engagement. The City of Diboll is in the process of converting all of these system components into an all-in-one ERP system, Incode 10 by Tyler Technologies.

Core Financials Component

Estimated Completion Date: January 2023

Status: 100% Complete

Accounts Payable Component

Estimated Completion Date: January 2023
Status: 100% Complete

Purchasing Component
Estimated Completion Date: January 2023
Status: 100% Complete

Credit Card Processing Component
Estimated Completion Date: September 2023
Status: 95% Complete

Budget / Project Accounting Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee / Payroll Component
Estimated Completion Date: February 2023
Status: 100% Complete

Employee ESS & Time and Attendance
Estimated Completion Date: July 2023
Status: 60% Complete

Utility Billing Component
Estimated Completion Date: March 2023
Status: 100% Complete

Customer Engagement Component
Estimated Completion Date: March 2023
Status: 100% Complete

Municipal Court Component
Estimated Completion Date: September 2023
Status: 5% Complete

Permitting Component
Estimated Completion Date: July 2023
Status: 0% Complete

Cemetery Management Component
Estimated Completion Date: July 2023
Status: 0% Complete

Fond regards,

