

NOTICE OF MEETING  
OF THE  
CITY OF DIBOLL CITY COUNCIL

The City Council of the City of Diboll will meet in a regular session meeting in the City Hall, Council Chambers, located at 400 Kenley Street, Diboll, Texas, on Tuesday, November 12, 2019 at 5:15p.m.

Call to Order

Invocation

Pledge of Allegiance

**Citizens Presentation:** (Limited to 3 minutes)

This item provides the opportunity to address the City Council on any matter whether or not it's posted on the agenda. However, in accordance with the Texas Open Meetings Act, Section 551.041, the Council cannot discuss, deliberate, or take any action on matters not listed on the agenda. At this time, the Council will receive citizen comments, and if necessary, may refer the matter to City staff for research, resolution or referral to Council on a future agenda.

**Item #1:** The Diboll Council will hold a closed Executive Session in accordance with Open Meetings Act, Chapter 551, Texas Government Code 551.074; personnel matters to deliberate the evaluation of a public officer or employee: City Manager.

**Item #2:** Mayor McClain to Re-Open the City Council Meeting for Regular Session

**Item #3:** Consent Agenda: All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approving the following reports:

- a. Minutes from September 10, 2019 City Council Regular Session Meeting
- b. Minutes from September 17, 2019 City Council Special Called Meeting
- c. Minutes from September 24, 2019 City Council Special Called Meeting
- d. Investment Report for the Quarter Ending September 2019

**Item #4:** Consideration and approval of Ordinance 2019-11-001 regarding 2019-2020 Budget Amendments.

**Item #5:** Consideration and approval of Policy and Procedure changes:

- a. Vacation Policy as follows, based on a January through December Calendar Year:
  1. New Hires – 1 week (40 hours)
  2. 2 Weeks (80 hours) upon 1-year service anniversary
  3. 3 Weeks (120 hours) upon 5<sup>th</sup> year service anniversary
  4. 4 Weeks (160 hours) upon 15<sup>th</sup> year service anniversary
  5. Employees are eligible to rollover up to 40 hours in a calendar year; however, 40 rolled manhours is the maximum number of rolled vacation hours allowed at any given time.
- b. Wellness Program as follows:

1. City to begin paying 80% of healthcare premiums for all employees
2. If an employee chooses to participate in the City's Wellness Program, the City will then pay 100% of employee's healthcare premiums.

**Item #6:** Consideration and approval of Ordinance 2019-11-002, approving a contingent fee contract for legal services ("Legal Services Contract"). The approval of the Legal Services Contract will be considered in connection with the City's proposed issuance of general obligation refunding bonds in an amount not to exceed \$1,960,000 (the "Obligations"). The City intends to select the law firm of Bickerstaff Heath Delgado Acosta LLP ("BHDA") to serve as the City's bond counsel in connection with the sale and issuance of the Obligations (the "Issuance") and any other issuances of public securities by the City during the term of the Legal Services Contract. The Legal Services Contract will be for an initial term of two (2) years.

**Item #7: CITY MANAGER AND DEPARTMENT HEAD REPORTS**

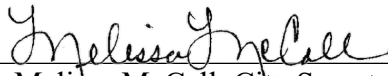
- a. Fire Department Report – Gary Jones, Fire Chief
- b. Police Department Report – Steve Baker, Police Chief
- c. Street Department Report – Grady Courtney, Department Head
- d. Water Department Report – Robbie Roberts, Jr, Department Head
- e. Wastewater Department Report – Bridget Sarver, Department Head
- f. Parks Department Report – Pat Miller, Department Lead
- g. Lottie & Arthur Temple Civic Center - Loretta Christmas, Civic Center Director
- h. Finance & Court – Sam Durham, Staff Accountant
- i. City Manager, Gerry Boren

**Adjournment**

The City of Diboll City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), or 551.087 (Economic Development Matters).

Note: Mayor and Council Reports on Items of Community Interest- Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 400 Kenley Street, Diboll, Texas, and available for viewing by the public prior to 5:00 p.m. on November 08, 2019 as well as at the City's website.

  
Melissa McCall, City Secretary  
Posted: 11/08/2019

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary Office at (936)829-6802 or (936)829-4757 for further information.